



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

November 20, 2025

DIVISION MEMORANDUM

No. 0268, s. 2025

16TH DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To : Assistant Schools Division Superintendent
 Chief ES, Schools Governance and Operations Division
 Chief ES, Curriculum Implementation Division
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads/Principals
 Section/Unit Heads, SDO
 All concerned

1. Please be advised to attend the **16th Division Management Committee (MANCOM) Meeting** on **November 25, Tuesday** from **8:00 AM to 5:00 PM**, at Ritz Hotel, Bo. Obrero, Davao City.

2. This meeting shall be hosted by the Panabo South District 1, and the following personnel shall take charge of the following, to wit:

- a) Hall Preparations/Restoration:
 - Panabo South District 1
- b) Minutes of the Meeting:
 - Lovely Karen C. Melencion – Head Teacher I
- c) Registration and Attendance:
 - Bonn Geronimo V S. Lobusta – AO II
 - Moira Ysobelle U. Lampon – AO II
- d) Audio/Powerpoint Presentations:
 - Peter B. Mijares, Jr. – PDO II
- e) Moderator/MANCOM Host:
 - Christy M. Pantonial – Principal II
 - Macdonald Jabonillo – Head Teacher II

3. Enclosed are the Program of Activities, Agenda of the Meeting, and List of Participants.



Address: City Hall Compound, Km 31, JP Laurel,
 Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com



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4. No registration fee shall be collected. Meals and snacks shall be charged against the Division MOOE and School MOOE. Travel and other incidental expenses shall be charged against the local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

For and in the absence of the Schools Division Supertindent

JANWARIO E. YAMOTA

Chief ES, Curriculum Implementation Division
Officer in-Charge

RELEASED

NOV 21 2025

RECORDS SECTION-SOO PANABO CITY
BY

Enclosed: as stated.
OSDS/jbf/myul



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AGENDA OF THE MEETING
16th Division Management Committee (MANCOM) Meeting
November 25, 2025 8:00 am – 5:00 pm

1. NAT results with Analytics (per school) - CID Chief Janwario E. Yamota
2. Rewards & Recognition (EAGLE/ AGILA) Ways Forward – ASDS Basilio P. Manay Jr., CESO VI
3. Basa Panabo, Panalo Midyear Results - PSDSs
4. QMS and NASH updates - SGOD Chief Ailene B. Añonuevo
5. Innovation on monitoring - Feleciano Gatbagan – Principal III & PJ Mijares – PDO II
6. Discussion of APP and PPMP 2026 – EPS Keren T. Luma SGOD
7. Other matters



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PROGRAM OF ACTIVITIES
16th Division Management Committee (MANCOM) Meeting
November 25, 2025 8:00 am – 5:00 pm

Time	Agenda Particulars	Details Discussant
8:00 am – 8:15 am	Part 1 Preliminaries - National Anthem - Opening Prayer - DepEd Panabo City Hymn - DepEd Quality Policy Statement - Welcome Message	AVP AVP AVP ASDS Basilio P. Mana-ay Jr., CESO VI
8:15 am – 8:30 am	Acknowledgement of participants/Checking of Attendance	Dr. Raul E. Gacus AO V
8:30 am – 8:45 am	Part 2 - Call to Order - Reading and approval of the Minutes of the previous meeting. - Business arising from the minutes.	SDS Jinky B. Firman, PhD, CESO VI Secretariat Division MANCOM Participants
8:45 am – 9:00 am	Part 3 MANCOM Meeting Proper AGENDA: SDS Hour – Updates and guidance	SDS Jinky B. Firman, PhD, CESO VI
9:00 am – 9:15 am	ASDS Time – Updates and guidance	ASDS Basilio P. Mana-ay Jr., CESO VI
9:15 am – 10:15 am	NAT results with Analytics	CID Chief Janwario E. Yamota
10:15am – 11:15am	Rewards & Recognition (Eagle/Agila) Ways Forward	ASDS Basilio P. Mana-ay Jr., CESO VI
11:15am-12:15pm	Basa Panabo, Panalo Midyear Results	ASDS Basilio P. Mana-ay Jr., CESO VI
1:15 pm – 1:30 pm	QMS and NASH updates	Dr. Ailene B. Añonuevo – Chief SGOD



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1:30 pm – 1:45 pm	• Innovation on Monitoring	Feleciano Gatbagan – Principal III & PJ Mijares – PDO II
1:45 pm – 2:30 pm	• Discussion of APP & PPMP 2026	EPS Keren T. Luma SGOD
2:30 pm – 2:45 pm	• Other Matters	
2:45 pm – 3:30 pm	Part 4 • Adjournment • Closing Prayer	
Moderator/MANCOM Host		Christy M. Pantonial – Principal II and Macdonald Jabonillo – Head Teacher

