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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**DIVISION MEMORANDUM**

CID-2025- 0790

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors – PSD1 Focals  
School Heads  
All Concerned

Subject : **PSD1 SCHEDULE OF MEETING FOR THE MEMBERS OF THE KITCHEN AND MESS HALL COMMITTEE**

Date : November 20, 2025

Please be informed that the **PSD1 SCHEDULE OF MEETING FOR THE MEMBERS OF THE KITCHEN AND MESS HALL COMMITTEE** shall be on November 21, 2025 from 1:00 p.m.- 4:00 p.m. in the afternoon at G.L. Dondoy Central Elementary School .

For the participants in this activity, please refer to the attached list.

School Heads are directed to assign teachers to take charge of the assigned classes of teachers who will participate in the said meeting in compliance to DepEd Order No. 09, s. 2005 on “No Disruption of Classes Policy”.

Travel and other incidental expenses relative to the participation in this activity shall be charged against School MOOE or any local funds, all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

For and in the absence of Schools Division Superintendent.

**JANWARIO E. YAMOTA**  
Chief ES, Curriculum Implementation Division  
Officer- In Charge

RELEASED

NOV 21 2025

Enclosed: As stated.  
CID/ jey/ jis/ mngr

RECORDS SECTION - SDO PANABO CITY  
BY



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## WORKING COMMITTEE

### Kitchen and Mess Hall Committee

- Chairperson: Maria Teresa S. Amora
- Co- Chair: Jessa Saladagan
- Members
  - Buenavista ES- Janice H. Sato
  - Mabunao ES- Angelito Herbolingo
  - Tagurot ES- Ofelia Espiritu
  - Katualan ES- Rolly Fe Subion
  - LTCIS- Joyce Alejo
  - Kiotoy ES- Gilbert Tabora
  - NB Galapin- Cristy D. Olita
  - San Roque ES- Lovely Kate Montealto
  - GL Dondoy ES- Dalenard Gellegan
  - Sta. Cruz ES- Jessa Saladagan, EPP District Coordinator
  - JP Laurel ES- Celerima Jimenez

### Mess Hall Decoration Committee

- Chairperson: Roselle N. Pasaporte
- Co- Chairperson: Marjorie Gabanete

Prepared by:

**JULIUS I. SUELTO**  
PSDS



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