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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0655

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Manuel M. Esperanza, Principal III, Panabo City NHS
Marivene P. Espinosa, Principal IV, Southern Davao NHS
Behnjo S. Martin, Principal I, San Vicente NHS
All concerned

Subject: **CORRIGENDUM TO DM SGOD-2025-0577 (ATTENDANCE TO THE TRAINING-WORKSHOP ON SCHOOL LEADERSHIP OF SECONDARY SCHOOL HEADS USING DEPED STRATEGIC PLANNING AND BUDGETING FRAMEWORKS THROUGH THE UTILIZATION OF THE PROGRAM MANAGEMENT INFORMATION SYSTEM)**

Date: November 4, 2025

Attached is Division Memorandum SGOD-2025-0577 re: the conduct of Training-Workshop on School Leadership of Secondary School Heads Using DepEd Strategic Planning and Budgeting Frameworks Through the Utilization of Program Management Information System (PMIS) from November 12-14, 2025. Please be informed that the said activity will be postponed to December 8-10, 2025 at Emilia Oasis of Faith, Circumferential Road, Brgy. Tambo, Island Garden City of Samal.

Teaching personnel shall be entitled to service credits (DO No. 53, s. 2003) while non-teaching personnel shall be given Compensatory Overtime Credits (COC) for services rendered during Saturdays, Sundays, and Holidays (CSC-DBM Joint Circular No. 04 & 2-A, s. 2005).

Room accommodation, meals, and snacks of the Division personnel shall be charged against Division MOOE and HRTD while the same expenses of the school personnel shall be charged against their respective school MOOE for Day 1 and to the Division HRTD Fund for Day 2. In addition, travel and other incidental expenses shall be charged to Division MOOE and School MOOE for the Division and school personnel, respectively. All abovementioned expenses are subject to the existing accounting and auditing rules and regulations.

All other provisions of the abovementioned Division Memorandum remain enforced.



Address: City Hall Compound, Km 31, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com



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For questions and clarifications, we will be glad to assist you through the Planning and Research Section. Attention: Ker Denzel G. Infiesto, Planning Officer III, at ker.infiesto@deped.gov.ph.

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Encl: As stated
SGOD/aba/kdgi

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NOV 12 2025

RECORDS SECTION SDO PANABO CITY
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SGOD-2025-0577

To : Assistant Schools Division Superintendent
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All concerned

Subject: **ATTENDANCE TO THE TRAINING-WORKSHOP ON SCHOOL LEADERSHIP OF SECONDARY SCHOOL HEADS USING DEPED STRATEGIC PLANNING AND BUDGETING FRAMEWORKS THROUGH THE UTILIZATION OF PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)**

Date: October 13, 2025

Please be informed of the conduct of the Training-Workshop on School Leadership of Secondary School Heads Using DepEd Strategic Planning and Budgeting Frameworks Through the Utilization of Program Management Information System (PMIS) on November 12-14, 2025. The official venue of the said activity will be announced through a separate memorandum.

Participants to this activity are the following, to wit:

NO.	NAME	PMIS ACCOUNT ASSIGNMENT	SCHOOL
1	Manuel M. Esperanza	Approving Authority	Panabo City NHS
2	Marivene P. Espinosa	Approving Authority	Southern Davao NHS
3	Behnjo S. Martin	Approving Authority	San Vicente NHS
4	Maria Fe T. Balatero	Planning/Operating Unit	Panabo City NHS
5	Rubelyn N. Deirit	Budget	
6	Leah F. Lim	Accounting	
7	Marie_Cris C. Porlares	Accounting	
8	Honey Mae D. Galaura	Progress Monitoring	Southern Davao NHS
9	Ahdel B. Macabulos	Operating Unit	
10	Alce L. Gomez	Operating Unit	



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NO.	NAME	PMIS ACCOUNT ASSIGNMENT	SCHOOL
11	Gecel N. Bohol	Planning	Southern Davao NHS
12	Yvony C. Cubijano	Budget/Accounting	
13	Sarah Jane R. Omblero	Progress Monitoring	
14	Judy Anne F. Domalaoron	Operating Unit	San Vicente NHS
15	Emeli P. Infiesto	Planning	
16	Hannah Mae Y. Tabuno	Budget	
17	Laiza L. Pedregosa	Accounting	
18	Michael S. Rubino	Progress Monitoring	

Participants shall bring their own laptops and extension wires. They shall also have an approved copy of the Annual Implementation Plan for CY 2026.

The speakers and workshop facilitators in the said activity are the following, to wit:

NO.	NAME	POSITION
1	Ailene B. Anonuevo PhD	Chief Education Supervisor
2	Keren T. Luma PhD	Education Program Supervisor
3	Erick S. Dalumpines EdD	Senior Education Program Specialist
4	Ker Denzel G. Infiesto	Planning Officer III
5	Kenneth S. Deligencia	Senior Education Program Specialist
6	Rosalie D. Estimada	Budget Officer
7	Mary Joy C. Sagot	Accountant III
8	Ronmar V. Jayoma	Senior Education Program Specialist
9	Lea Jane M. Isleta	Education Program Specialist II
10	Lilannie Somoso	Education Program Specialist II
11	Regine O. Escoto	Administrative Aide VI

Travel and other incidental expenses shall be charged to Division MOOE and School MOOE for the Division and school personnel, respectively, subject to the existing accounting and auditing rules and regulations.

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Encl: As stated
SGOD/aba/kdgi

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OCT 16 2025



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