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CID

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0762

To : Chief of Schools Governance and Operations Division (SGOD)
Chief of Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors
DLPA Treatment and Control Schools
Lorenzo T. Concepcion Integrated School – DLPA Treatment School
Cagangohan National High School – DLPA Control School
Desiderio Dalisay National High School – DLPA Control School
Little Panay National High School – DLPA Control School
Mabunao National High School – DLPA Control School
Nanyo National High School – DLPA Control School
Quezon National High School – DLPA Control School

Subject : **FINAL SCHEDULE OF THE ADMINISTRATION OF DYNAMIC LEARNING PROGRAM ASSESSMENT (DLPA) AND OTHER RELEVANT PREPARATORY ACTIVITIES AND REMINDERS**

Date : November 13, 2025

This is to inform all involved in the conduct of the Dynamic Learning Program Assessment (DLPA) that the test shall be finally conducted on the following schedule (*assessment in the morning and scanning of answer sheets in the afternoon*):

November 18, 2025 – Grade 7 sampled learners
November 19, 2025 – Grade 8 sampled learners
November 20, 2025 – Grade 9 sampled learners
November 21, 2025 – Grade 10 sampled learners

Participants in this assessment are the sampled learners of the treatment and control schools, School Heads and DLP Focal Persons of the treatment and control schools, Test Administrators, Division Testing Coordinator, Division Support staff, and the Division Deputy Assessment Monitors (DDAM).

Prior to the schedule, all schools involved should have done the following:

1. Orientation on the conduct of DLPA to the parents of the sampled learners;
2. Distribution, retrieval, and compilation of the Parent's Consent Forms;
3. Distribution, retrieval, and compilation of the Learner's Assent Forms; and
4. Updating of the Student Tracking Form;

Please refer to the attached memorandum dated November 7, 2025 issued by Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff, for the copies of the forms and link to the orientation materials.

The following Division personnel are assigned to serve as deputy assessment monitors (DAM) to the treatment and control schools. Each is expected to monitor the daily conduct of assessment and shall submit corresponding report (*see attached template*) thereafter:


EPS Ylcy Manguilimotan - Lorenzo T. Concepcion Integrated School
EPS Cezen Paculanang - Cagangohan National High School
EPS Carolyn B. Arado - Desiderio Dalisay National High School
EPS Peter B. Mijares - Little Panay National High School
EPS Elden D. Orbeta - Mabunao National High School
EPS John B. Visillas - Nanyo National High School
EPS Maria Perpetua Angelita G. Suelto - Quezon National High School

To ensure readiness for the assessment, all involved school heads, focal persons/testing coordinators, support staff, test administrators, and monitors are requested to attend the **pre-assessment meeting** as well as the **distribution of testing materials** on Monday, **November 17, 2025** at the Activity Area of the DepEd Library Hub, PCESSC Compound, Panabo City.

Expenses relative to the conduct of the activity are charged against downloaded NASBE funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

For and in the Absence of the Schools Division Superintendent:


AILENE B. AÑONUEVO PhD
Chief Education Supervisor
Schools Governance and Operations Division

Attached: As stated.
CID/je/dca

RELEASED

NOV 13 2025

RECORDS SECTION - SDO PANABO CITY
BY 

DYNAMIC LEARNING PROGRAM (DLP)
Deputy Assessment Monitor (DAM)
ASSESSMENT MONITORING FORM

Region and Division: _____ Sample School: _____

Name of DAM: _____ Date of Assessment: _____ Grade Level: _____

ACTIVITY CHECKLIST

BEFORE ASSESSMENT			
Task	Completed	Not Completed	Remarks
1. Select four different grade levels from at least two schools participating in the DLP.	<input type="checkbox"/>	<input type="checkbox"/>	
2. Confirm the assessment date with the DTC/SH.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Confirm if the school-level orientation was already conducted.	<input type="checkbox"/>	<input type="checkbox"/>	
4. Confirm with the SH if the testing room is ready for the assessment (<i>e.g. cleanliness, seating arrangement, ventilation, lighting, with portable voice amplifier</i>).	<input type="checkbox"/>	<input type="checkbox"/>	
5. Confirm that there are no school activities that may interfere with the test sessions.	<input type="checkbox"/>	<input type="checkbox"/>	
6. Remind the SH to hold an orientation with the TA and other school personnel to review assessment plans.	<input type="checkbox"/>	<input type="checkbox"/>	
7. Remind the SH to prepare travel document requirements (<i>certificate of appearance</i>) for every visit.	<input type="checkbox"/>	<input type="checkbox"/>	
DURING ASSESSMENT DAY			
1. Monitor the distribution of assessment materials and forms from SH/DTC to TA.	<input type="checkbox"/>	<input type="checkbox"/>	
2. Document the conduct of assessment including the set-up of the testing rooms except during test proper.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Confirm with TA if the STF has been reviewed and updated. Changes must be noted in the form.	<input type="checkbox"/>	<input type="checkbox"/>	
4. Check if the LRN is visibly posted on the learner's desk as indicated in the STF.	<input type="checkbox"/>	<input type="checkbox"/>	
5. Check the information filled out in the Student Tracking Form (STF) (<i>Excel format</i>).	<input type="checkbox"/>	<input type="checkbox"/>	
6. Safeguard the confidentiality and security of all DLP materials. Taking of photos/videos of computer monitors during the test is strictly not allowed.	<input type="checkbox"/>	<input type="checkbox"/>	

