



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

DIVISION MEMORANDUM

CID – 2025 -754

To : Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 Chief Education Supervisor, Schools Governance and Operation
 Division
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary School Heads

Subject : **ATTENDANCE TO THE CONDUCT OF CAPACITY BUILDING ON
 MULTI-FACTORED ASSESSMENT FOR GRADE 1 TEACHERS AND
 ADMINISTRATION OF EDDC CHECKLIST FOR KINDERGARTEN**

Date : November 12, 2025

Herewith is the Regional Memorandum CLMD-2025-597 dated October 16, 2025 regarding to the Conduct of Capacity Building on Multi-Factored Assessment Tool (MFAT) for Grade 1 Teachers and Administration of EDDC Checklist for Kindergarten Teachers on November 22-23, 2025 at Ritz Hotel, Davao City.

Please see attached list of participants

Transportation and other incidental expenses of the participant shall be charged against local, while meals and accommodation is charged to regional PSF subject to the usual accounting and auditing rules and regulations.

The participants will be granted service credits to the teachers and COC to non-teaching personnel.

All other details in this Memorandum are in the enclosure.

Immediate dissemination of this Memorandum is desired.

JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent

For the SDS

AILENE B. ANONUEVO, Ph.D.
 Chief Education Supervisor, SGOD
 Incharge of the Division

Enclosed: As stated
 CID/jey/jcc



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

ATTENDANCE TO THE CONDUCT OF CAPACITY BUILDING ON MULTI-FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION OF ECCD CHECKLIST FOR KINDERGARTEN

November 22- 23, 2025
Ritz Hotel, Davao City

LIST OF MFAT PARTICIPANTS

1.Jaime C. Carlon
2.Dianne Cristel C. Pocot
3.Yvette G. Gonio
4.Jezle G. Yu
5.Farrah M. Bregente
6.Xerxylle Lou S. Esdrilon
7.Jennifer G. Porcalla
8.Maria Rizalyn H. Igano
9.Charity C. Palapan
10.Maica B. Intong
11.Dionna B. Romulo
12.Relchien Bliss G. Cabasag
13.Edelita G. Serjas
14.Stephanie P. Coquilla
15.Annabelle C. Gulayan

Prepared:


JAIME C. CARLOM
EPS, Division SNED Focal

Approved:

JINKY B. FIRMAN, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

**Conduct of Capacity Building on Multi-Factored Assessment Tool for
Grade 1 Teachers and Administration of ECCD Checklist for Kindergarten**

List of Participants

Name
1. Iryhn Petalcorin
2. Leywin P. Luces
3. Miline Reich Cudera
4. Mary Grace Turtoga
5. Clysa Protrero
6. Jelly Rose O. Deguilmo
7. Amie Duropan
8. Jeralin Poliquit
9. Evelyn Poliquit
10. April Jean C. Camansi
11. Cherrydel Romero

Prepared:


IRYHN PETALCORIN
Public School District Supervisor

Approved:

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
DAVAO REGION

October 16, 2025

REGIONAL MEMORANDUM

CLMD-2025-597

CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI- FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION OF ECCD CHECKLIST FOR KINDERGARTEN

To: Schools Division Superintendents

1. The Curriculum and Learning Management Division (CLMD) announces the Conduct of Regional Capacity Building on Multi-Factored Assessment Tool (MFAT) for Grade 1 Teachers and Administration of ECCD Checklist for Kindergarten teachers on November 22-23, 2025 at the Ritz Hotel, Obrero Street, Davao City.

2. The objectives are to:

a. Identify Learner Needs and gather comprehensive information on learners' strengths, weaknesses, and learning styles to inform individualized educational strategies.

b. Evaluate Developmental Progress for kinder and Grade 1 learners for developmental advancements or delays to identify those who may require additional support or interventions.

c. Detect Learning Disabilities for potential learning disabilities to facilitate timely and appropriate interventions, promoting equitable access to education.

3. Participants to the training are the untrained Grade 1 and Kindergarten teachers. Further, all are encouraged to bring laptop and extension wires.

4. Transportation and other incidental expenses of the participants shall be charged against local and PSF funds, subject to the usual accounting and auditing procedures.

