



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

175/DOE/21

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-0742

To : Assistant Schools Division Superintendent  
Chief of the Curriculum Implementation Division  
Chief of the School Governance and Operations Division  
Elementary and Secondary School Heads  
Division Office Personnel

Subject : **CITY WIDE CLEAN UP DRIVE ACTIVITY**

Date : November 5, 2025

Attached is a letter from the Office of City Mayor dated December 3, 2025, re; City Wide Clean Up Drive Activity, which will be held on **December 6, 2025, at 5:00 AM, from BFAR-NMC to Arieta Bridge, Barangay Cagangohan, Panabo City.**

Anent this, School personnel and Division Office personnel are encouraged to participate in the said activity on the date mentioned above.

Teaching and non-teaching personal shall be granted One (1) Day Service Credit and Compensatory Overtime Credit (COC), respectively, for rendering service on Weekends, per CSC & DBM Joint Circular No. 2, s. 2004, re: Non-Monetary Remuneration for Overtime Services Rendered.

Travel and other allowable expenses incurred during the conduct of the activity shall be charged against School MOOE funds for school personnel and Division MOOE Funds for Division Office personnel, all subject to the usual accounting and auditing rules and regulations.

For your information and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**DEC 05 2025**

RECORDS SECTION SGOD PANABO CITY



Encl.: as stated.  
SGOD/aba/har



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Republic of the Philippines  
Province of Davao del Norte  
CITY OF PANABO

## OFFICE OF THE CITY MAYOR

Service to Panaboans  
Service to God

TO: ALL NATIONAL GOVERNMENT AGENCIES  
SCHOOLS AND COLLEGES  
THIS CITY

RE: CITY WIDE CLEAN UP DRIVE ACTIVITY

DATE: December 3, 2025



As part of our environmental initiatives, the City Government of Panabo will lead a City Wide Clean-up Drive on **December 5, 2025 at 5:00 AM** and **December 6, 2025 at 5:00 AM** consecutively.

In line with this, we would like to invite all National Government Agencies and Schools and Colleges in the City of Panabo to join and participate in the said activity.

The City Environment and Natural Resources Office (CENRO) will supervise this clean-up drive, specifically conducting the grass cutting activities along the national highway.

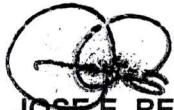
Attached is the area map and clustering guide, indicating the specific assigned areas for each office. All participants are encouraged to bring sacks and appropriate cleaning tools for use during the clean-up drive.

This initiative aims to create a cleaner and healthier environment while building strong teamwork and camaraderie among all Panaboans.

Should you have any clarifications regarding this activity, you may contact the City Administrator's Office at **0963 936 1480**.

Thank you for your attention to this matter and hoping for a positive response.

Hon. JOSE E. RELAMPAGOS  
City Mayor



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Republic of the Philippines  
Province of Davao del Norte

CITY OF PANABO

## OFFICE OF THE CITY MAYOR

Service to Panaboans  
Service to God

### ASSIGNED AREA:

December 5, 2025 (Friday)

#### 1. BARANGAY DATU ABDUL

(Diversion Road going to Brgy. Little Panay)

City Mayor's Office  
City Legal Office  
City Economic Enterprise Management and Development Office  
City Civil Registrar's Office

#### 2. BOUNDARY BARANGAY NEW VISAYAS AND SAN FRANCISCO

(Road going to ACES from Old Cemetery)

City Treasurer's Office  
City Assessor's Office  
City Health Office  
City Agriculture Office

#### 3. Barangay Cagangohan

(Niceville Village Road)

City Planning and Development Office  
City Budget Office  
City Accounting Office  
City Social Welfare and Development Office  
City Economic Enterprise Management and Development Office

#### 4. Barangay Cagangohan

(Seawall to Talipapa)

Schools and Colleges

December 6, 2025 (Saturday)

#### 5. Barangay Cagangohan

(BFAR-NMC to Arieta Bridge)

National Government Agencies



# Barangay Cagangohan

BFAR-NMC to Arieta Bridge

## Legend

Start

End

N

200 m

Google Earth

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