7. Require other school staff to sign the confidentiality agreement if exposed to the DLP assessment materials.	<input type="checkbox"/>	<input type="checkbox"/>	
8. Accomplish the DLP DAM Monitoring Form.	<input type="checkbox"/>	<input type="checkbox"/>	
AFTER ASSESSMENT			
1. Monitor return of assessment materials from TA to SH/DTC.	<input type="checkbox"/>	<input type="checkbox"/>	
2. Select a maximum of ten (10) photos that best represent the assessment activities conducted during DLPA. Submit these photos on the last day of the testing week to: bea.erd@deped.gov.ph [Subject: DLPA-Division Code-School ID (e.g. DLPA-D01-321506)]	<input type="checkbox"/>	<input type="checkbox"/>	

MONITORING REPORT

A. Assessment Timing

	Time Started	Time Ended
Pretest Activities		
Section 1 of the Test		
Section 2 of the Test		
Section 3 of the Test		
ILRT		
Learning Experience Questionnaire		
Posttest Activities		

B. Student Participation

	No. of Students	Remarks
1. Number of students in the STF		
2. Number of actual student participants		Describe status of those who were not able to participate:

C. Monitoring Observations

Rate each indicator based on the quality of implementation observed using the scale below. Narrative comments should accompany each rating to provide supporting evidence.

Scale for Pre-Testing Set-up:

4 – Fully met; 3 – Substantially met; 2 – Partially met; 1 – Not met

Pre-Testing Setup	Rating (1-4)
Testing room is clean, well-lit, and well-ventilated.	
Appropriate spacing between learners.	
Materials are complete, properly organized, and ready on time.	
Quiet, free from external noise or interruptions.	

Comments: _____

Scale for TA Behavior, Learner Behavior, Timing and Flow, Test Security:

4 – Consistently observed; 3 – Frequently observed; 2 – Occasionally observed; 1 – Rarely observed

Test Administrator Behavior	Rating (1-4)
Delivers instructions clearly and accurately.	
Maintains a professional behavior throughout the test.	
Actively monitors learners.	
Does not assist learners with test content or provide hints.	

Comments: _____

Learner Behavior	Rating (1-4)
Learners are focused and follow instructions.	
No observed cheating.	
Learners treat the test seriously and behave appropriately.	
Minimal disruptions.	

Comments: _____

Timing and Flow	Rating (1-4)
Test begins and ends according to schedule.	
Transitions between test parts or learning areas are smooth.	
Time is tracked accurately with visible timer or clock.	
Snack break is managed orderly and within limits.	

Comments: _____

Test Security	Rating (1-4)
Materials are secured before, during, and after testing.	
No unauthorized persons access test materials.	
No photos or recordings taken of test content.	
Confidentiality agreement was signed for involved personnel.	

Comments: _____



Republic of the Philippines
Department of Education
THE OFFICE OF THE SECRETARY

MEMORANDUM

TO : **THE REGIONAL DIRECTORS**
Region NCR, Calabarzon, V, VII, NIR and XI

SCHOOLS DIVISION SUPERINTENDENTS
Region NCR, Calabarzon, V, VII, NIR and XI

ALL OTHERS CONCERNED

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief-of-Staff *File*

SUBJECT : **CONDUCT OF ORIENTATION FOR PARENTS AND
GUARDIANS ON THE IMPLEMENTATION OF THE DYNAMIC
LEARNING PROGRAM (DLP)**

DATE : **NOVEMBER 7, 2025**

In preparation for the **Dynamic Learning Program (DLP) pilot implementation**, all identified **pilot schools** are directed to conduct an **Orientation for Parents and Guardians** from **November 10 to 14, 2025**.

