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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD – 2025 -0706

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operations Division (SGOD)
All School Heads of Public Elementary and Secondary Schools
All Concerned

Subject: **ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESKS
IN ALL BILLETING QUARTERS OF 2025 ATHLETIC MEET**

Date: November 26, 2025

In view of the conduct of the **Panabo City Athletic Association (PCAA) Meet** on November 26-30, 2025, all billeting schools shall establish the Learner Rights and Protection Desk (LRPD), through the School Child Protection Committees (CPC) and shall be operational in all playing venues and billeting quarters.

The Learner Rights and Protection Desk shall cover all grade levels, and shall be composed of the following to wit:

1. **Chairperson**, preferably the school head
2. **Co-Chairperson**, preferably the Guidance Counselor or Designated Guidance Advocate
3. **Members**, composed of teachers and members of the CPC/LRPC

In addition, the Regional and Division Learner Rights and Protection focal persons shall monitor the strict implementation and creation of the LRP Desk within the locality.

For your information and guidance.


JINKY B. FIRMAN Phd, CESO VI
Schools Division Superintendent


RELEASED


NOV 27 2025

Encl: as stated.
SGOD/aba/gcn



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