



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF PANABO CITY

**DIVISION MEMORANDUM**

CID – 2025 -764

To : Assistant Schools Division Superintendent  
 Chief Education Supervisor, Curriculum Implementation Division  
 Chief Education Supervisor, Schools Governance and Operation Division  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads

Subject : **ATTENDANCE TO THE CONDUCT OF CAPACITY BUILDING ON THE USE OF FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED RECEIVING TEACHERS**

Date : November 13, 2025

Herewith is the Regional Memorandum CLMD-2025-653 dated October 29, 2025 regarding to the Conduct of Capacity Building on the Use of Filipino Sign Language (FSL) for Untrained Receiving Teachers on December 6-7, 2025 at Ritz Hotel, Davao City.

Please see attached list of participants

Transportation and other incidental expenses of the participant shall be charged against local, while meals and accommodation is charged to regional PSF subject to the usual accounting and auditing rules and regulations.

The participants will be granted service credits to the teachers and COC to non-teaching personnel.

All other details in this Memorandum are in the enclosure.

Immediate dissemination of this Memorandum is desired.

**JINKY B. FIRMAN PhD, CESO VI**  
 Schools Division Superintendent

Enclosed: As stated  
 CID/je/y/jcc

For the SuS  
**AILENE B. ANONUEVO, Ph.D.**  
 Chief Education Supervisor, SGOD  
 Incharge of the Division



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**Empowering Champions in Education**  
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 BY



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**ATTENDANCE TO THE CONDUCT OF CAPACITY BUILDING ON THE USE OF  
FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED RECEIVING TEACHERS**

December 6-7, 2025  
Ritz Hotel, Davao City

**LIST OF MFAT PARTICIPANTS**

1. Jaime C. Carlom
2. Aline M. Cachuela
3. Jacjie Lou T. Sabio
4. Mary Angline M. Infiesto
5. Cleofe J. Magturo
6. Anne Charize J. Estolas
7. Donabel M. Cole
8. Glenn B. Davis
9. Ellen Mae D. Loquino
10. Love Mibeth Jessica L. Fa-ocbit
11. Honey P. Valentos
12. Dianne Cristel C. Pocot

Prepared:

**JAIME C. CARLOM**  
EPS, Division SNED Focal

Approved:

**JINKY B. FIRMAN, CESO VI**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

October 29, 2025

**REGIONAL MEMORANDUM**

CLMD-2025-635

**CONDUCT OF REGIONAL CAPACITY BUILDING ON THE USE OF FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED RECEIVING TEACHERS**

To: Schools Division Superintendents

1. The Curriculum and Learning Management Division (CLMD) announces the Conduct of Regional Capacity Building on Filipino Sign Language (FSL) for Untrained Teachers on December 6-7, 2025 at the Ritz Hotel, Obrero Street, Davao City.
2. The objectives are:
  - a. to capacitate receiving teachers to learn the Filipino Sign Language;
  - b. promote awareness and appreciation of Deaf culture, identity, and the use of sign language as a vital aspect of that culture; and
  - c. facilitate effective and natural communication among Deaf individuals and between Deaf and hearing individuals.
3. Participants to the training are the untrained receiving teachers. Further, all are encouraged to bring laptop and extension wires.
4. Transportation and other incidental expenses of the participants shall be charged against local and PSF funds, subject to the usual accounting and auditing procedures.
5. Two days service credits is hereby granted to the teachers and COC to non-teaching personnel during the conduct of the activity. It is emphasized that the COC is subject to the existing CSC and CSC-DBM Joint Circular No. 2, 2004, or non-monetary remuneration for the overtime service rendered.
6. Enclosed are the Matrix of Activities and List of Trainers.
7. Immediate dissemination of this Memorandum is desired.