LIST OF PARTICIPANTS

1	Jinky B. Firman, PhD, CESO V	SDS	SDS
2	Basilio P. Mana-ay, Jr., CESO V	ASDS	ASDS
3	Ailene B. Añonuevo PhD	SGOD	CHIEF ES
4	Yamota, Janwario E.	CID	CHIEF ES
5	Villanueva	OSDS	ATTY. III
6	Mary Joy C. Sagot	OSDS	ACCOUNTANT III
7	Tyron O. Dujali	OSDS	ITO I
8	Raul E. Gacus	OSDS	AO V
9	Rosalie D. Estimada	OSDS	AO V
10	Neo Carlo R. Magno	OSDS	AO IV
11	Kathryn Gae D. Jayoma	OSDS	AO IV
12	Norpinang N. Pagagao	OSDS	AO IV
13	Maya Flaminda Juanich	OSDS	AO IV
14	Aguilar, Djhoane C.	CID	EPS
15	Arado, Carolyn M.	CID	EPS
16	Firman, Ramil Jacky P.	CID	EPS
17	Carlom, Jaime C.	CID	EPS
18	Manguilimotan, Ylcy B.	CID	EPS
19	Mijares, Peter A.	CID	EPS
20	Orbeta, Elden D.	CID	EPS
21	Suelto, Maria Perpetua Angelita G.	CID	EPS
22	Visillas, John B.	CID	EPS
23	Paculanang, Cezen	CID	EPS
24	Pasquito, Antonio Jr R.	CID	PSDS
25	Bitang, Avelino D.	CID	PSDS
26	Tuazon, Maria Nenita G.	CID	PSDS
27	Manginsay, Marissa Y.	CID	PSDS
28	Deocampo, Reynaldo C.	CID	PSDS
29	Martinez, Joylyn B.	CID	PSDS
30	Petalcorin, Iryhn	CID	PSDS
31	Suelto, Julius I.	CID	PSDS
32	De Asis, Marlou P.	CID	PSDS
33	Raganas, Juliet	CID	Guidance Coor
34	Keren T. Luma	SGOD	EPS
35	Erick S. Dalumpines	SGOD	SEPS
36	Kenneth S. Deligencia	SGOD	SEPS
37	Ana Liza M. Mendoza	SGOD	SEPS
38	Ronmar V. Jayoma	SGOD	SEPS
39	Dr. Arlene L. Choi	SGOD	MEDICAL OFFICER III
40	Engr. Eric S. Valencia	SGOD	ENGR. III
41	Ker Denzel G. Infiesto	SGOD	PLANNING OFFICER III
42	Erna O. Lumandong	SGOD	EPS II
43	Hernani A. Resueño Jr.	SGOD	PDO II
44	Cabote, Dearly Mae B.	OSDS	AO IV
45	Peter B. Mijares, Jr.	CID	PDO II
46	Lobusta, Vonn Geronimo V S.	OSDS	AO II

47	Lampon, Moira Ysobelle	OSDS	AO II
48	Casona Jr., Rodrigo B.	OSDS	ADA IV
49	Cuñado, Jaynard K.	OSDS	ADA VI
50	Gacus, Alvin	OSDS	J.O.
51	Dante G. Millanes	Antonio O. Floirendo Elementary School II	School Principal I
52	Marjorie S. Baldestamon	Cabili Elementary School	School Principal II
53	Elsie M. Carballo	Doña Nenita R. Floirendo Elementary School	School Principal III
54	Feleciano S. Catbagan	Gredu Elementary School	School Principal III
55	Ramelyn F. Antalan	Panabo Central Elementary School SPED Center	School Principal IV
56	Rosemarie S. Patriarca	Rizal Elementary School	School Principal IV
57	Mylene S. Castillo	Salvacion Elementary School	School Principal III
58	Lizle Y. Delos Reyes	San Francisco Elementary School	School Principal II
59	Elsie O. Iñigo	San Pedro Elementary School	Head Teacher I
60	Jemima R. Deiparine	San Vicente Elementary School	School Principal II
61	Jocelyn B. Ada	Sto. Niño Elementary School	School Principal I
62	Cyrus C. Cachuela	A.O. Floirendo Elementary School	School Principal I
63	Jonalyn D. Badua	Concordia A. Sison Elementary School	Head Teacher IV
64	Winston Mark C. Coquilla	Dalisay Village Elementary School	School Principal I
65	Edgardo D. Pamugas III	Manuel A. Javellana Elementary School	Head Teacher II
66	Leonora D. Cañete	Nanyo Central Elementary School	School Principal II
67	Nida M. Compuesto	P. Changco Elementary School	Head Teacher II
68	Rubbie G. Labanon	Rodrigo D. Mabitad Sr. Elem	School Principal I
69	Mirasol V. Diana	Roxas Elementary School	Master Teacher I
70	Janeth E. Gomez	Sindaton Elementary School	School Principal I
71	Jywell C. Pacaña	Southern Davao Elementary School	School Principal III
72	Ronilo Revamonte	Tibungol Elementary School	School Principal I
73	Ruel B. Ramos	Valentin N. Daquio Elementary School	School Principal III
74	Lovely Karen C. Melencion	Buenavista Elementary School	Head Teacher I

