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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 0865

To : Assistant Schools Division Superintendent
Chief ES, Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors
All Elementary School Heads
All Secondary School Heads

Subject : **ADDENDUM TO CID-2025-0861 RE: SCHEDULE FOR THE CONDUCT OF CAREER GUIDANCE PROGRAM SBCTA**

Date : December 17, 2025

Relative to Division Memorandum CID-2025-0861 dated December 16, 2025, re: **Schedule for the Conduct of Career Guidance Program SBCTA** on December 18-22, 2025 (Batch 1) and December 26-30, 2025 at Ritz Hotel, Davao City, the following personnel are informed of the participation as **Resource Speakers**, to wit:

1. Elden Orbeta PhD
2. Juliet D. Raganas PhD
3. Nenita L. Carredo RGC
4. Sharon Rose O. Cuizon RGC

Travel and other incidental expenses incurred during the participation on this activity shall be charged to **Sub-ARO No. OSEC-11-25-02498** and other source of funds, all subject to the usual government accounting and auditing rules and regulations.

Details of the activity are in the enclosures and all other provisions stated in the previous memoranda remain enforced.

Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

Enclosed: As stated.
CID/jeY/jdr

DEC 22 2025



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RECORDS SECTION SDO PANABO CITY
BY 

Doc. Ref. Code	SDO-SGOD-F001	Rev	00
Effectivity	05.05.2025	Page	1 of 1



Republic of the Philippines
Department of Education

REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0861

To : Asst. Schools Division Superintendent
 Chief Curriculum Implementation Division and
 All Public School District Supervisors
 All Elementary School Heads
 All Secondary School Heads

Subject : **SCHEDULE FOR THE CONDUCT OF CAREER GUIDANCE
 PROGRAM SBCTA**

Date : December 16, 2025

Pursuant to Regional Memorandum HRDD-2025-302 re: **Schedule for the Conduct of Career Guidance Program SBCTA**, on December 18-22, 2025 (Batch 1) and December 26-30, 2025 (Batch 2) at Ritz Hotel, Barrio Obrero, Davao City.

Participants of these activities are the following to wit:

	Last Name	First Name	Middle Name	Batch	Gender	Position
1	DUALLO	LUTZ	B.	Batch 1	F	MT I
2	ROMERO	CRISLYN JANE	L.	Batch 1	F	T I
3	LOBEROS	DARYLL	G.	Batch 1	M	T II
4	ESLERA	ALLAN JAY	C.	Batch 1	M	T I
5	BUISAN	NORJANA	K.	Batch 1	F	MT I
6	GABRIENTO	JONATHAN IVAN	V.	Batch 1	M	T II
7	LANQUINO	LEOLY	D.	Batch 1	M	T I
8	DIZON RGC	JOCHEBED	A.	Batch 1	F	GC
9	PETALLO	MAY	M.	Batch 1	F	T II
10	PINGGOY	RANDY VON	G.	Batch 1	M	T I
11	CANAS	JEKIE	P.	Batch 2	M	T III
12	MACABULOS	LYNJIE		Batch 2	F	T II
13	ZAFRA	PRINCESS ANN	C.	Batch 2	F	T II
14	BELOSILLO	QUEEN MAY	M.	Batch 2	F	T I
15	MACAIRAN	MARY ROSE	L.	Batch 2	F	T II
16	DIMAYACYAC	MARILLOU	C.	Batch 2	F	T I
17	ALABA	KARL RAINIER	M.	Batch 2	M	T II
18	NAMALATA	JENEMER	L.	Batch 2	F	T I
19	LIMBAGA	FATIMA	M.	Batch 2	F	T II
20	TAMPARONG	LUGIELYN	B.	Batch 2	F	T I



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Effectivity	05.05.2025	Page	1



Republic of the Philippines
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SCHOOLS DIVISION OF PANABO CITY

Participants shall be granted service credits for teaching personnel and compensatory overtime credits (COC) for non-teaching personnel, in accordance with DepEd Order No. 13 s. 2024 on the Grants of Vacation Service Credits for Teachers and Joint CSC and DBM MC No. 2 series 2024.

