



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

December 9, 2025

**DIVISION MEMORANDUM**

No. 0285 s. 2025

**RECALL OF LEAVE OF ABSENCE**

To : **BASILIO P. MANA-AY JR, CESO VI**  
Assistant Schools Division Superintendent  
**JANWARIO E. YAMOTA**  
Chief Education Supervisor, CID  
**AILENE B. ANONUEVO, PhD**  
Chief Education Supervisor, CID  
**NEO CARLO MAGNO**  
Administrative Officer IV  
**DR. RAUL E. GACUS**  
Administrative Officer V

1. In the exigency of service, all approved leaves of absence of the Schools Governance and Operations Division (SGOD) personnel from December 10-29, 2025, are hereby recalled and cancelled, and all concerned personnel are directed to report for duty accordingly.
2. For your guidance and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

Chief Ailene.  
SGOD aba.

**RELEASED**

**DEC 19 2025**

RECORDS SECTION SDO PANABO CITY  
BY 