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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0714

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
All Concerned

Subject: **ADVISORY ON THE 2025 TRAINING ON BASIC FOOD SAFETY AND
HAZARD ANALYSIS AND CRITICAL CONTROL POINT (HACCP) FOR
MEDICAL OFFICERS**

Date: November 28, 2025

This has reference to Regional Memorandum ESSD-2025-367 re: 2025 Trainings on BFS and HACCP for Medical Officers on December 8-12, 2025, at Tanza Oasis Hotel and Resort, Tanza Cavite.

Anent this, **Moolien Jane A. Estimada**, Nurse II, is hereby directed to attend the said activity.

Travel and other incidental expenses shall be charged against downloaded funds and to be augmented by SBFP-PSF or local funds. Expenses incurred due to rescheduling such as venue/hotel procurement, plane/bus/boat ticket and corresponding charges in booking, baggage, terminal fee, and the like, shall be reimburses and/or to be charged against SBFP PSF or local fund subject to the existing accounting and auditing rules and regulations.

For your information and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

NOV 28 2025

RECORDS SECTION - SDO PANABO CITY
BY 

Enclosed.: As stated.
SGOD/ABA/mje



Address: City Hall Compound, Km 31, JP
Laurel, Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066

Recd

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Republic of the Philippines
Department of Education
DAVAO REGION

November 25, 2025

REGIONAL MEMORANDUM
ESSD-2025-367

ADVISORY ON THE 2025 TRAININGS ON BASIC FOOD SAFETY AND
HAZARD ANALYSIS AND CRITICAL CONTROL POINT (HACCP)
FOR MEDICAL OFFICERS

To: Schools Division Superintendents
Chief Education Supervisor of ESSD

1. Attached is the Advisory dated November 13, 2025, from the Bureau of Learner Support Services, re: **2025 Trainings on BFS and HACCP for Medical Officers on December 8-12, 2025 at Tanza Oasis Hotel and Resort, Tanza Cavite**, which is self-explanatory.
2. Relative to this, the personnel who shall attend are listed in the Enclosure.
3. The participants are advised to complete the registration form through <https://tinyurl.com/REG-FORM-BFS-HACCP-2025-V2> on or before November 28, 2025. They are also expected to adhere to the instructions stipulated in the Advisory.
4. Travel and other incidental expenses shall be charged against downloaded funds and to be augmented by SBFP-PSF or local funds. Expenses incurred due to rescheduling such as venue/hotel procurement, plane/bus/boat ticket and corresponding charges in booking, baggage, terminal fee, and the like, shall be reimbursed and/or to be charged against SBFP PSF or local funds, subject to existing accounting and auditing rules and regulations.
5. For further details, Reissa T. Silda, Regional SBFP Focal Person, may be contacted at (082) 224-0748.
6. Immediate dissemination and compliance with this Memorandum is desired.

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED
By: [Signature] NOV 26 2025
Date: [Signature] Time: [Signature]

ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROE7/rt



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph



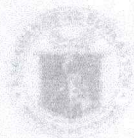


Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure

List of Identified Participants

No.	Name of Participants	Office	Position Title
1.	Dr. Ritchelle S. Aresco	ESSD	Medical Officer IV
2.	Reissa T. Silda	ESSD	ND II/Regional SBFP FP
3.	Dr. Gringo John F. Pelaez	Davao de Oro	Medical Officer III
4.	Dr. Michelle R. Macasayon	Davao del Sur	Medical Officer III
5.	Dr. Dale R. Hontevirus	Davao Occidental	Medical Officer III
6.	Dr. Darwill S. Bayocboc	Davao Oriental	Medical Officer III
7.	Charise Stephenie P. Torpio	Davao Oriental	Nurse II/Division SBFP FP
8.	Micah A. Fuentes	Digos City	Medical Officer III
9.	Daisy Jane P. Sanoy	Digos City	Nurse II/Division SBFP FP
10.	Moolien Jane A. Estimada	Panabo City	Nurse II/Division SBFP FP



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

ADVISORY
November 13, 2025

The Bureau of Learner Services - School Health Division (BLSS-SHD) informs all concerned participants that the Training on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP) has been rescheduled from November 10-14, 2025, to **December 8-12, 2025**, pursuant to the postponement of activities due to Typhoon Uwan, as stated in OUOPS Office Memorandum No. 01-Q6987 signed by Atty. Fatima Lipp Panontongan, Chief of Staff. The venue remains at **Tanza Oasis Hotel and Resort, Tanza, Cavite**.