For your information and compliance,


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

DEC 16 2025

RECORDS SECTION, SDO PANABO CITY

BY 

Enclosed: As stated
CID/jev/ jdr



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Doc. Ref. Code	SDO-CID-F001	Rev	00
Effectivity	05.05.2025	Page	2



Republic of the Philippines
Department of Education
DAVAO REGION

December 4, 2025

REGIONAL MEMORANDUM
HRDD-2025-310

VENUE FOR THE CONDUCT OF CAREER GUIDANCE PROGRAM SBTCA

To: Assistant Regional Director
Schools Division Superintendents

1. This has reference to RM-HRDD-2025-302 titled Schedule for the Conduct of Career Guidance Program School-based Training for Career Advocates (SBTCA) dated December 4, 2025, be informed that the activity will be conducted at Ritz Hotel. Relevant details, updated list of participants, and other information are found in the enclosures.
2. The travel expenses of the resource speakers and participants shall be charged to PSF or downloaded funds, subject to the usual accounting and auditing rules and regulations.
3. Further, the participants are entitled to earn Service Credits when the training falls on Saturdays, Sundays, and Holidays in accordance with DO 53, s. 2003 "Granting of Vacation Service Credits to Teachers", and the non-teaching personnel is entitled to Compensatory Overtime Credit (COC). Further, teacher-participants shall adhere to Regional Memorandum No. 025, s. 2023, known as Regional Policy Guidelines in the Substitution of Classes and Granting of Service Credits to strengthen time on tasks and minimize disruption of classes.
4. For queries, email hrddneaprol1@gmail.com.
5. Immediate dissemination of this Memorandum is directed.

Encl.: As stated
ROH3/glv

DEPARTMENT OF EDUCATION ROX
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

By: [Signature]
Date: Dec. 16, 2025 Time:



Republic of the Philippines
Department of Education
DAVAO REGION

PANABO CITY

No.	Last Name	First Name	Middle Name	Batch	Gender	Position
1	DUALLO	LUTZ	B.	Batch 1	F	MT I
2	ROMERO	CRISLYN JANE	L.	Batch 1	F	T I
3	LOBEROS	DARYLL	J.	Batch 1	M	T II
4	ESLERA	ALLAN JAY	C.	Batch 1	M	T I
5	BUISAN	NORJANA	K.	Batch 1	F	MT I
6	GABRIENTO	JONATHAN IVAN	V.	Batch 1	M	T II
7	LANQUINO	LEOLY	D.	Batch 1	M	T I
8	DIZON	JOCHEBED	A.	Batch 1	F	GC
9	PETALLO	MAY	M.	Batch 1	F	T II
10	PINGGOY	RANDY VON	G.	Batch 1	M	T I
11	CANAS	JEKIE	P.	Batch 2	M	T III
12	MACABULOS	LYNJIE		Batch 2	F	T II
13	ZAFRA	PRINCESS ANN	C.	Batch 2	F	T II
14	BELOSILLO	QUEEN MAY	M.	Batch 2	F	T I
15	MACAIRAN	MARY ROSE	L.	Batch 2	F	T II
16	DIMAYACYAC	MARILOU	C.	Batch 2	F	T I
17	ALABA	KARL RAINIER	M.	Batch 2	M	T II
18	NAMALATA	JENEMER	L.	Batch 2	M	T I
19	LIMBAGA	FATIMA	M.	Batch 2	F	T II
20	TAMPARONG	LUGIELYN	B.	Batch 2	M	T I

TAGUM CITY

No.	Last Name	First Name	Middle Name	Batch	Gender	Position
1	CUTAB	HYDIE GRACE	INTERVENCION	Batch 1	F	T III
2	TIMBAL	APOLINAR	OMAMALIN	Batch 1	M	HT II
3	NAMUAG	MADELINE	MANGABAT	Batch 1	F	MT I
4	SORIA	MARICHO	VILLAR	Batch 1	F	T I
5	POLINAR	EDITHA	CABALLERO	Batch 1	F	HT II
6	CASILAC	MARI-LEI	CORDERO	Batch 1	F	HT III
7	PALINGKOD	EVELYN	DIEGO	Batch 1	F	T II
8	LOMOD	LOPE	LUMAY	Batch 1	M	HT III
9	VILLASENDA	MIRABEL	IBARRA	Batch 1	F	T I



