



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

Division Memorandum

OSDS-2025-0164

To : **ANNALENE A. DACUMOS**, Attorney III

Subject : **ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS
AND LEGAL SECTION IN-CHARGE AND CONDUCT OF LEGAL
ASSISTANCE**

Date : October 9, 2025

Attached is Regional Memorandum ORD No. 2025-105 dated October 3, 2025, titled **Corrigendum and Addendum to Regional Memorandum ORD-2025-080: Quarterly Meeting with SDO Lawyers and Conduct of Legal Assistance**.

As one of the participants of the said meeting and resource speaker of the legal assistance caravan, you are hereby directed to attend and participate the said activity which will be held on **October 13, 2025** at **Nabunturan National Comprehensive High School** for the Legal Caravan and on **October 14, 2025** at Heroben Hometel, Tagum City.

Meals shall be chargeable to Regional Office funds while travelling expenses and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For more details, refer to the attached documents.

For strict compliance.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

OCT 13 2025

RECORDS SECTION SDO PANABO CITY
BY 

Enclosed: as stated
leg/aad



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Panabo City, Davao del Norte
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Republic of the Philippines
Department of Education
DAVAO REGION

October 3, 2025

REGIONAL MEMORANDUM
ORD-2025-105

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM
ORD-2025-080: QUARTERLY MEETING WITH SDO LAWYERS
AND CONDUCT OF LEGAL ASSISTANCE

To: Assistant Regional Director
Schools Division Superintendents

1. Pursuant to Regional Memorandum ORD-2025-080 dated August 26, 2025 relative to the Quarterly Meeting with SDO Lawyers and Conduct of Legal Assistance in the Division of Davao de Oro, the latter shall be held at Nabunturan National Comprehensive High School on October 13, 2025 whereas the meeting shall be held at the Heroben Hometel, Brgy. Magugpo West, Tagum City on October 14, 2025.
2. Atty. Terry Louise P. Boligor-Ocon, Attorney III of the Division of the City of Mati is likewise directed to attend the aforementioned activities.
3. All other details in the previous Memorandum remain the same.
4. Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

ORD/LU 2/sbl

RECORDED
Date: Oct. 08, 2025
10/08/2025



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Republic of the Philippines
Department of Education
DAVAO REGION

9/25/2013

August 26, 2025

REGIONAL MEMORANDUM
ORD-2025-080

ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS AND LEGAL SECTION IN-CHARGE AND CONDUCT OF LEGAL ASSISTANCE

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting and the conduct of Legal Assistance to be hosted by the Schools Division of Davao de Oro on October 2-3, 2025. The venue will be communicated in a separate issuance. Moreover, the participants for the Legal Caravan will be the selected non-teaching personnel and school heads.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

[Signature]
REBONFAMIL R. BAGUIO
Director III
Officer-in-Charge
Office of the Regional Director

ORD/LU 4/mcr



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Republic of the Philippines
Department of Education
DAVAO REGION

LIST OF PARTICIPANTS

Office	Names	Numbers
Regional Office	1. Atty. Lorenza C. Pitulan 2. Atty. Shemelyn D. Gamorot-Bilbao 3. Cecille Maria Sheelah Balbas-Limosnero 4. Joyce A. Martinez	4
Davao City	1. Atty. Immaculate Q. Clark 2. Joanna Paula Cagape 3. Harey Lyka Roseos	3
Digos City	1. Atty. Clarisse Joy C. Arnæz-Llaban	1
Island Garden City Of Samal	1. Atty. Darwin Z. Pulido	1
Davao Oriental	1. Atty. Jimar C. Balo 2. Wisthel Sassy O. Misagal	2
Davao De Oro	1. Atty. Armando Dalisay Jr. 2. Angelica G. Celo 3. Vannesa G. Barrete	3
Davao Del Sur	1. Atty. Maruli Ali G. Sanchez 2. Florentino G. Bernardino III 3. Quennie Albacite Rama	3
Davao Occidental	1. Atty. Glein Mark L. Bodiongan 2. Krystal Joyce R. Cimafranca	2
Mati City	1. Bluminado Boiser	1
Tagum City	1. Atty. Kennerly Albert R. Malinao	1
Panabo City	1. Atty. Annalene A. Dacumos	1
Davao del Norte	1. Atty. Vevirlie O. Gallo	1
	Total No. of Participants	23