



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY


November 17, 2025

OFFICE MEMORANDUM
OSDS-2025-0010

OFFICER-IN-CHARGE, DIVISION ACCOUNTING OFFICE

To : **ROSALIE D. ESTIMADA**
Administrative Officer V – Budget Officer


1. In view of the official travel of Mary Joy C. Sagot, Accountant III, please be advised of your designation as Officer-in-Charge of the Division Accounting Section from **November 17-20, 2025**.
2. As such, you are advised to perform therein functions attached to the said designation.
3. Other policy-determining matters/communications processed/prepared shall be referred/forwarded to the undersigned for appropriate action or to Ms. Sagot upon her return.
4. For your information and compliance.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

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RECORDS SECTION - SDO PANABO CITY
BY 

OSDS/mjc 



Address: City Hall Compound, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com