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 3

List of Resource Speakers (Batch 1)

No.	Name of Trainers	FD/SDOs	Position	Plenary/ Class
1	Warlito E. Hua	RO XI- ESSD	Chief Education Supervisor	Plenary
2	Chona A. Lasib	Digos City	Guidance Coordinator III	Class 1
3	Sheila Mae H. Estabaya	Davao City	Guidance Counselor	Class 1
4	Flora May C. Villanueva	Davao de Oro	Guidance Coordinator	Class 1
5	Leonidez L. Labis	Davao Occidental	Master Teacher II	Class 1
6	Marilou M. Flores	Davao City	Guidance Counselor II	Class 2
7	Leslie G. Fanugao	Davao City	Guidance Counselor I	Class 2
8	Rhea O. Luib	Davao City	Guidance Counselor II	Class 2
9	Nelyn H. Misterio	Davao City	Guidance Counselor II	Class 2
10	Urbano Q. Jumamil, Jr.	Davao del Norte	Guidance Designate	Class 3
11	Marilou J. Villanueva	Davao Oriental	Education Program Supervisor/Division Coordinator	Class 3
12	Rofelia T. De Mesa	Digos City	Guidance Coordinator II	Class 3
13	Jorge G. Zafico, Jr.	Davao City	Guidance Counselor	Class 3
14	Sharon Rose O. Cuizon	Panabo City	Guidance Counselor III	Class 4
15	Eliza M. Suarez	Davao City	Guidance Counselor II	Class 4
16	Elden D. Orbeta	Panabo City	Education Program Supervisor	Class 4
17	Nenita L. Carredo	Panabo City	Guidance Counselor III	Class 4
18	Juliet D. Raganas	Panabo City	Guidance Coordinator III	Class 4

List of Resource Speakers (Batch 2)

No.	Name of Trainers	FD/SDOs	Position	Plenary/ Class
1	Warlito E. Hua	RO XI- ESSD	Chief Education Supervisor	Plenary
2	Maribel P. Paclibar	Davao City	Guidance Counselor II	Class 1
3	Eliza M. Suarez	Davao City	Guidance Counselor II	Class 1
4	Jocelyn T. Olandria	Mati City	Guidance Counselor III	Class 1
5	Necasia L. Carcueva	Davao de Oro	Guidance Counselor III	Class 1
6	Marivic B. Aba-a	Davao del Norte	Guidance Counselor III	Class 2
7	Mary Joy J. Doctolero	Tagum City	Guidance Counselor III	Class 2
8	Melecare M. Carrillo	Tagum City	Guidance Counselor III	Class 2



Address: F. Torres St., Davao City (8000)
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Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 2

List of Program Management Team Members for Batch 1 and 2

No.	Name of PMT	FD/SDO	Position	Class Assignment
1	Nelma Lyn R. Barnija	HRDD-RNEAP	CES	1
2	Mary Jeanne B. Aldeguer	CLMD	CES	2
3	Ma. Cielo D. Estrada	CLMD	EPS	3
4	Glen L. Villonez	HRDD	EPS	4
5	Isidra B. Despi	HRDD	EPS	2
6	Kenneth S. Deligencia	SDO- Panabo City	SEPS-HRD	1
7	Lilannie Somoso	SDO- Panabo City	EPS II-HRD	4
8	Ronmar Jayoma	SDO- Panabo City	SEPS-SMME	3
9	Lea Mae Isleta	SDO- Panabo City	EPS II-SMME	1
10	Jeffrey L. Bernabe	HRDD-RNEAP	SEPS	2
11	Bonifacio Amit	ESSD	PDO II	3
12	Mariane B. Tubo	HRDD	EPS II	4
13	Maureen Ava B. Acuña	HRDD-RNEAP	EPS II	1
14	Leonard Ray E. Castillon	HRDD	EPS II	3
15	Kirstine Fheb Y. Reyes	HRDD	ADAS I	2
16	Kimberly A. Atillo	ESSD	TA I	2



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

July 29, 2024

ALLAN G. FARNAZO
Director IV Department of Education Region XI
F. Torres St., Davao City



Attention: Loradel L. Baricaua
Chief, Finance Division

Sir:

Requesting the downloading of budget allocation amounting to **One Million Forty Thousand pesos (P1,040,000.00)** with **SARO No. OSEC-11-25-03390, SARO No. OSEC-03406 and SARO No. OSEC-11-25-02498** that will cover for the travel expense of the resource persons and participants for the conduct of Regional Strategic Planning and Orientation for the School Based Training for Career Advocates Implementation.

