



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0580

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, CID
 Chief Education Supervisor, SGOD
 Public Elementary and Secondary School Heads/Principals
 All concerned

Subject: **RESEARCH CAPABILITY PROJECT PHASE 2: STRENGTHENING ACTION RESEARCH COMPETENCE OF BASIC EDUCATION TEACHER RESEARCHERS (RECAP 2)**

Date: October 14, 2025

In line with our partnership with the Davao del Norte State College (DNSC), Panabo City, a series of seminars will be conducted as follows:

Date	Activity	Remarks
Oct. 18 & 25 2025	From Ideal to Proposal Writeshop: Crafting your Action Research Blueprint	Face to Face
Nov. 8, 15, 22 & 29, 2025	Making it Happen: Tools, Validity, and Intervention Design	Online
Dec. 6, 2025	Telling the Story of Change: Data Analysis and Research Write-Up	Face to Face
Dec. 13, 2025	Telling the Story of Change: Data Analysis and Research Write-Up	Online

Both seminars will run from 8:00 AM to 5:00 PM. For face to face the venue shall be at DNSC, Tadeco Road, New Visayas, Panabo City. Attached invitation for reference.

Participants of these activities are the following to wit:

	NAMES	SCHOOLS
1	Añora, Karen	Cagangohan National High School
2	Arnado, Joanna Marie	Cagangohan National High School
3	Montecino, Stephanie	Cagangohan National High School
4	Porras, Honey Jane	Cagangohan National High School
5	Quintero, Jean Grace	Cagangohan National High School
6	Bohol, J.J. O.	Desiderio FD National High School
7	Braga, May Cris	JP Laurel Elementary School
8	Saman, Karen G.	JP Laurel Elementary School
9	Suerto, Lywlyn	JP Laurel Elementary School
10	Ricardo, Roselyn	Little Panay Elementary School



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11	Talento, Mae Jean	Little Panay Elementary School
12	Zamora, Jessica O.	Little Panay Elementary School
13	Monsanto, Jessa Mae	Little Panay Elementary School
14	Normandia, Agnes	Little Panay Elementary School
15	Queen May Bellosillo	Mabunao National High School
16	Rica Jhean Lomalio	Mabunao National High School
17	Tacot, Rosyl J.	Namuag Elementary School
18	Gotera, Maureen P.	San Pedro Elementary School
19	Cagape, Rudilyn M.	San Pedro Elementary School
20	Ever G. Pascual	San Pedro Elementary School

Participants shall be granted service credits for teaching personnel and compensatory overtime credits (COC) for non-teaching personnel, in accordance with DepEd Order No. 13 s. 2024 on the Grants of Vacation Service Credits for Teachers and Joint CSC and DBM MC No. 2 Series 2004.

Travel expenses of the participants shall be chargeable against the School MOOE/Local Funds for school-based participants and the Division MOOE for division participants, subject to the usual accounting and auditing rules and regulations.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

OCT 16 2025

RECORDS SECTION SDO PANABO CITY

BY 

Incl.: As stated
SGOD/ABA/ESD



RESEARCH CAPABILITY PROJECT PHASE 2:

STRENGTHENING ACTION RESEARCH COMPETENCE OF BASIC EDUCATION TEACHER RESEARCHERS (RECAP 2)



DAY 1 | OCT. 18, 2025

Saturday (Face to Face)

From Idea to Proposal Writeshop: Crafting Your Action Research Blueprint



DAY 2 | OCT. 25, 2025

Saturday (Face to Face)

From Idea to Proposal Writeshop: Crafting Your Action Research Blueprint



DAY 3 | NOV. 8, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design



DAY 4 | NOV. 15, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design



DAY 5 | NOV. 22, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design



DAY 6 | NOV. 29, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design



DAY 7 | DEC. 6, 2025

Saturday (Face to Face)

Telling the Story of Change: Data Analysis and Research Write-Up



DAY 8 | DEC. 13, 2025

Saturday (Online)

Telling the Story of Change: Data Analysis and Research Write-Up

OCTOBER 18, 2025 - DECEMBER 13, 2025 | 8:00 pm - 5:00 pm
at DNSC, New Visayas, Panabo City and Online Platform through Zoom



RESEARCH CAPABILITY PROJECT PHASE 2:

STRENGTHENING ACTION RESEARCH COMPETENCE OF BASIC EDUCATION TEACHER RESEARCHERS (RECAP 2)