REPARTMENT OF EDUCATION RO  
 REGIONAL OFFICE  
 RELEASED

**ALLAN G. FARNAZO**  
 Director IV

Nov. 03, 2024  
 2008

ROC3/jdc



Address: F. Torres St., Davao City (8000)  
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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

CONDUCT OF REGIONAL CAPACITY ON THE USE OF FILIPINO SIGN  
 LANGUAGE (FSL) FOR UNTRAINED RECEIVING TEACHERS

The Ritz Hotel, Davao City  
 December 6-7, 2025

ACTIVITY MATRIX

Date and time	Activities	Person Involved
Day 0 December 5, 2025 5:00 pm onwards	<ul style="list-style-type: none"> <li>➤ Arrival of participants</li> <li>➤ Registration</li> <li>➤ First dinner</li> </ul>	Jeselyn B. dela Cuesta DepEd Regional Office XI SNED Focal Person
Day 1 December 6, 2025 6:00-7:45 am 8:00am – 8:30 am 9:00-10:00 am	<ul style="list-style-type: none"> <li>➤ Breakfast at the hotel</li> <li>➤ Opening Program</li> <li>➤ Rationale</li> <li>➤ Orientation on RA 11106</li> </ul>	Jeselyn B. dela Cuesta DepEd Regional Office XI SNED Focal Person
10:00 – 11:00 AM	<ul style="list-style-type: none"> <li>➤ Orientation on five (5) Parameters</li> <li>➤ Basic Sign Language</li> </ul>	<b>Sheila O. Inid</b> National Interpreter Davao City Special National High School, Davao City
11:00-12:00 AM	<ul style="list-style-type: none"> <li>➤ Alphabets</li> <li>➤ Greetings and Polite Expression</li> </ul>	<b>Maya D. Mosqueda</b> Regional Interpreter Mintal National High School, Davao City
12:00nn – 1:00pm	<b>LUNCH BREAK</b>	
1:00- 2:00 pm	<ul style="list-style-type: none"> <li>➤ Numbers</li> <li>➤ Family Members and Community Workers</li> </ul>	<b>Hanna Mae T. Salvo</b> Regional Interpreter Daniel L. Perez SPED Center Central School Davao City
2:00-3:00 pm	<ul style="list-style-type: none"> <li>➤ Places</li> </ul>	<b>Sheila O. Inid</b> National Interpreter Davao City Special National High School, Davao City
3:00- 5:00 pm	<ul style="list-style-type: none"> <li>➤ Sign Language Interpretation for prefatory and other songs</li> </ul>	All Resource Speakers
2nd Day December 7, 2025, 6:30 am- 7:45 am 8:00 8:30 am	<ul style="list-style-type: none"> <li>➤ Breakfast</li> <li>➤ Management of Learning</li> </ul>	At the restaurant  TWG



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8:30-9:30 pm	➤ Pronoun and Action Words	<b>Maya D. Mosqueda</b> Resource Speaker
9:30- 10:30 AM	➤ Review of Basic Sign language	All Trainers
10:30- 12:00 NN	➤ Breakout Session/Video Making	All Trainers (Assigned Task)
	LUNCH BREAK	
1:00 -2:00 PM	➤ Continuation of group practice for the closing performance	All Trainers
4:00 – 5:00 pm	➤ Closing Program ➤ IT/Facilitator ➤ Certificates and Awards ➤ Documentations/Attendance/Host	HOST/ Regional TWGs  Annaliza M. Sarabia Sofia T. Salvo Cherry P. Canda Rizza C. Merto

Prepared by:

  
**JEVELYN B. DELA CUESTA**  
RO XI SNED Focal Person

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CAPACITY BUILDING ON THE USE OF FILIPINO SIGN LANGUAGE  
(FSL) FOR UNTRAINED TEACHERS

NO. OF PARTICIPANTS PER SDOs/  
And TECHNICAL WORKING GROUP

DIVISION	NO. OF PAX	TRAINERS	EPS	Teachers	TOTAL
Chief	1				1
RO XI SPED Focal	1				1
TWG	4				4
Trainers		3			3
QATAME	1				1
Davao City			1	14	15
Davao de Oro			1	14	15
Davao del Norte			1	14	15
Davao del Sur			1	14	15
Davao Occidental			1	14	15
Davao Oriental			1	14	15
Digos City			1	11	12
IGACOS			1	11	12
Mati City			1	11	12
Panabo City			1	11	12
Tagum City			1	11	12
Total	7	3	11	139	160

Prepared by: -

*JESELYN B. DELA CUESTA*  
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SNED Focal Person

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