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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**DIVISION MEMORANDUM**  
**SGOD-2025-0664**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD  
Chief Education Supervisor, CID  
All Public Schools District Supervisors  
All Public Elementary and Secondary School Principal/  
School Heads

Subject: **COLLABORATIVE ORIENTATION AND WORKSHOP ON THE  
PREPARATION OF THE ENHANCED SCHOOL IMPROVEMENT  
(ESIP) CY 2026-2028**

Date: November 11, 2025

Please be informed that the conduct of the orientation on the preparation of the Enhanced School Improvement Plan CY 2026-2028 shall be on November 17, 2025, 8:00 o'clock in the morning at DRRM Room, Panabo City National High School.

Further, collaborative workshop schedule shall be on the following, to wit:

District/Cluster	Date	Venue
1. Panabo Central and North District	November 20, 2025	TBA
2. Panabo South 1 and II District	November 24, 2025	TBA
3. Secondary	November 25, 2025	TBA

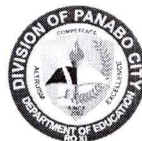
Participants shall bring only their previous ESIP and AIP while during the collaborative workshop participants shall bring laptop and other documented information.

Meals and travel expenses relative to this activity shall be charged against School MOOE Funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

SGOD/aba/ktl



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For the SDS

**ATLENE B. ANONUEVO, Ph.D.**  
Chief Education Supervisor, SGOD  
In Charge of the Division

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