In line with adjustments in the list of participants, all participants are required to complete a new registration using the link: <https://tiavari.com/REG-FORM-BFS-HACCP-2025-V2> on or before November 28, 2025. Online registration is mandatory to secure the Certificate of Appearance and Certificate of Participation. No registration, no certificates.

Participants are advised to observe the following:

1. Participants are expected to arrive at 12:00nn on December 8, 2025, and may proceed to the Information/Front Desk for room assignments. The opening program will begin at 2:00 p.m.
2. Please note that December 8, 2025 (Day 1) is a Special Non-Working Holiday in observance of the *Feast of the Immaculate Conception of Mary*, as per the Official Gazette of the Republic of the Philippines. In view of this, participants are respectfully requested to be granted Compensatory Time Off (CTO) for their active participation on that day.
3. The first meal to be served is lunch on December 8 (Day 1), and the last meal is breakfast on December 12 (Day 5).
4. Participants may check-in on December 8 (Day 1) at 2:00 pm and are expected to check-out by December 12 (Day 5) on or before 12:00nn.
5. Participants are advised to bring their own apron to be used during the training. Each region is also requested to bring one (1) can of Vienna sausage for the laboratory experiment.
6. Participants who are not feeling well are discouraged from attending the activity. Also, they should bring their own face masks and sanitizers to comply with health standards.

For clarification and further information, please contact Ms. Magdalene Portia T. Cariaga, Supervising Health Program Officer, Mr. Venerich B. Berba, Education Program Specialist II and Ms. Eliafher G. Ramos, Technical Assistant II of BLSS-SHD through telephone number (02) 632-9935, mobile number 0915-564-4363, or via email at sbfp@deped.gov.ph


DR. MIGUEL ANGELO S. MANTARING
Director IV

DepEd



3F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone No.: (02) 632-9935; (02) 8635-3763 | Email Address:
blss.od@deped.gov.ph

Record

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Republic of the Philippines
Department of Education
DAVAO REGION

November 5, 2025

REGIONAL MEMORANDUM
ESSD-2025-340

PARTICIPATION TO THE TRAINING ON BASIC FOOD SAFETY AND
HAZARD ANALYSIS AND CRITICAL CONTROL POINT (HACCP)
FOR MEDICAL OFFICERS

To: Schools Division Superintendents
Chief Education Supervisor of ESSD

1. Attached is the Advisory dated October 20, 2025, from the Bureau of Learner Support Services, re: **2025 Trainings on BFS and HACCP for Medical Officers on November 10-14, 2025 at Tanza Oasis Hotel and Resort, Tanza Cavite**, which is self-explanatory.
2. Relative to this, the personnel who shall attend are listed in the Enclosure.
3. The participants are advised to complete the registration form through <https://tinyurl.com/REG-FORM-2025-BFS-HACCP-MO> until November 5, 2025. They are also expected to adhere to the instructions stipulated in the Advisory.
4. Travel and other incidental expenses shall be charged against downloaded funds and to be augmented by SBFP-PSF or local funds. Expenses incurred due to rescheduling such as venue/hotel procurement, plane/bus/boat ticket and corresponding charges in booking, baggage, terminal fee, and the like, shall be reimbursed and/or to be charged against SBFP PSF or local funds, subject to existing accounting and auditing rules and regulations.
5. For further details, Reissa T. Silda, Regional SBFP Focal Person, may be contacted at (082) 224-0748.
6. Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROB7/ns

