



1025/08/909

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

Division Memorandum

SGOD-2025-0556

To : Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID

Subject: **CONFERENCE RELATIVE TO THE SCHOOL TITLING PROCESSING STATUS**

Date : October 6, 2025

Please be advised to attend the Conference relative to School Titling Processing Status of the identified schools on **October 7, 2025 – 2:00 p.m. at the SDS Conference Room.**

The agenda for the said meeting are the following, to wit;

- a. Update on the status of the titling process of each school,
- b. Update on the documents submitted,
- c. Other matters.

Expected attendees are the following, to wit:

1. **KEREN T. LUMA**, EPS
2. **ERNA O. LUMANDONG**, EPS II
3. **ANNALENE DACUMOS**, Attorney III
4. **JANETH E. GOMEZ**, Principal I
5. **LOVELY KAREN C. MELENCION**, Head Teacher I
6. **ANBELLA G. ELERIA**, Principal II
7. **ALFREDO O. OGUE, JR.**, Principal I
8. **RENIE T. CAPUYAN**, Head Teacher I

Travel and other expenses relative to this activity shall be charged against school MOOE funds and other sources of funds subject to the usual accounting and auditing rules and regulations.

For guidance and strict compliance.

JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

SGOD: aba/ktl
School Titling

For the SDS
AILENE B. AMONEVO, Ph.D.
Chief Education Supervisor, SGOD
Incharge of the Division

RELEASER



Address: City Hall Compound, Km 31, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com

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RECORDS SECTION OF PANABO CITY	

BY