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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2026- 0030

To : **BASILIO P. MANA-AY JR., CESO VI**
Assistant Schools Division Superintendent
AILENE B. AÑONUEVO PhD
Chief of the Schools Governance and Operations Division (SGOD)
JANWARIO E. YAMOTA
Chief of the Curriculum Implementation Division (CID)
All Secondary School Heads
All Concerned

Subject: **ADDENDUM TO DIVISION MEMORANDUM NO. CID-2026-0025 RE:
SCHEDULE OF INSTALLATION / TURNOVER ACTIVITIES OF
SECONDARY SCHOOL HEADS**

Date: January 15, 2026

Meals, snacks and incidental expenses are chargeable against the School MOOE/Local Funds of the host school. While travelling expenses of the participants are chargeable against school MOOE/Local Funds for school participants and Division MOOE for Division participants all are subject to the usual accounting and auditing rules and regulations.

For your information and guidance.


JINKY B. FIRMAN PhD., CESO VI
Schools Division Superintendent

Enclosed.: As stated
CID/JEY/ESD

RELEASED

JAN 15 2026

RECORDS SECTION SDO PANABO CITY
BY 



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