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

By: [Signature]
Date: 11/10/25 Time: 12:41Z



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@depd.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure

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No.	Name of Participants	Office	Position Title
1.	Dr. Ritchelle S. Aresco	ESSD	Medical Officer IV
2.	Reissa T. Silda	ESSD	ND II/Regional SBFP FP
3.	Dr. Gringo John F. Pelaez	Davao de Oro	Medical Officer III
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7.	Charise Stephenie P. Torpio	Davao Oriental	Nurse II/Division SBFP FP
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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

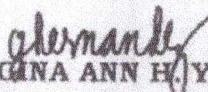
OFFICE OF THE DIRECTOR

ADVISORY
October 20, 2025

This has reference to **OUOPS Memo No. 2025-08-03699** titled "2025 Trainings on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP)".

1. The venue for the Training on BFS and HACCP for Medical Officers will be held at **Tanza Oasis Hotel and Resort, Tanza Cavite**.
2. Please be informed and reminded on the following:
 - a. Participants are expected to arrive at **12:00nn** on **November 10, 2025**, and may proceed to the Information/Front Desk for room assignments. The opening program will begin at **2:00pm**.
 - b. The first meal to be served is lunch on **November 10** (Day 1), and the last meal is breakfast on **November 14** (Day 5).
 - c. Participants may check-in on **November 10 (Day 1)** at **2:00 pm** and are expected to check-out by **November 14 (Day 5)** on or before **12:00nn**.
 - d. Participants are advised to bring their own **laptops, extension cords, and internet back-up**.
 - e. Participants who are not feeling well are discouraged from attending the activity. Also, they should bring their own face masks and sanitizers to comply with health standards.
 - f. Participants are advised to complete the **registration form** through this link <https://tinyurl.com/REG-FORM-2025-BFS-HACCP-MO> until **November 5, 2025**. It is reiterated that online registration is strictly required to obtain the Certificate of Appearance and Certificate of Participation.
 - g. Participants are advised to bring their own apron to be used during the training. Each region is also requested to bring one (1) can of Vienna sausage for the laboratory experiment.

- h. The travel expenses of participants shall be charged to the downloaded funds for this purpose subject to existing accounting and auditing rules and regulations. Additional travel expenses beyond the downloaded funds may also be charged to local funds/School-Based Feeding Program (SBFP) – Program Support Funds, when the need arises.
3. These two (2) training are ladderized and are prerequisite to the next higher training. Therefore, participants are expected to successfully complete and pass all courses to fulfill the certification requirements.
4. For clarification and further information, please contact **Ms. Magdalene Portia T. Cariaga**, Senior Education Program Specialist, **Mr. Vonerich B. Berba**, Education Program Specialist II and **Ms. Ellafher G. Ramos**, Technical Assistant II of BLSS-SHD through telephone number (02) 632-9935, mobile number 0915-564-4363, or via email at sbfp@deped.gov.ph


GEORGINA ANN H. YANG
Assistant Secretary
Officer-in-Charge
Bureau of Learner Support Services



Republic of the Philippines
Department Of Education
Region XI
DIVISION OF PANABO CITY
Panabo City

No.:

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	MOOLIEN JANE A. ESTIMADA
Position/Designation	Nurse II
Permanent Station	SGOD, Department of Education, Panabo City Division
Purpose of Travel (must be supported by attachments)	2025 Training on Basic Food safety and HACCP
Host of the Activity	Department of Education
Inclusive Dates	December 8-12, 2025
Destination	Tanza Oasis Hotel, Tanza Cavite
Fund Source	Downloaded Fund/SBFP PSF

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MOOLIEN JANE A. ESTIMADA
Nurse II

November 28, 2025
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

CERTIFIED:


AILENE B. ANONUEVO PhD
Chief ES, SGOD

Date

APPROVED:

