



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025- 0757

To : Asst. Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Chief, Schools Governance and Operations Division  
Education Program Supervisors  
Public School District Supervisors  
Secondary School Heads and Principals  
All School Heads and Teachers  
All Concerned Personnel

Subject : **ADJUSTMENTS OF SCHEDULE OF BATCH 5 TRAINING ON TRAINERS METHODOLOGY LEVEL I AND COMPETENCY ASSESSORS' ACCREDITATION FOR SHS-TVL, JHS-SPTVE, AND JHS-TLE TEACHERS AND ADDITIONAL PARTICIPANTS**

Date : November 12, 2025

1. In reference to Regional Memorandum HRD-2025-278 titled "Adjustment of Schedule of Batch 5 Training on Trainers Methodology Level I and Competency Assessors' Accreditation for SHS-TVL, and JHS-TLE Teachers," this Office informs all concerned that the schedule of the said training-workshop has been adjusted as follows:


Batch	Schedule	Modality	Venue
5	November 9-12, 2025 (7 days)	Face-to-Face	TBA
	November 16-30, 2025 (19 days) – Online Platform/synchronous/ Asynchronous	Online Activity Via Microsoft Teams	MS Teams
	December 1-11, 2025 – (11 days)	Face-to-Face	TBA
	December 12-14, 2025 – (3 days) National Assessment	Face-to-Face/ National Assessment	TBA

2. The following additional participants are confirmed to attend the said training:

No.	Name	School
1	Estrera, Vanessa A.	Southern Davao National High School
2	Poliquit, Desirie C.	Quezon National High School
3	Cabillar, Jerome	A.O. Floirendo National High School

3. Board and lodging, supplies and materials, registration/training costs, and assessment fee of the participants shall be charged to the Downloaded Funds for the 2024, all subject to the usual auditing rules and regulations.
4. The first meal to be served will be breakfast on November 15, 2025. Pertinent details are found in the attached Regional memorandum.
5. Along this vein, the participants who attended the said training are entitled to earn Service Credits in accordance with DepEd Order No. 53, s. 2023 and other existing DepEd issuances governing the grant of service credits to teachers and personnel who render services beyond regular work days. Further, teacher-participants shall adhere to Regional Memorandum No. 25, s. 2023, known as Regional Policy Guidelines Substitution of Classes and Granting of Service Credits to strengthen time on tasks and minimize disruption of classes.
6. Immediate dissemination of this memorandum is desired.

**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

For the SDS   
EILEEN B. ANONUEVO, Ph.D.  
Chief Education Supervisor, SGOD  
In Charge of the Division

RELEASED

NOV 13 2025

RECORDS SECTION SDO PANABO CITY  
BY *[Signature]*

Enclosed: As stated.  
CID/jeu/ cmp



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Panabo City, Davao del Norte  
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Republic of the Philippines  
Department of Education  
DAVAO REGION

November 5, 2025

REGIONAL MEMORANDUM  
HRDD-2025-278

ADJUSTMENT OF SCHEDULE OF BATCH 5 TRAINING ON TRAINERS METHODOLOGY  
LEVEL I AND COMPETENCY ASSESSORS' ACCREDITATION FOR SHS-TVL,  
JHS-SPTVE, AND JHS-TLE TEACHERS

To: Assistant Regional Director  
Schools Division Superintendents  
Chief Education Supervisor of the Curriculum  
and Learning Management Division

1. This has reference to Regional Memorandum HRDD-2025-270, titled, **Conduct of Batch 5 Training on Trainers Methodology Level I and Competency Assessors' Accreditation for SHS-TVL, SPTVE, and JHS-TLE Teachers**. Be informed that the Training-Workshop schedules will be moved to the following dates:

Schedule	Modality	Venue
November 9-15, 2025 (7 days) Face to face	Face-to-Face	TBA
November 16 - 30, 2025 (15 days) Online Training Platform, synchronous/asynchronous	Online Activity Via Microsoft Teams	MS Teams
December 1 -11, 2025 (11 days) Face to Face	Face-to-Face	TBA
December 12-14, 2025 (3 days) Face to Face	Face-to-Face/ National Assessment	TBA

2. Board and lodging, supplies and materials, registration/training costs, and assessment fee of the participants shall be charged to the Downloaded Funds for the 2024, all subject to the usual auditing rules and regulations.

3. The first meal to be served is breakfast on November 9, 2025, and the last meal will be dinner on November 15, 2025. Pertinent details are found in the enclosures.



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

4. In view thereof, the participants are entitled to earn Service Credits when the training falls on Saturdays, Sundays and Holidays in accordance with DO 53, s. 2003 "Granting of Vacation Service Credits to Teachers" and the non-teaching personnel is entitled to compensatory time-off. Further, teacher-participants shall adhere to Regional Memorandum No. 25, s. 2023, known as Regional Policy Guidelines in the Substitution of Classes and Granting of Service Credits to strengthen time on tasks and minimize disruption of classes.

5. Immediate dissemination of this Memorandum is highly desired.

**ALLAN G. FARNAZO**  
Director IV

Encl.: As stated:

ROH9/maba

DEPARTMENT OF EDUCATION ROXI

RECORDS SECTION

**RELEASED**

By: [Signature]

Date: 11.10.25 Time: 4:10 PM



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