5. Two days service credits is hereby granted to the teachers and COC to non-teaching personnel during the conduct of the activity. It is emphasized that the COC is subject to the existing CSC and CSC-DBM Joint Circular No. 2, 2004, or non-monetary remuneration for the overtime service rendered.

6. Enclosed are the Matrix of Activities and List of Trainers.

7. Immediate dissemination of this Memorandum is desired.

RELEASED

ALLAN G. FARNAZO

Director IV

ROC3/jdc



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-0051
 Email Address: region11@deped.gov.ph
 Website: www.depedroxi.ph



2025-01-01



Republic of the Philippines
Department of Education
DAVAO REGION

CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI-FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION OF EECDD CHECKLIST FOR KINDERGARTEN

ACTIVITY MATRIX

Date / Time	Topic	Resource Speaker
Day 0- November 21, 2025 1ST Dinner	Arrival of Participants/Registration	Regional TWGs
Day 1 November 22, 2025 8:00-9:00am	Opening Program QATAME ORIENTATION	Jeselyn B. dela Cuesta Regional TWGs Brenda
9:00 -9:30 am	Training Proper: Rationale of the Training Overview of Multi-Factored Assessment Tool	Jeselyn B. dela Cuesta RO XI SNED Focal Person
9:30 10:00 am	Rationale of the Training Overview of ECCD	Michael S. Anoda RO XI Kindergarten Focal Person
10:00 am- 10-30am	Breakout Session (SNED and KINDERGARTEN) 30 min. Break	
10:30-12:00 nn	Let's Talk	Andy P. Cabodoc- EPS, Davao de Oro
LUNCH BREAK		
1:00-3:00 pm	Let's Get Physical	Leah B. Fariolen EPS, Mati City
3:00-5:00 pm	Treasure Box	Jaime C. Carlom - EPS, Panabo City
Day 2 November 23, 2025		
8:00-8:15 am	Preliminaries/ MOL	Regional TWGs
8:15-9:45 am	My Daily Routine	Luis G. Culaba EPS Davao Oriental
9:45- 11:00 am	Whether Weather	Johnito O. Galan EPS, Davao City
11:00-12:00 am	Work of Hands	Nila L. Digal EPS, Tagum City
	LUNCH BREAK	Facilitators
1:00-3:00 pm	Demonstration of Learning	Zandria M. Sy EPS, Digos City



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	LUNCH BREAK	Facilitators
1:00-3:00 pm	Demonstration of Learning	Zandria M. Sy EPS, Digos City Irine C. Mahinay EPS, Dvo. Occidental Lourdes C. Manlapus EPS IGACOS Adones P. Layaguin EPS, Davao del Norte Rovelyn M. Moreno EPS, Davao del Sur
3:00-4:00	Critiquing and Validation	Zandria M. Sy EPS, Digos City Irine C. Mahinay EPS, Dvo. Occidental Lourdes C. Manlapus EPS, IGACOS Adones P. Layaguin EPS, Davao del Norte Rovelyn M. Moreno EPS, Davao del Sur
4:00-5:00	Closing Program IT/Facilitator Certificates and Awards Documentations/Attendance/Host	Regional TWGs Hanna Mae T. Salvo Annaliza M. Sarabia Maya D. Mosqueda Sofia T. Salvo Maya D. Mosqueda Sheila O. Inid Cherry P. Canda Rizza C. Merto

Prepared by:


JESELYN B. DELA CUESTA
 RO XI SPED Focal Person

ROC3/jbdc



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CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI-FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION OF EEC CHECKLIST FOR KINDERGARTEN

November 22-23, 2025

NO. OF PARTICIPANTS PER SDOs/ REGIONAL PERSONNEL AND TECHNICAL WORKING GROUP (MFAT)

DIVISION	NO. OF PAX	EPS	Teachers	TOTAL
Chief	1			1
RO XI SPED Focal Person	1			1
Technical Working Group	4			4
QAD	1			
Davao City		1	13	14
Davao de Oro		1	13	14
Davao del Norte		1	13	14
Davao del Sur		1	13	14
Davao Occidental		1	13	14
Davao Oriental		1	13	14
Digos City		1	11	12
IGACOS		1	11	12
Mati City		1	11	12
Panabo City		1	11	12
Tagum City		1	11	12
Total	7	11	133	150