DAY 1 | OCT. 18, 2025

Saturday (Face to Face)

From Idea to Proposal Writeshop: Crafting Your Action Research Blueprint

(Covers Writing the Introduction/RRL, Purpose Statement, Research Questions/Hypothesis, Population & Sampling, Instrumentation, Data Analysis Plan, Citations & References, Intervention Design)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	Cagangohan ES, PhDEM Faculty and Students, GraSS Dr. Nestle Joy T. Arguilla
8:30 AM – 9:45 AM	Preliminaries Invocation and National Anthem Welcome Remarks Rationale and Introduction of Participants and Partners RECAP Extension Project Brief Report Research Management Guidelines (DO 16, S. 2017)	Canned Videos Dr. Nickel Jean L. Sastine , IAdS Dean Dr. Nestle Joy Arguilla , Project Member Dr. Ronald S. Decano , Project Member Dr. Erick Dalumpines , Senior Education Program Specialist DepEd Panabo City Division
10:00 AM – 11:30 AM	-Writing the Introduction/RRL -Purpose Statement, Research Questions/Hypothesis, Theoretical Framework -Sampling and Instrumentation -Data Analysis Plan -Citations & References -Intervention Design	Dr. Jevannel G. Borlio , Project Member Dr. Leo D. Rayon, Jr. , Project Member Dr. Ma. Melanie N. Edig , Project Member Dr. Ronald S. Decano , Project Member Dr. Charlo Bianci M. Guray Dr. Ronald S. Decano , Project Members Dr. Marilou D. Junsay , Project Leader
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 3:30 PM	Writeshop	Dr. Nickel Jean L. Sastine , Project Member Dr. Ian Val Delos Reyes , Project Member Dr. Ariel O. Gamao , Project Member
3:30 AM – 4:30 PM	Presentation of First Draft of Action Research Proposal	Dr. Marilou D. Junsay All Project Members
4:30 PM – 5:00 PM	Closing Program	Dr. Nestle Joy T. Arguilla , Project Member



RESEARCH CAPABILITY PROJECT PHASE 2:

STRENGTHENING ACTION RESEARCH COMPETENCE OF BASIC EDUCATION TEACHER RESEARCHERS (RECAP 2)



DAY 2 | OCT. 25, 2025

Saturday (Face to Face)

Idea to Proposal: Crafting Your Action Research Blueprint
(Covers Writing the Introduction/RRL, Purpose Statement, Research Questions/Hypothesis, Population & Sampling, Instrumentation, Data Analysis Plan, Citations & References, Intervention Design)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	Little Panay ES, PhDEM Faculty and Students, GraSS Dr. Leo D. Rayon, Jr.
8:30 AM – 9:00AM	Recapitulation	Dr. Leo D. Rayon, Jr. , Project Leader
9:00 AM – 12:00 AM	Presentation of Research Proposals	Facilitator Dr. Charlo Bianci M. Guray , Project Member All Extension Project Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Continuation	Facilitator Dr. Charlo Bianci M. Guray , Project Member All Extension Project Members
3:30AM – 4:30 PM	Presentation of First Draft of Action Research Proposal	Dr. Marilou D. Junsay All Project Members
4:00 PM–5:00 PM	Closing Program	Dr. Leo D. Rayon, Jr. , Project Member



DAY 3 | NOV. 8, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design
(Covers Tool Development, Validity Testing, Pilot Studies, and Designing & Implementing the Intervention Project)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	JP Laurel ES, PhDEM Faculty and Students, GraSS Dr. Ma. Melanie N. Edig
8:30 AM – 9:00AM	Recapitulation	Dr. Ronald S. Decano , Project Member
9:00 AM – 12:00 AM	Break-Out Session Mentoring and Consultation	Facilitator Dr. Charlo Bianci M. Guray , Project Member All Extension Project Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Continuation	Facilitator Dr. Charlo Bianci M. Guray , Project Member All Extension Project Members
4:00 PM–5:00 PM	Closing Program	Dr. Ronald S. Decano , Project Member



RESEARCH CAPABILITY PROJECT PHASE 2:

STRENGTHENING ACTION RESEARCH COMPETENCE OF BASIC EDUCATION TEACHER RESEARCHERS (RECAP 2)



