Republic of the Philippines

Department of Education

REGION XI

SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID – 2026 – 0023

To	:	Assistant Schools Division Superintendent
		Chief of Curriculum Implementation Division (CID)
		Chief of School Governance Operations Division (SGOD)
		Education Program Supervisors
		Public Schools District Supervisors
		Principals/School Heads
		All Concerned
Subject	:	**IMPLEMENTATION OF THE BASA PANABO, PANALO READING PROGRAM MONITORING AND EVALUATION TOOL**
Date	:	January 12, 2026

In accordance with Division Memorandum No. 0574, s. 2024 re: Guidelines of the Division Reading Program, and in support with DepEd Memorandum No. 64, s. 2025 (ARAL-Reading Program) and the MATATAG Curriculum assessment standards, this Office directs immediate implementation of the **BPP-RP monitoring and evaluation tool** as means of identifying schools to receive a **Reading Honor Badge**, signifying zero non-readers.

The primary objective is to track the literacy growth of learners and provide timely and effective support to learners.

The **SDO Panabo Reading Composite Team** will conduct monitoring and evaluation on the whole month of **February 2026.**

All expenses including transportation relative to this program shall be charged against School MOOE and other local funds, all subject to the usual accounting and auditing rules and regulations.

For immediate dissemination.

JINKY B. FIRMAN PhD., CESO VI
Schools Division Superintendent

RELEASED

JAN 1 3 2026

RECORDS SECTION-SDO PANABO CITY
BY _____

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DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in providing quality education, MATATAG for all.

CHAMPION
PanaboONE

BASA PANABO, PANALO READING PROGRAM MONITORING & EVALUATION (M & E) TOOL
(For Honor Badge)

School:_____ Reading Focal:_____

Date of Monitoring:_____ Alternate Reading Focal:_____

I. EXTENT OF IMPLEMENTATION

Using the following rating scale, evaluate the school's level of implementation by ticking the box that corresponds to your rating.

Rating	Description
ND - Needs Development	*Not fully functional.* *Does not have the capacity to implement the program tasks on time and effectively.*
GS- Getting Started	*Implements initial steps and activities of the program.*
MA- Moving Along	*Operationally sound but has some needs for reform and strengthened capacity to improve performance.*
IP- In-Placed	*Functions well and performs program activities on time and effectively.*

ILLUSTRATIVE INDICATORS	1 ND	2 GS	3 MA	4 IP	MEANS OF VERIFICATION
1. Alignment with Standards Copy of Basa Panabo Panalo Reading Program Manual and/or (Division Memo 2024-0574): Balanced and Complete Reading Program					• Division Memorandum • School Reading Program Manual • Action Plan • Accomplishment Report-SY 2024 & SY 2025
2. Instructional Approach Observation of classes and giving of technical assistance by School Head.					• Class Observation File • Technical Assistance-Monitoring and Coaching Journal
Assessment Result (Validated-BoSY/MoSY/EoSY) **3.CRLA Result**					• CRLA Data *(Graphical Presentation with analysis)*
4.PHIL IRI Result					• PHIL IRI Data *(Graphical Presentation with analysis)*
5.Literacy Innovation/Best Practice					• Two-page explanation of the innovation/best practice with data and photos.
TOTAL:					

Number of learners with special needs certified by LIS.

Name of Learner	Disability	Verified by LIS Coordinator

What went well in the implementation? _____

What challenges faced during the implementation?_____

What technical assistance does the school need?_____

Monitored:

_____

Division Reading Composite Team

Rating Scale:	
19-20	100%
17- 18	90%
15- 16	80%
13-14	70%
11-12	60%
9-10	50%