The following guidelines shall be observed:

1. Objectives

The orientation aims to:

- Introduce parents and guardians to the Dynamic Learning Program (DLP) and its overall framework;
- Explain the specific implementation model assigned to the school (e.g., Mainstream, Shifting, or Emergency) and how it will be implemented in the school's context;
- Explain the benefits of the DLP in improving learner focus, discipline, and mastery; and
- Explain the content of the consent form, including the evaluation and study components of the program, to ensure parents' full understanding before allowing their child to participate in the study.

2. Orientation Materials

All schools shall use the **official DLP Orientation for Parents presentation slides** provided by the Department. Each slide includes guides and talking points to assist

teachers in facilitating the discussion. The materials will be uploaded to the DLP Parents Orientation Drive through the following link:

<https://tinyurl.com/DLPParentsOrientationMaterials>



The materials will be accessible starting November 10, 2025, and schools may begin conducting the orientation upon access. A QR code linking to the same drive is provided below for convenience.

3. Sample Section List

Annex A provides the list of sections selected to participate in the pilot implementation of the Dynamic Learning Program. In both the treatment and control groups, each school shall be provided with a list of at most two main sections and at most four replacement sections from each grade level from Grade 7 to 10. Directions on the use of the list is further elaborated in the section on consent forms.

4. Consent and Assent to Participate

For schools with more than two (2) sections each from Grade 7 to 10, the school head shall orient the two main sections per each grade level. Parents of learners in replacement sections shall only be oriented if the main section shall not be able to participate in the program.

During the orientation, parents shall each be provided with a printed **consent form** containing details of the program and purpose of the study, information to be collected, participants' rights, and confidentiality measures. **The copy of the consent form is provided in Annex B.** Please note that no changes shall be allowed to be made in the form.

Upon submission by parents/guardians of consent forms, the school head shall coordinate with the adviser of the selected section to check learners who were consented by their parents to participate in the study. If **at least 85%** of the parents of learners in the section agreed to participate in the study, the adviser may proceed to inform the learners about the selection of their section and provide an assent form to each learner whose parent/guardian consented to participate in the program. **The copy of the assent form is provided in Annex C.** Please note that no changes shall be allowed to be made in the form.

A sample computation is provided below:

Population of section A = 40

Number of parents who consented to participate in the program = 35

$$(35/40) \times 100 (\%) = 87.5\%$$

decision: adviser may inform the learners about their participation in the study

For a selected section to be part of the study, **at least 85%** of the learners in the section shall have agreed to participate in the study. A sample computation is provided below:

Population of section A = 40

Number of learners who assented to participate in the program = 34

$$(34/40) \times 100 (\%) = 85\%$$

decision: section may participate in the program

Learners who do not provide their assent to participate in the study shall still be part of the section where the program will be implemented. However, they will not be part of the baseline, midline, and endline assessment, and their progress in the accomplishment of LAS shall not be collected by the researchers.

In the event that less than 85% of parents provide their consent for their child/ren to participate in the program, the school head shall orient the a section in the replacement list. It should be noted that the sections in the list are listed according to priority. The process shall be repeated until 85% of parents of learners of the selected section give their consent for their child/ren to participate in the study.

Only learners from sections with at least 85% of parents who provided their consent shall be included in the administration of baseline assessment.

Lastly, the Department emphasizes that parents and learners shall not be compelled to agree to provide any information as part of the study, and that their decision shall in no way affect the academic standing of learners.

5. Submission of Consent Forms

After the orientation, the school head shall collect the consent forms filled out by parents or guardians. The school head shall then prepare the computation of the percentage of parents or guardians who agreed to participate in the study. For documentation purposes, the results shall be sent to Ms. Jhiella Andrea Pantua, DepEd CO DLP focal, through email at jhiella.pantua@deped.gov.ph.

Scanned copies of the filled out consent forms may be submitted one week after the orientation.

6. Designation of DLP Focal Persons

To ensure proper coordination and communication throughout the DLP pilot implementation, each level is directed to identify the following focal persons:

- a. One (1) focal person per school;
- b. One (1) focal person from the SDO–Curriculum Implementation Division (CID);
- c. One (1) M&E focal person from the SDO–School Management Monitoring and Evaluation (SMME) Section
- d. One (1) focal person from the Regional CID.

All designated focal persons are required to accomplish the DLP Focal Person Information Form through the following link:

<https://tinyurl.com/DLPFocalPersonInfoForm>

A QR code linking to the same form is provided below for convenience.



For any questions and concerns, you may contact **Ms. Jhiella Andrea Pantua**, DLP Secretariat, at **0952-472-2496** or via email at jhiella.pantua@deped.gov.ph.