75	Rosselle N. Pasaporte	Glecerio L. Dondoy Central Elementary School	School Principal IV
76	Joy D. Cozo	J.P. Laurel Elementary School	School Principal II
77	Mac Donald P. Jabonillo	Katualan Elementary School	Head Teacher II
78	Ulyses T. Macatol	Kiotoy Elementary School	Head Teacher II
79	Arnel T. Duropan	Lorenzo T. Concepcion Integrated School	School Principal III
80	Roberto C. Candelasa	Mabunao Elementary School	School Principal I
81	Christy M. Pantonial	Narciso B. Galapin Elementary School	School Principal I
82	Emily A. Ibo	San Roque Elementary School	Head Teacher III
83	Maria Teresa S. Amora	Sta. Cruz Elementary School	Head Teacher III
84	Edralin A. Gumilan	Tagurot Elementary School	Head Teacher II
85	Myla P. Bergonia	Consolacion Elementary School	Master Teacher II
86	Oscar G. Pales	Datu Abdul Elementary School	School Principal I
87	Iris G. Separis	Kasilak Elementary School	School Principal I
88	Julius B. Juen	Katipunan Elementary School	School Principal I
89	Reynaldo B. Morales	Licanan Elementary School	School Principal I
90	Eric C. Paquera	Little Panay Elementary School	School Principal II
91	Alfredo O. Ogue Jr.	Malativas Elementary School	School Principal I
92	Ana Lyn S. Nanol	Namuag Elementary School	School Principal II
93	Johanna P. Linterna	New Visayas Central Elementary School	School Principal III
94	Anbella G. Eleria	Teofanis G. Gerona Sr. Elementary School	School Principal II
95	Sambay S. Luma	Waterfall Elementary School	Master Teacher II
96	Manuel M. Esperanza	Panabo City National High School	School Principal III
97	Carolyn N. Rubino	Quezon National High School	School Principal II
98	Behnjo S. Martin	San Vicente National High School	School Principal I
99	Chonalyn C. Doctora	A.O. Floirendo National High School	School Principal II
100	Jeanne S. Bajao	Desiderio F. Dalisay Sr. National High School	Head Teacher I

101	Arlen A. Jumamoy	Don Manuel A. Javellana Memorial National High School	School Principal I
102	Jayson B. Juen	Manay National High School	Head Teacher I
103	Gabriel S. Alfonso	Nanyo National High School	School Principal II
104	Marivene P. Espinosa	Southern Davao National High School	School Principal IV
105	Ronilo B. Labrador	Sindaton National High School	Head Teacher I
106	Rustico P. Hernandez Jr.	Cagangohan National High School	School Principal III
107	Melchora O. Dumbase	Mabunao National High School	Teacher III
108	Chindy F. Bitoy	Kasilak National High School	Master Teacher I
109	Glenn A. Patriarca	Kauswagan National High School	School Principal I
110	Jennith Marie L. Jorolan	Little Panay National High School	School Principal I
111	Renie T. Capuyan	Malativas National High School	Head Teacher III
112	Myrna E. Purificacion	Panabo City Senior High School	School Principal II
113	Helen May T. Delada	San Vicente Elementary School	Head Teacher II
114	Lulibeth T. Vidal	Little Panay Elementary School	Master Teacher I
115	Ellen Joy J. Sombilon	Panabo City National High School	Assistant School Principal II
116	Rosienes D. Diorda	Quezon National High School	Head Teacher I
117	Michael S. Rubino	San Vicente National High School	Head Teacher I
118	Sarah Jane R. Omblero	Southern Davao National High School	Assistant School Principal II
119	Edarlina C. Bitang	Panabo City Senior High School	Assistant School Principal II
120	Florence N. Horteza	Lorenzo T. Concepcion Integrated School	Assistant to the School Principal/HT-III
121	Anna Mae T. Fuentes	Panabo Central Elementary School SPED Center	Head Teacher I