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Date




Republic of the Philippines
Department Of Education
Region XI
DIVISION OF PANABO CITY
Panabo City

No.:

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	MOOLIEN JANE A. ESTIMADA
Position/Designation	Nurse II
Permanent Station	SGOD, Department of Education, Panabo City Division
Purpose of Travel (must be supported by attachments)	2025 Training on Basic Food safety and HACCP
Host of the Activity	Department of Education
Inclusive Dates	December 8-12, 2025
Destination	Tanza Oasis Hotel, Tanza Cavite
Fund Source	Downloaded Fund/SBFP PSF

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MOOLIEN JANE A. ESTIMADA
Nurse II

November 28, 2025
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose sated herein.

CERTIFIED:


AILENE B. AÑONUEVO PhD
Chief ES, SGOD

Date

APPROVED:

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Date



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Davao City



SUB-ALLOTMENT RELEASE ORDER

PROGRAM PROJECT/ACTIVITY: 310400100001000 CURRENT APPROPRIATIONS School-Based Feeding Program (SBFP)(PPA341)		REFERENCE: Sub-ARO No. OSEC-11-25-02868 dated May 21, 2025	SUB ALLOTMENT RELEASE ORDER NO. ROP-11-25-1774
		LEGAL BASIS Republic Act No. 12116 - FY 2025 GAA	DATE: August 26, 2025
FUND CODE: 01101101	ORGANIZATIONAL CODE 070010300011		FISCAL YEAR FY 2025
PURPOSE: Transfer of funding requirement for the Training on Food Safety Compliance Officer (FSCO) for Medical Officers.			
To: The Schools Division Superintendent Schools Division of Panabo City			
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	13,800.00
AMOUNT IN WORDS: Thirteen Thousand Eight Hundred Pesos Only ***		Total	13,800.00
NOTES: The MOOE or CO allotment herein sub-allotted is valid for obligation until December 31, 2026.			
<small>The above sub-allotments have been made available for expenditures for the Divisions/Schools. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrance of overdrafts is prohibited. Parties responsible for the incurrance of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.</small>			

Certified Correct

Recommending Approval

Approved

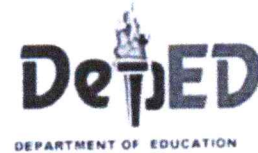
KATHERINE C. DATOY
Supervising Administrative Officer
Finance Division

LORADEL L. BARICAUA
Chief Administrative Officer
Finance Division

REBONFAMIL R. BAGUIO
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Davao City



SUB-ALLOTMENT RELEASE ORDER

PROGRAM PROJECT/ACTIVITY:		REFERENCE:	SUB ALLOTMENT RELEASE ORDER NO.
310400100001000 CONTINUING APPROPRIATIONS School-Based Feeding Program (SBFP)(PPA340)		Sub-ARO No. OSEC-11-25-02849 dated May 21, 2025	ROP-11-25-1664
		LEGAL BASIS	DATE:
		Republic Act No. 11975 - FY 2024 GAA	August 5, 2025
FUND CODE: 01102101	ORGANIZATIONAL CODE: 070010300011	FISCAL YEAR FY 2025	
PURPOSE: <i>Transfer of funding requirements for the training on Basic Food Safety (BFS) and Hazard Analysis and Critical Control Point (HACCP) for Medical Officers.</i>			
To: The Schools Division Superintendent Schools Division of Panabo City			
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	13,800.00
AMOUNT IN WORDS: Thirteen Thousand Eight Hundred Pesos Only ***		Total 13,800.00	
NOTES: The MOOE or CO allotment herein sub-allotted is valid for obligation until December 31, 2025.			
<small>The above sub-allotments have been made available for expenditures for the Divisions/Schools. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.</small>			

Certified Correct

Recommending Approval

Approved

KATHERINE C. DATOY
Supervising Administrative Officer
Finance Division

LORADEL L. BARICAUA
Chief Administrative Officer
Finance Division

ALLAN G. FARNAZO
Director IV