The **orientation for parents** and the **submission of their consent forms** are both **necessary requirements** for the continuation of the DLP pilot implementation.

For information, guidance, and compliance.

APPROVED

Assent Form

Good day!

The **Department of Education (DepEd)**, together with **Innovations for Poverty Action (IPA)**, is working with selected schools to help students improve their academic performance by encouraging them to study on their own and actively engage in the classroom during lecture discussions. From the **2nd quarter to 4th quarter of SY 2025-2026**, randomly selected sections will be provided with activity sheets designed to help students focus and remember lessons better. After completing them, students may ask teachers questions to understand the topic more.

We are doing a research study to understand how well the activity sheets and teacher discussion work in classrooms. Your section was randomly selected to take part in the study, and we are inviting you to join. Your parent/guardian knows about this and gave permission for you to join, but you can still choose if you want to join or not. You can still join all classroom activities even if you say no. Your participation will not affect your grades or your standing in school.

If you decide to join, we will collect your test scores and answers from the quarterly exams, the pre-, mid-, and post-tests in Math, Science, and English, and responses to short surveys during back-checks and spot-checks throughout the school year. Your scores and answers will be kept private and will only be used for this study. At the end of the school year, we will write a report about what we learned, but we will not include your name or anything that could identify you.

If you have questions about your rights as research subjects,, you may contact IPA's human subjects officer at humansubjects@poverty-action.org and Camille Magpayo at camille.magpayo@deped.gov.ph. We also left our contact numbers to your parent/guardian so they can reach us if you have any questions later on.

Thank you!

By signing this form, you are saying "yes" to joining the research study.

Name of learner:	
Learner Reference Number (LRN):	
Signature of Learner:	
Date:	

Assent Form

Duplicate
(for formatting)

Good day!

The **Department of Education (DepEd)**, together with **Innovations for Poverty Action**, is working with selected schools to help students improve their academic performance by encouraging them to study on their own and actively engage in the classroom during lecture discussions. From the **2nd quarter to 4th quarter of SY 2025-2026**, randomly selected sections will be provided with activity sheets designed to help students focus and remember lessons better. After completing them, students may ask teachers questions to understand the topic more.

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Thank you!

By signing this form, you are saying "yes" to joining the research study.

Name of learner:	
Learner Reference Number (LRN):	
Signature of Learner:	
Date:	

APPROVED

Consent Form

Good day!

The **Department of Education (DepEd)** is working with the [Innovations from Poverty Action \(IPA\)](#), a research organization, to implement an alternative delivery mode called **Dynamic Learning Program (DLP)** in selected schools for the school year 2025-2026.

The program is designed to promote independent learning by having students read, write, and complete exercises before lessons are formally discussed in the classroom, aiming to address key challenges in public schools such as overcrowded classrooms, multiple shifts, and class suspensions caused by emergency situations.

To understand how well the program works, we're conducting a research study. Your child's section has been randomly selected to take part, and we are inviting you and your child to participate. This will involve collecting your child's academic data and survey responses. If you and your child agree to join the study, we will collect their scores and survey answers from their quarterly exams, as well as pre-, mid-, and post-tests in Math, Science, and English throughout the school year.

Your child's participation is completely voluntary. Choosing not to participate will not affect your child's grades, class standing, or their inclusion in DLP classroom activities. If you decide to participate now but later change your mind, you may withdraw at any time by contacting the research team listed at the end of this form.

We do not anticipate any risks to you or your child from joining the study, and you will not receive compensation for participation.

We will do our best to keep your child's participation in this study confidential. Only the research teams from DepEd and IPA will have access to your child's test scores and survey responses. Your child's name and any other personal information will only be seen by the researchers and will never be included in any report or publication.

Once the study is complete and we no longer need your child's personal data, we will remove any information that could identify him or her. If we share the results through reports or presentations, we will not include anything that could reveal your child. If you want to know how your personal data will be used, stored and protected, please read their full **privacy notice** here: <https://poverty-action.org/philippines-privacy-notice>

If you have any questions regarding the research study, you may reach out to:

- IPA's human subjects officer / humansubjects@poverty-action.org
- Camille Magpayo - DepEd Researcher (#) / camille.magpayo@deped.gov.ph
- Alec Torralba - IPA Research Associate (+639278959277) / atorralba@poverty-action.org

By signing this form, you are giving permission to DepEd and IPA to collect and use your child's data for research purposes.

Thank you very much for your time.

Name of parent/guardian:	
Contact information of guardian:	
Name of learner:	
Learner Reference Number (LRN):	

I consent to the processing of the personal data of my child provided herein for the purposes mentioned and in accordance with the DepEd and IPA Privacy Notice.