Prepared by: ~


JESELYN B. DELA CUESTA
SNED Focal Person

ROC3/jdc



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CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI-FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION OF EECD CHECKLIST FOR KINDERGARTEN

November 22-23, 2025

NO. OF PARTICIPANTS PER SDOs/ REGIONAL PERSONNEL AND TECHNICAL WORKING GROUP (ECCD)

DIVISION	NO. OF PAX	EPS	Teachers	TOTAL
Chief	1			1
Regional SPED Focal Person	1			1
Technical Working Group	4			4
Davao City		1	13	14
Davao de Oro		1	13	14
Davao del Norte		1	13	14
Davao del Sur		1	13	14
Davao Occidental		1	13	14
Davao Oriental		1	13	14
Digos City		1	11	12
IGACOS		1	11	12
Mati City		1	11	12
Panabo City		1	11	12
Tagum City		1	11	12
Total	6	11	133	150

Prepared by:


MICHAEL S. ANODA
Kindergarten Focal Person

ROC3/jbdc



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CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI-FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION OF ECCD CHECKLIST FOR KINDERGARTEN

November 22-23, 2025

Date / Time	Topic	Resource Speaker
Day 0 – November 21, 2025		
5:00–7:00 PM	Arrival of Participants / Registration	Regional TWGs
7:00–8:00 PM	1st Dinner / Fellowship	Regional TWGs
Day 1 – November 22, 2025		
8:00–9:00 AM	Opening Program & QATAME Orientation (<i>Program flow, QA/TA/ME protocols, orientation objectives</i>)	Jeselyn B. dela Cuesta; Regional TWGs; Brenda
9:00–9:30 AM	Training Proper: Rationale & Orientation to the ECCD Checklist (<i>Purpose, structure, domains, scoring overview</i>)	Michael S. Añoda – RO XI Kindergarten Focal Person
9:30–10:00 AM	Context & Alignment: ECCD Checklist vis-à-vis Kindergarten Standards & Classroom Assessment	Michael S. Añoda – RO XI Kindergarten Focal Person
10:00–10:30 AM	Health Break	—
10:30 AM–12:00 NN	Breakout Session: SNED & Kindergarten Tracks (<i>Inclusive assessment adaptations; environment & routines mapping</i>)	Track Leads: Regional TWGs
12:00–1:00 PM	LUNCH BREAK	
1:00–3:00 PM	Let's Get Physical (<i>Gross & fine motor; health, nutrition, safety indicators; observation tips</i>)	Amelie A. Ihalas EPS, Tagum City
3:00–5:00 PM	Treasure Box (<i>Cognitive, early math concepts, executive function; task samples & evidence capture</i>)	Ritchelle D. Guimte EPS, IGACOS



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Day 2 – November 23, 2025		
8:00–8:15 AM	Preliminaries / Morning Opener & MOL	Regional TWGs
8:15–9:45 AM	My Daily Routine (<i>Self-help, routines, approaches to learning; rating consistency & time-sampling</i>)	Jonathan Campo EPS, Davao Occidental
9:45–11:00 AM	Whether Weather (<i>Scientific inquiry, observation & language; recording authentic evidence</i>)	Iryhn Petalcorin PSDS, Panabo City
11:00 AM–12:00 NN	Work of Hands (<i>Fine-motor, creativity, emergent writing; portfolio artifacts</i>)	Nila L. Digal – EPS, Tagum City
12:00–1:00 PM	LUNCH BREAK	Facilitators
1:00–3:00 PM	Demonstration of Learning (<i>Live/Video demo of ECCD rating; inter-rater calibration</i>)	All Kindergarten EPS
3:00–4:00 PM	Critiquing & Validation (<i>Panel feedback, reliability checks, action points per SDO</i>)	Same Panel as Above
4:00–5:00 PM	Closing Program (<i>Synthesis, data encoding guide, reporting timeline, next steps</i>)	Regional TWGs

Prepared by:

MICHAEL S. ANODA
Kindergarten Focal Person