



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

Division Memorandum
OSDS-2025-0196

To: Assistant Schools Division Superintendent
Chief of Curriculum Implementation Division (CID)
Chief of the Schools Governance Operations Division (SGOD)
Others concerned

Subject: **ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING
CONVERGENCE WITH LEGAL OFFICERS, SITES FOCAL AND
TECHNICAL ASSISTANTS**

Date: December 2, 2025

Attached is Regional Memorandum No. ORD-2025-135 dated December 01, 2025, entitled re: **"ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING CONVERGENCE WITH LEGAL OFFICERS, SITES FOCAL AND TECHNICAL ASSISTANTS"** on December 05, 2025 at Durian Hall, DepEd Region XI Office.

It is hereby directed that the following are among the participants of the said activity to wit:

1. **Annalene D. Villanueva**, Atty III
2. **Keren T. Luma**, EPS I
3. **Mejanie Q. Lumayno**, TA II

Attached herewith is a copy of the memorandum for your reference and further details.

Travel and other expenses relative to the said activity shall be charged against MOEE or local funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

For and in the absence of the Schools Division Superintendent.

JANWARIO A. YAMOTA
Chief Education Supervisor
Office-In-Charge

Enclosed: As stated

RELEASED

DEC 03 2025



Address: City Hall Compound, Km. 31, Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
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RECORDS SECTION - SDO PANABO CITY



Republic of the Philippines
Department of Education
DAVAO REGION

December 1, 2025

REGIONAL MEMORANDUM
ORD-2025-135

ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING CONVERGENCE
WITH LEGAL OFFICERS, SITES FOCAL AND TECHNICAL ASSISTANTS

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, addressing school sites concerns, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting and Sites Titling Convergence to be hosted by the Regional Office on December 5, 2025, at the Durian Hall, DepEd Region XI Office.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

By: _____

Date: _____

Time: _____

DEC 01 2025

ORD/LU 4/mcc



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@depd.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
DAVAO REGION

LIST OF PARTICIPANTS

Office	Names	Numbers
Regional Office	Atty. Lorenza C. Pitulan Atty. Shemelyn D. Gamorot- Bilbao Joyce A. Martinez Joan C. Junia	4
Davao City	Lawyer (1) Legal Staff (4) Sites Focal (1)	6
Digos City	Lawyer (1) Sites Focal (1)	2
Island Garden City Of Samal	Lawyer (1) Sites Focal (1)	2
Davao Oriental	Lawyer (1) Legal Staff (1) Sites Focal (1) COS Sites Titling (5)	8
Davao De Oro	Lawyer (1) Sites Focal (1) COS Sites Titling (5)	7
Davao Del Sur	Lawyer (1) Legal Staff (1) Sites Focal (1) COS Sites Titling (5)	8
Davao Occidental	Lawyer (1) Legal Staff (1) Sites Focal (1) COS Sites Titling (5)	8
Mati City	Lawyer (1) Legal Staff (1) Sites Focal (1)	3
Tagum City	Lawyer (1) Sites Focal (1)	1
Panabo City	Lawyer (1) Sites Focal (1)	1
Davao del Norte	Lawyer (1) Sites Focal (1) COS Sites Titling (5)	1
	Total No. of Participants	59