Signature of Parent or Guardian / Date

About Innovations for Poverty Action:

Innovations for Poverty Action (IPA) is an international research and policy nonprofit that discovers and promotes effective solutions to global poverty problems. Since 2002, IPA's Philippine Country Office has partnered with government agencies, NGOs and the private sector, to study innovative solutions in various sectors. Our mission is to discover truly effective solutions to global poverty, and in service of that mission, we combine rigorous research practice with an eye for arming policymakers with actionable, high-quality evidence.

IPA has a long-standing partnership with the Department of Education (DepEd) that aims to co-create evidence, build capacity and impart knowledge of existing evidence to inform decision-making. In 2025, IPA has signed a five-year Memorandum of Understanding (MOU) with DepEd that outlines DepEd's recognition of IPA as a key provider of evidence and an evaluator of their programs. IPA continues to provide technical support to DepEd to improve data collection and empower DepEd's staff to use data in decision making.



20196

Republic of the Philippines
Department of Education
DAVAO REGION

November 6, 2025

REGIONAL MEMORANDUM
CLMD-2025-654

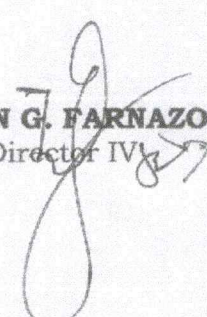
DISSEMINATION OF ADVISORY, RE: SCHEDULE OF THE PRETEST OF THE
DYNAMIC LEARNING PROGRAM ASSESSMENT (DLPA)

To: Schools Division Superintendents

1. This is to disseminate the advisory from the Bureau of Education Assessment (BEA) regarding the Schedule of the Pretest of the Dynamic Learning Program Assessment (DLPA). The Official testing window is scheduled from November 17-28, 2025, while the buffer week and schedule for Schools Division Offices (SDOs) to scan and transmit answer sheets is set for December 1-5, 2025.
2. Schools Division Offices (SDOs) are directed to ensure that the administration of the DLPA pretest is conducted in accordance with the prescribed guidelines and procedures. Testing personnel shall strictly adhere to the protocols provided in the BEA manuals to maintain the validity and reliability of test results.
3. Scanned answer sheets and all related assessment materials shall be transmitted to the BEA-Education Research Division (ERD) within five (5) days after the last testing day.
4. Immediate dissemination of this memorandum is desired.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED

By: 
Date: 11-11-25 Time: 3:58 pm

Encl.: As stated

ROC2/mlib



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

DEPARTMENT OF EDUCATION ROX
RECORDS SECTION

RECEIVED

11/05/2025

Date 05 NOV 2025

10:40

Office of the Director

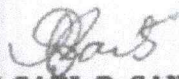
Advisory No. 032 s. 2025

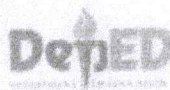
03 November 2025

ADVISORY

Schedule of the Pretest Administration of the Dynamic Learning Program Assessment (DLPA)

1. Pursuant to the pilot implementation of the Dynamic Learning Program (DLP), the Bureau of Education Assessment – Education Research Division (BEA-ERD) announces the schedule of the Pretest Administration for all identified pilot schools of DLP, as follows:
 - **November 17–28, 2025** – Official testing window
 - **December 01–05, 2025** – Buffer week and schedule for Schools Division Offices (SDOs) to scan and transmit answer sheets
2. For proper administration of DLP Assessment, testing personnel shall refer to the prescribed manuals, which contain the specific procedures and guidelines.
3. All SDOs are directed to ensure that the scanned answer sheets and all related assessment materials are submitted to BEA-ERD within five (5) days after the last testing day.
4. Furthermore, SDOs and schools are instructed to utilize the DLP Program Support Fund to cover the cost of printing the Learning Activity Sheets (LAS). This activity is covered under the provisions of the Guidelines on the Use of the NASBE PSF for DLP Pilot Implementation Assessment, dated June 19, 2025. Instructions to schools regarding the printing of the LAS will be issued by the OSEC through a separate advisory.
5. For questions or clarifications, you may contact Gerald S. Martos, through 09199505694 or via email at gerald.martos01@deped.gov.ph.
6. Immediate dissemination of this Advisory is desired.


KEVIN CARL P. SANTOS, PhD_{CRM}
Director IV



2/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone No.: (02) 8631-6921 (Telefax); 8631-2588; 8631-2589; 8631-2571; 8631-2591
Email Address: bea.od@deped.gov.ph; bea.ead@deped.gov.ph; bea.erd@deped.gov.ph

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