



1125103415

Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

---

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-711

To : Assistant Schools Division Superintendent/Bids and Awards  
Committee Chair  
Chief Education Supervisor, Schools Governance Operations  
Division  
Chief Education Supervisor, Curriculum Implementation Division  
Education Program Specialist II, SMME/GAD Coordinator  
All Public and Private Elementary and Secondary Schools  
All concerned

Subject: **HALF-DAY LEARNING SESSION ON LEGAL RIGHTS AND PROTECTION MECHANISMS FOR STUDENTS**

Date: November 27, 2025

---

Attached is the letter of invitation from the Office of the City Mayor – Gender and Development Office dated November 21, 2025, informing that the following public and private schools have been chosen for the conduct of learning sessions, to wit:

No.	Name of School
1.	University of Mindanao – Panabo Campus
2.	North Davao Colleges
3.	ACES Campus
4.	Northlink Technological College
5.	Maryknoll College of Panabo
6.	San Vicente Elementary School
7.	Rizal Elementary School
8.	Kauswagan National High School
9.	T.G. Gerona Elementary School
10.	New Visayas Central Elementary School
11.	Gredu Elementary School
12.	Sindaton National High School

Moreover, this office interposes no objection provided that the school and the said office must coordinate with the schedule, and the school shall ensure to follow the policy on “No Disruption of Classes per DepED Order No. 9, s. 2005 entitled: “Instituting Measures to Increase Time-on-Task and Ensuring Compliance therewith” shall be observed.



Republic of the Philippines

## Department of Education

REGION XI

SCHOOLS DIVISION OF PANABO CITY

### Office of the Schools Division Superintendent

For more information on the scheduled dates of the activities, please see the attached letter for your reference.

For your guidance and information.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

SGOD/ABA/*lji*

**RELEASED**

**NOV 27 2025**

RECORDS SECTION-SDO PANABO CITY  
BY 



1128103415

DepEd Division of Panabo City  
RECORDS SECTION

RECEIVED  
NOV 25 2025  
Div. 9:13  
Time: 9:13

November 21, 2025

**JINKY B. FIRMAN, PHD, CESO VI**

School Superintendent  
DepEd, Panabo City

Dear Dr. Firman:

Greetings from the Gender and Development (GAD) Office of the City Government of Panabo.

In solidarity with the national observance of the 2025 18-Day Campaign to End Violence Against Women (VAW), the GAD Office, in partnership with the City Social Welfare and Development Office (CSWDO), City Youth Development Office (CYDO), City Information Office (CIO), and your School GAD Coordinator/Guidance Counselor, will be conducting a Half-Day Learning Session for the students of your esteemed institution.

This initiative aims to educate, empower, and mobilize Elementary, High School, and College students to become proactive advocates for safe, respectful, and gender-sensitive school and community environments.

We respectfully inform your good office that your School GAD Coordinator/Guidance Counselor will serve as one of the **Resource Speakers** on the topic:

**“Legal Rights and Protection Mechanisms for Students”**

covering the following:

- Rights under RA 11313 (Safe Spaces Act)
- Anti-GBV protocols in schools
- Reporting channels: Guidance Office, PNP WCPD, Barangay VAW Desk, CSWDO/LCAT-VAWC, DICT Cybercrime Hotline
- Procedures during and after incidents of violence

The other partner offices will cover the following topics:

#### **City Social Welfare and Development Office (CSWDO)**

- Global Issues on Violence Against Women
- Strengthening Healthy, Safe, and Equal Relationships

#### **City Youth Development Office (CYDO)**

- Youth Realities: GBV in Schools, Communities, and Online
- Youth Advocacy: What Students Can Do

#### **City Information Office (CIO)**

- Digital Safety and Responsible Social Media Use

### **SCHEDULE OF LEARNING SESSIONS**

**December 1, 2025**

**AM:** University of Mindanao – Panabo Campus

**PM:** North Davao Colleges





**December 2, 2025**

**AM:** ACES Campus

**PM:** Davao del Norte State College

**December 3, 2025**

**AM:** Northlink Technological College

**PM:** Maryknoll College of Panabo

**December 4, 2025**

**AM:** San Vicente Elementary School

**PM:** Rizal Elementary School

**December 5, 2025**

**AM:** Kauswagan National High School

**PM:** T.G. Gerona Elementary School

**December 9, 2025**

**AM:** New Visayas Elementary School

**PM:** Gredu Elementary School

**December 10, 2025**

**AM:** Sindaton National High School

We humbly request your support in allowing your School GAD Coordinator/Guidance Counselor to participate as a Resource Speaker and assist in facilitating the session, particularly in providing school-specific processes and guidance protocols to ensure student protection and well-being.