DAY 4 | NOV. 15, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design

(Covers Tool Development, Validity Testing, Pilot Studies, and Designing & Implementing the Intervention Project)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	San Pedro ES, PhDEM Faculty and Students, GraSS Dr. Jevannel G. Borlio
8:30 AM – 9:00 AM	Recapitulation	Dr. Jevannel G. Borlio , Project Leader
9:00 AM – 12:00 AM	Break-Out Session Mentoring and Consultation	All Extension Project Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:30 PM	Continuation	All Extension Project Members
4:30 – 5:00 PM	Closing Program	Dr. Jevannel G. Borlio , Project Member



DAY 5 | NOV. 22, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design

(Covers Tool Development, Validity Testing, Pilot Studies, and Designing & Implementing the Intervention Project)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	Namuag ES, PhDEM Faculty and Students, GraSS Dr. Ariel O. Gamao
8:30 AM – 9:00 AM	Recapitulation	Dr. Ariel O. Gamao , Project Member
9:00 AM – 12:00 AM	Break-Out Session Mentoring and Consultation	All Extension Project Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:30 PM	Continuation	All Extension Project Members
4:30 PM – 5:00 PM	Closing Program	Dr. Ariel O. Gamao , Project Member



RESEARCH CAPABILITY PROJECT PHASE 2:

STRENGTHENING ACTION RESEARCH COMPETENCE OF BASIC EDUCATION TEACHER RESEARCHERS (RECAP 2)



DAY 6 | NOV. 29, 2025

Saturday (Online)

Making It Happen: Tools, Validity, and Intervention Design

(Covers Tool Development, Validity Testing, Pilot Studies, and Designing & Implementing the Intervention Project)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	Mabunao ES, PhDEM Faculty and Students, GraSS Dr. Ian Val Delos Reyes
8:30 AM – 9:00 AM	Recapitulation	Dr. Ian Val Delos Reyes , Project Leader
9:00 AM – 12:00 AM	Break-Out Session Mentoring and Consultation	All Extension Project Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:30 PM	Continuation	All Extension Project Members
4:30 – 5:00 PM	Closing Program	Dr. Ian Val Delos Reyes , Project Member



DAY 7 | DEC. 6, 2025

Saturday (Face to Face)

Telling the Story of Change: Data Analysis and Research Write-Up

(Covers Data Organization, Analysis, Interpretation, and Writing the Full Action Research Report)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	Desiderio ES, PhDEM Faculty and Students, GraSS Dr. Ma. Melanie N. Edig
8:30 AM – 12:00 AM	Data Organization, Analysis, and Interpretation	Dr. Ma. Melanie N. Edig Dr. Ronald S. Decano Project Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:30 PM	Writing the Full Action Research	Dr. Leo D. Rayon, Jr. , Project Member
4:30 PM – 5:00 PM	Closing Program	Dr. Ma. Melanie N. Edig , Project Member



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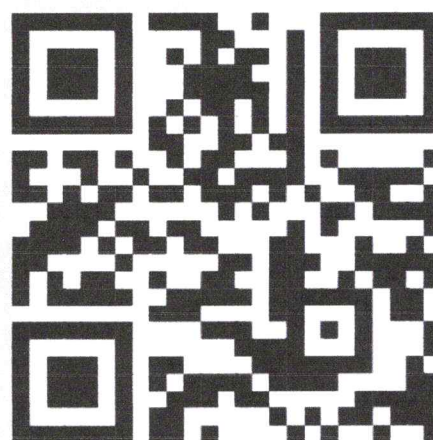
DAY 8 | DEC. 13, 2025

Saturday (Online)

Telling the Story of Change: Data Analysis and Research Write-Up
(Research Colloquium)

TIME	ACTIVITY	PERSONS INVOLVED
8:00 AM – 8:30 AM	Registration	PhDEM Faculty and Students, GraSS Dr. Nestle Joy T. Arguilla
8:30 AM – 12:00 AM	Presentation of Completed Research	Dr. Nestle Joy T. Arguilla Project Member/Moderator Dr. Marilou D. Junsay Panel Chairperson All Project Members Panel Members
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:30 PM	Continuation	Dr. Nestle Joy T. Arguilla Project Member/Moderator Dr. Marilou D. Junsay Panel Chairperson All Project Members Panel Members
4:30 PM–5:00 PM	Closing Program	Dr. Nestle Joy T. Arguilla , Project Member

EVALUTION LINK



<https://forms.gle/vQEC27B6wrXVLKb87>

this serves as an invitation.