



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

DIVISION MEMORANDUM
SGOD-2025-0590

To: Assistant Schools Division Superintendent
 Chief of the Schools Governance and Operations Division
 Chief of the Curriculum Implementation Division
 School Health Section
 Panabo City Association of School Paper Advisers, Inc. (PCASPAI)
 All Concerned

Subject: MEDICAL TEAM DURING THE DIVISION SCHOOLS PRESS CONFERENCE 2025

Date: October 15, 2025

Attached is the letter from the President of Panabo City Association of School Paper Advisers, Inc. (PCASPAI), Ms. Lovelyn Sacurin, dated October 10, 2025, requesting for medical team during the **Division Schools Press Conference 2025** on **October 21-25, 2025** at **Panabo Central Elementary School SPED Center, Panabo City.**

Anent this, the following health personnel shall serve as Medical Team during the said activity, to wit:

Date	Medical Team-on-Duty
October 21, 2025 (Tuesday)	Dr. Arlene L. Choi Elton L. Kadile RN
October 22, 2025 (Wednesday)	Elton L. Kadile RN Maria Susete B. Flores RN
October 23, 2025 (Thursday)	Dr. Arlene L. Choi Maria Susete B. Flores RN
October 24, 2025 (Friday)	Dr. Arlene L. Choi John Carlo L. Ceniza RN, MAN
October 25, 2025 (Saturday)	Cris John M. Sumaya RN,MAN Moolien Jane A. Estimada RN, MAN

Further, this Office grants Compensatory Overtime Credits (COC) to non-teaching personnel for the services rendered on Saturday, Sunday or Holiday, as per CSC-DBM Joint Circular No. 2, s. 2004.

Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.




Address: City Hall Compound, Km 31, JP Laurel,
 Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com



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SCHOOLS DIVISION OF PANABO CITY

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Enclosed as stated
SGOD/aba/dlib 

RELEASED

OCT 16 2025

RECORDS SECTION SDO PANABO CITY
BY 



School Governance Operation Division
DepEd Panabo City
RECEIVED
By: Jojo
Date: 10/14 Time: 11:09

Republic of the Philippines
Department of Education
Division of Panabo City

Panabo City Association of School Paper Advisers, Inc. (PCASPAI)

October 10, 2025

AILENE B. ANONUEVO

Chief

School Governance and Operations Division

Division of Panabo City

Subject: *Request for Division Medical Team Assistance for DSPC 2025*

Ma'am:

Warm greetings of peace and goodwill!

In connection with the Division Schools Press Conference scheduled on October 21-25, 2025 to be held at Panabo Central Elementary School SPED Center, we humbly request the assistance of **Division Medical Team** to ensure the health and safety of the participants during the event.

To guarantee a safe and well- managed environment, we are seeking the presence of medical personnel and necessary emergency response support throughout the duration of the conference.


We are hopeful for your favorable approval of this request. Your support will greatly contribute to the successful and secure conduct of the DSPC 2025.

Thank you very much for your usual cooperation and support.

Respectfully yours,


LOVELYN SACURIN
PCASPAI President

Noted by:


MARIA PERPETUA ANGELITA G. SUELTO
Education Program Supervisor
Division Journalism Focal