Attached for your reference is the **Half-Day Learning Session Program Flow**.

Should you have concerns or clarifications, please feel free to contact the GAD Office at **0969-023-7542** and look for **Ms. Jacky Sereño**.

Thank you very much for your continued partnership in advancing gender equality, promoting safe learning environments, and protecting the rights and welfare of all learners.

Respectfully yours,

  
**JO-ANNE RELAMPAGOS- CAPUYAN**  
Executive Assistant IV/  
Officer- In- Charge, GAD Office

Noted by:

  
**JOSE E. RELAMPAGOS**  
City Mayor



**HALF-DAY LEARNING SESSION PROGRAM FLOW**  
*In Support of the 2025 18-Day Campaign to End VAW*  
**Target Participants: Senior High School & College Students**  
**Duration: Half Day (3.5–4 hours)**

**8:00 – 8:15 AM**

**Registration & Settling In** by: School GAD Coordinator/Focal

- Signing of attendance
- Distribution of advocacy fan
- Pre-session AVP: “What is Violence Against Women?”

**8:15 – 8:25 AM**

**Opening Ceremony** by: School GAD Coordinator/ Focal

- Opening Prayer
- National Anthem
- Welcome Message
  - School Head / Guidance Counselor / GAD Officer

**8:25 – 8:35 AM**

**Icebreaker Activity:** by: School GAD Coordinator

**8:35 – 9:00 AM**

**1. Introduction to the 18-Day Campaign to End VAW** By: GAD Office

- Brief history & global movement
- Why November 25–December 12?
- Philippine commitments:
  - RA 9262
  - RA 11313 Safe Spaces Act
  - RA 9710 Magna Carta of Women
  - JMC 2024-01
- Roles of *youth advocates* in VAW prevention

**9:00 – 9:25 AM**

**2. Understanding Gender, Power, and Violence** By: GAD Office

- Sex vs. gender
- Gender norms and stereotypes
- Power dynamics in relationships and society
- Forms of GBV:
  - Physical
  - Sexual
  - Psychological
  - Economic
  - Digital
- How GBV affects youth differently (girls, LGBTQIA+, PWDs, students, young workers)

**9:25 – 9:50 AM**

**3. Global Issues on Violence Against Women** by: City Social Welfare and Development Office

- UN Women & WHO global statistics
- Online sexual exploitation, grooming, cyber-GBV
- Human trafficking & digital recruitment
- Campus sexual harassment & dating violence
- Conflict-related sexual violence
- Impact on Filipino youth

**9:50 – 10:00 AM — HEALTH BREAK**

**10:00 – 10:25 AM**

**4. Youth Realities: GBV in Schools, Communities & Online by: City Youth Development Office**

- Peer pressure, sextortion, grooming
- Consent vs. coercion (real consent explained)
- Bullying & cyberbullying
- Red flags in relationships
- Scenario analysis: “What would you do?”

**10:25 – 10:45 AM**

**5. Digital Safety and Responsible Social Media Use by: City Information Office**

- Identifying online red flags
- Preventing online sexual abuse & exploitation
- Reporting digital harassment, doxxing, cyberviolence
- Safeguarding your digital footprint
- Bystander intervention online

**10:45 – 11:05 AM**

**6. Strengthening Healthy, Safe, and Equal Relationships by: City Social Welfare and Development Office**

- Respect, equality, accountability
- Setting boundaries
- Helping a friend experiencing violence
- Spotting manipulation and control

**11:05 – 11:25 AM**

**7. Legal Rights and Protection Mechanisms for Students by: School GAD Coordinator/Focal**

- Rights under RA 11313 (Safe Spaces Act)
- Anti-GBV school protocols
- Reporting channels:
  - Guidance / Discipline Office
  - PNP WCPD
  - Barangay VAW Desk
  - CSWDO / LCAT-VAWC
  - DICT Cybercrime
- What to do *during* and *after* violence

**11:25 – 11:45 AM**

**8. Youth Advocacy: What Students Can Do by: City Youth Development Office**

- Ways SHS/College students can join the 18-Day Campaign
- Creating campus-based advocacy projects
- Youth-led solutions:
  - Peer mentoring
  - Digital safe spaces
  - Creative content (art, video, slogans)
- Building a culture of safety & reporting
- Pledge of Commitment

**11:45 – 12:00 NN**

**Open Forum, Reflections & Closing Message by: GAD Office**

- Q&A
- Sharing takeaways (“One thing I learned...”)
- Group photo with “End VAW” backdrop
- Pledge of Commitment