



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025- 0817

To : Asst. Schools Division Superintendent  
 Chief Curriculum Implementation Division  
 All Public School District Supervisors  
 All Secondary School Heads  
 All Elementary School Heads

Subject : **CHANGE OF SCHEDULE OF THE DIVISION QUARTERLY MEETING OF SCHOOL ENGLISH COORDINATORS ON ENGLISH CURRICULUM IMPLEMENTATION**

Date : November 26, 2025

With reference to Division Memorandum CID-2025-0775, please be informed of the change in schedule of the Division Quarterly Meeting of School English Coordinators on English Curriculum Implementation, originally scheduled on **November 27, 2025** to **December 5, 2025, 1:00 p.m.** at the Division Training Center.

All other provisions of the said memorandum remain in force.

For your information and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
 Schools Division Superintendent

**RELEASED**

**NOV 27 2025**

RECORDS SECTION SDO PANABO CITY  
 BY 

Enclosed: As stated  
 CID/je/ mpag

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Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025-0775

To : Assistant Schools Division Superintendent  
 Chief of the Curriculum Implementation Division  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Concerned

Subject : **DIVISION QUARTERLY MEETING OF SCHOOL ENGLISH  
 COORDINATORS ON ENGLISH CURRICULUM IMPLEMENTATION**

Date : November 17, 2025

Strengthening curriculum implementation, ensuring instructional coherence, and fostering consistent monitoring of English programs across all schools in the division serve as the primary purposes of the **Division Quarterly Meeting of School English Coordinators** to be held on November 27, 2025, 1:00 p.m. at the Division Training Center.

The agenda to be discussed are as follows:

1. **Project ALIGN-English** -(Aligned Lesson Guide Network in English), a package of Ready-to-Teach Daily Lesson Log and its corresponding daily and weekly assessments.
2. **Project LACE** (Learning Action Cell in English) - leverages Learning Action Cells (LAC) to help English teachers address skill gaps and improve student performance across Grades 2-12.
3. **Division Festival of Talents**
4. **Project WriteWell** - aims to enhance students' writing skills by equipping teachers with strategies to improve composition, grammar, and clarity, fostering confidence and effective communicators.
5. **DELTA** (Division English Language Teachers Association) Election of Officers
6. **2<sup>nd</sup> Quarter Proficiency Level Report** by the District English Coordinators
7. **Other Matters**

School Heads are hereby instructed to adopt flexible learning options, arrange class schedules of the concerned teachers and ensure adherence to DO No. 9, s. 2005



Address: City Hall Compound, Km 31, JP Laurel,  
 Panabo City, Davao del Norte  
 Telephone No: (084) 823-1469, (084) 628-4066  
 Email: panabocity.division@deped.gov.ph  
 Website: www.depedpanabocity.com

Doc. Ref. Code	SDO-SGOD-F001	Rev	00
Effectivity	05.05.2025	Page	1 of 2



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or *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.*

Travel and other expenses incurred with the discharge of their duties shall be charged against School MOOE or any local funds, all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**NOV 18 2025**

QID/jey/jbm/mym

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