Division	No. of Pax	Amount
Davao City	109	Php 254,000.00
Davao del Sur	70	140,000.00
Davao de Oro	52	112,000.00
Davao del Norte	44	104,000.00
Davao Occidental	41	86,000.00
Davao Oriental	31	66,000.00
Digos City	23	58,000.00
IGACOS	21	46,000.00
Mati City	21	46,000.00
Panabo City	23	58,000.00
Tagum City	25	70,000.00
Total:	460	Php 1,040,000.00

Looking forward on your favorable response.

Thank you very much.

Very truly yours,


NELMA LYN R. BARNIJA
Chief, HRDD

APPROVED:


ALLAN G. FARNAZO
Director IV

ROH5/mbt



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Republic of the Philippines
Department of Education
Division Office - Marikina

December 4, 2025

REGIONAL MEMORANDUM
HMDO 2025-20

SUBJECT: SCHEDULING OF THE COORDINATING MEETING FOR THE 2025-2026

To: Assistant Regional Director
School Division Office - Marikina

1. This is in reference to DM OIC-DepEd Marikina 144, titled "Guidelines for the Implementing Guidelines of the Career Advancement Program School-Based Training of Career Advancers (CGP SBTC MTS) 2025-2026" dated August 6, 2025, be informed that the activity is scheduled for December 18-22, 2025 (Batch 1) and December 26-30, 2025 (Batch 2). The exact date is yet to be determined. Relevant details, program matrix, list of participants, and other information are found in the enclosure.

2. The participants are entitled to service credits where the training falls on Saturdays, Sundays, and Holidays, in accordance with DO 53, s. 2003 "Granting of Vacation Service Credits to Teacher" and a teaching person is entitled to Compensatory Overtime Credit (COC) for each teacher-participant shall adhere to Regional Memorandum No. 025, s. 2025 on the Regional Policy Guidelines in the Substitution of Classes and Granting of service credits to strengthen time on tasks, and minimize disruption of classes.

2025-2026

1. Immediate dissemination of this memorandum is directed.

ALLAN G. FARNAZO

Director IV

Encl.: 2 copies
2025-2026

per [signature]



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Email Address: marikina@deped.gov.ph
Website: www.deped.gov.ph





Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Davao City



SUB-ALLOTMENT RELEASE ORDER

PROGRAM PROJECT/ACTIVITY:		REFERENCE:	SUB ALLOTMENT RELEASE ORDER NO.
310500100001000 CONTINUING APPROPRIATIONS Human resource development for personnel in schools and learning centers (PPA371)		Sub-ARO No. OSEC-11-25-02498 dated April 15, 2025	ROP-11-25-1638
		LEGAL BASIS	DATE:
FUND CODE: 01102101	ORGANIZATIONAL CODE: 070010300011	Republic Act No. 11975 - FY 2024 GAA	FISCAL YEAR FY 2025
PURPOSE: <i>Transfer of Funds to cover traveling expenses of resource persons and participants to be incurred in the conduct of Training for Career Advocates Implementation.</i>			
To: The Schools Division Superintendent Schools Division of Panabo City			
PARTICULARS		ALLOTMENT CLASS: ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	58,000.00
AMOUNT IN WORDS: <i>Fifty Eight Thousand Pesos Only ***</i>		Total	58,000.00
NOTES: <i>The MOOE or CO allotment herein sub-allotted is valid for obligation until December 31, 2025.</i>			
The above sub-allotments have been made available for expenditures for the Divisions Schools. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.			

Certified Correct

Recommending Approval

Approved

KATHERINE C. DATOY
Supervising Administrative Officer
Finance Division

LORADEL L. BARICAUA
Chief Administrative Officer
Finance Division

ALLAN G. FARNAZO
Director IV