



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

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Office of the Schools Division Superintendent

**DIVISION ORDER**

No. 0696 s. 2025

**WORK ASSIGNMENT**

To: **DEARLY MAE B. CABOTE**  
Administrative Officer IV

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1. In view of your approved appointment as Administrative Officer IV, you are hereby assigned to the **Office of the Schools Division Superintendent (OSDS) - Procurement Section**, this Division, effective immediately.
2. As such, you are directed to report to **Mr. Raul E. Gacus**, Administrative Officer V, for your work orientation and for further instruction.
3. Further, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station and submit to this Office such necessary documents certifying compliance for such.
4. Please be guided accordingly.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Schools Division Superintendent

Enclosed: as stated  
OSDS/sds/ncm

cc:  
ASDS/SGOD/CID/Admin. Office/  
HRMO/Budget Officer/Accountant/  
Records/Cashier/File

**RELEASED**

**NOV 10 2025**

RECORDS SECTION FDO PANABO CITY  
BY 



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
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