



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

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**Office of the Schools Division Superintendent**

**Division Memorandum**

OSDS-2025-0196

To: Assistant Schools Division Superintendent  
Chief of Curriculum Implementation Division (CID)  
Chief of the Schools Governance Operations Division (SGOD)  
Others concerned

Subject: **ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING CONVERGENCE WITH LEGAL OFFICERS, SITES FOCAL AND TECHNICAL ASSISTANTS**

Date: December 2, 2025

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Attached is Regional Memorandum No. ORD-2025-135 dated December 01, 2025, entitled re: **“ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING CONVERGENCE WITH LEGAL OFFICERS, SITES FOCAL AND TECHNICAL ASSISTANTS”** on December 05, 2025 at Durian Hall, DepEd Region XI Office.

It is hereby directed that the following are among the participants of the said activity to wit:

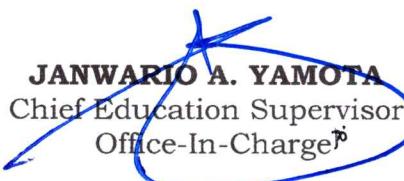
1. **Annalene D. Villanueva**, Atty III
2. **Keren T. Luma**, EPS I
3. **Mejanie Q. Lumayno**, TA II

Attached herewith is a copy of the memorandum for your reference and further details.

Travel and other expenses relative to the said activity shall be charged against MOEE or local funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

For and in the absence of the Schools Division Superintendent.

  
**JANWARIO A. YAMOTA**  
Chief Education Supervisor  
Office-In-Charge

Enclosed: As stated

**RELEASED**

**DEC 03 2025**

Republic of the Philippines  
Department of Education  
DAVAO REGION

December 1, 2025

REGIONAL MEMORANDUM  
ORD-2025-135

ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING CONVERGENCE  
WITH LEGAL OFFICERS, SITES FOCAL AND TECHNICAL ASSISTANTS

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, addressing school sites concerns, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting and Sites Titling Convergence to be hosted by the Regional Office on December 5, 2025, at the Durian Hall, DepEd Region XI Office.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

ALLAN G. FARNAZO  
Director IV

DEPARTMENT OF EDUCATION RO XI  
RECORDS SECTION  
**RELEASED**  
By: \_\_\_\_\_  
Date: \_\_\_\_\_ TITLING DECEMBER 2025

ORD/LU 4/mcc



**Republic of the Philippines**  
**Department of Education**  
**DAVAO REGION**

**LIST OF PARTICIPANTS**

<b>Office</b>	<b>Names</b>	<b>Numbers</b>
Regional Office	Atty. Lorenza C. Pitulan Atty. Shemelyn D. Gamorot- Bilbao Joyce A. Martinez Joan C. Junia	4
Davao City	Lawyer (1) Legal Staff (4) Sites Focal (1)	6
Digos City	Lawyer (1) Sites Focal (1)	2
Island Garden City Of Samal	Lawyer (1) Sites Focal (1)	2
Davao Oriental	Lawyer (1) Legal Staff (1) Sites Focal (1) COS Sites Titling (5)	8
Davao De Oro	Lawyer (1) Sites Focal (1) COS Sites Titling (5)	7
Davao Del Sur	Lawyer (1) Legal Staff (1) Sites Focal (1) COS Sites Titling (5)	8
Davao Occidental	Lawyer (1) Legal Staff (1) Sites Focal (1) COS Sites Titling (5)	8
Mati City	Lawyer (1) Legal Staff (1) Sites Focal (1)	3
Tagum City	Lawyer (1) Sites Focal (1)	1
Panabo City	Lawyer (1) Sites Focal (1)	1
Davao del Norte	Lawyer (1) Sites Focal (1) COS Sites Titling (5)	1
	<b>Total No. of Participants</b>	<b>59</b>