



Republic of the Philippines

Department of Education

Region XI

SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-0191

To : Assistant Schools Division Superintendent
Chief ES, Schools Governance and Operations Division
Chief ES, Curriculum Implementation Division
Division Pag-IBIG Fund Coordinator

Subject: **INVITATION TO PAG-IBIG FUND EMPLOYERS FORUM**

Date : November 18, 2025

Attached is the letter from Pag-IBIG Fund dated November 06, 2025 re: **Pag-IBIG Fund Employers Forum** on **November 24, 2025, Monday, at Ritz Hotel at Garden Oases, Porras St. cor. Ignacio Villamor St., Bo. Obrero, Davao City, from 8:30 AM to 3:00 PM.**

In line with this, Ms. May Jerrylen T. Matulin, Administrative Officer II – Division Pag-IBIG Fund Coordinator is advised to attend the said activity. This forum aims to provide updates on benefits and programs, and gather suggestions to enhance Pag-IBIG services for its members.

All expenses incurred related to this activity shall be charged against the Division MOOE/Other Local Funds, subject to the usual accounting and auditing rules and regulations.

For strict compliance.


JINKY B. FIRMAN, Ph.D, CESO VI
Schools Division Superintendent

RELEASED

Enclosed: as stated
OSDS/mjtm

NOV 20 2025

RECORDS SECTION SDO PANABO CITY

BY 



Schools Division Office of Panabo City
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
Tel. Nos. (084)823 1469, (084) 628 4066
Email: panabocity.division@deped.gov.ph



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Pag-IBIG Fund

Home Development Mutual Fund

1125101536

November 6, 2025

REYNANTE A. SOLATORIO
OIC-SCHOOLS DIVISION SUPERINTENDENT
DEPARTMENT OF EDUCATION - DIVISION OF PANABO CITY
NATL HWY, SAN FRANCISCO
8105 PANABO CITY, DAVAO DEL NORTE

Dear Ma'am/Sir:

Warm greetings!

We wish to take this opportunity to express our appreciation for your continued support to the Fund and for our fruitful partnership through the years.

As our annual tradition, Pag-IBIG Fund will be conducting an Employers' Forum to discuss the updates on our benefits and programs as well as to solicit comments/suggestions from you to enhance our services to our members for the coming year.

In this regard, we wish to invite one (1) representative who can represent for your company to join us in this event on November 24, 2025, 8:30AM – 03:00PM at The Ritz Hotel at Garden Oases, Porras St. cor. Ignacio Villamor St., Bo. Obrero, Davao City. This forum is free of charge and lunch and snacks will be served. We shall coordinate with your office to confirm your attendance. You may also contact Ms. Rezsa M. Belleza at mobile number 09634768644 or email at panabo.me@pagibigfund.gov.ph / rmbelleza@pagibigfund.gov.ph.

In addition, may we request your company/business to nominate your official employer representative to Pag-IBIG Fund by accomplishing the attached endorsement letter. We would highly appreciate receiving the accomplished Fund Coordinator's Nomination Form and supporting documents on the scheduled event.

Thank you.

Your Lingkod Pag-IBIG,

RUBY LYN R. SITCHON
Branch Head

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LINGKOD
Pag-IBIG

Tapat na Serbisyo, Mula sa Puso

