



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0699

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
All concerned

Subject: **SHOWCASING QUALITY MANAGEMENT SYSTEM PLANNING DOCUMENTS OF FUNCTIONAL DIVISIONS OF PANABO CITY**

Date: November 21, 2025

In line with our continuous commitment to quality assurance and organizational efficiency, this Office will conduct the Quality Management System (QMS) Presentation on November 27–28, 2025.

It is hereby acknowledged that the three functional divisions have submitted their respective planning documents on November 21, 2025, both online and in printed form, to the Chairperson of the Knowledge Management Team. This submission is in preparation for the upcoming Interdivision Readiness Assessment.

The objectives of the QMS Presentation are the following:

- To review and validate the submitted planning documents of each functional division;
- To ensure alignment of divisional plans with organizational goals, ISO standards, and QMS requirements; and
- To finalize necessary adjustments prior to consolidation and endorsement for higher-level review.

All concerned division chiefs, planning coordinators, and key personnel are directed to attend and actively participate. Mr. Antonio R. Pasquito, PSDS as the process observe.

For your information and guidance.

For in the absence of the Schools Division Superintendent

JANWARIO E. YAMOTA

Che of the Curriculum Implementation Division
Officer In Charge

RELEASED

NOV 21 2025

Incl.: As stated
SGOD/ABA/ESD

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