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Republic of the Philippines
Department Of Education
Region XI
Schools Division of Panabo

DIVISION MEMORANDUM

SGOD-2025-0718

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Concerned Personnel

Attention: JULIUS B. JUEN – Principal

Subject: **ATTENDANCE TO THE EMPOWERING LEADERS: CAPACITY BUILDING WORKSHOP ON POLICY REVIEW**

Date: November 28, 2025

Please be informed that the conduct of the *EMPOWERING LEADERS: CAPACITY BUILDING WORKSHOP ON POLICY REVIEW* will be on December 3-5, 2025 at Star Hotel, Davao City.

With this, you are hereby directed to attend the said activity in lieu of SARAH JANE R. OMBLERO, who is attending an equally important activity on these dates.

Meals, board and lodging shall be chargeable against regional funds, while transportation, per diem and other incidental expenses shall be chargeable against Local/School MOOE Funds, subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

JANWARIO E. YAMOTA
Chief Education Supervisor – CID
Officer-In-Charge

RELEASED

DEC 01 2025

RECORDS SECTION OF PANABO CITY
BY 

Enclosed: As stated.
SGOD/ABA/HRTD/LSS



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City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

DIVISION MEMORANDUM

SGOD-2025-0693

To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Chief Education Supervisor (CID)
Public Schools District Supervisors
Education Program Supervisors
Selected School Heads
All concerned personnel

Subject: **EMPOWERING EDUCATION LEADERS: CAPACITY BUILDING WORKSHOP ON POLICY REVIEW AND MONITORING FOR TRANSFORMATIVE GOVERNANCE**

Date: November 19, 2025

Attached is Regional Memorandum PPRD - 2025- 106 re: *Empowering Education Leaders: Capacity Building Workshop on Policy Review and Monitoring for Transformative Governance* on December 3-5, 2025 at Star Hotel, Davao City. Other details are found in the enclosures.

With this, the following personnel are hereby directed to attend the said activity, to wit:

| NAME | SCHOOL |
|--------------------------|--------------------------------------|
| 1. EDARLINA C. BITANG | Panabo City Senior High School |
| 2. SARAH JANE R. OMBLERO | Manay National High School |
| 3. JONALYN D. BADUA | Concordia A. Sison Elementary School |
| 4. IRIS G. SEPARIS | Kasilak Elementary School |

Meals, Board and lodging shall be charged against regional funds, while Transportation, per diem and other incidental expenses shall be chargeable against Local/School MOOE Funds, subject to the usual accounting and auditing rules and regulations

For your guidance and compliance.

For and in the absence of the Schools Division Superintendent

JANWARIO E. YAMOTA
Chief Education Supervisor - CID
Officer-In charge

RELEASED

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CONFIDENTIAL
SECURITY INFORMATION

RECORDS SECTION ADD PANABO CITY



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