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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2025-0717

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (SGOD)  
All SGOD personnel

Subject: **ATTENDANCE TO THE CONDUCT OF WISDOM WEDNESDAYS:  
ADVANCING INTEGRITY, LEADERSHIP, EMPATHY, AND  
NURTURING EXCELLENCE: A CAPACITY BUILDING FOR SGOD  
PERSONNEL ON TRANSFORMATIVE AND ETHICAL  
LEADERSHIP**

Date: November 28, 2025

Please be informed that the conduct of the *WISDOM WEDNESDAYS: ADVANCING INTEGRITY, LEADERSHIP, EMPATHY, AND NURTURING EXCELLENCE: A CAPACITY BUILDING FOR SGOD PERSONNEL ON TRANSFORMATIVE AND ETHICAL LEADERSHIP* shall be on December 10-11, 2025, venue to be announced later.

With this, all Schools Governance and Operations Division Personnel (SGOD) are directed to attend the said activity.

Further, all filed and approved leave of SGOD personnel is hereby recalled on the specified dates.

Meals, Board and lodging, Transportation, per diem and other incidental expenses shall be chargeable against Local/Division MOOE Funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

**JANWARIO E. YAMOTA**  
Chief Education Supervisor - CID  
Officer-In-Charge

Enclosed: As stated.  
SGOD/ABA/HRDS/KSD/LSS

**RELEASED**

**DEC 01 2025**

RECORDS SECTION OF PANABO CITY



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