



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

October 6, 2025

Division Memorandum
No. OSDS-2025-0161

**PERTINENT DOCUMENTS EVALUATION OF BATCH 2 APPLICATION FOR
RECLASSIFICATION OF POSITIONS**

To: **DIVISION ASSESSORS and SECRETARIAT**
ALL CONCERNED

1. Division Memorandum No. OSDS-2025-0148, dated September 19, 2025, states that, all received applications last September 17, 2025 which were not included in the processing of Batch 1 applications shall form part of Batch 2 Reclassification of Positions.
2. In this connection, the Division Assessors are hereby requested to evaluate Batch 2 applications for the determination of qualified applicants based on current and existing relevant guidelines on October 8-10, 2025 and October 13-14, 2025 at the Learning Resource Management Section (LRMS) Activity Area at Panabo Central Elementary School.
3. Further, the respective school heads of our teacher-assessors shall arrange as to who will take over their classes during such dates following our standing policy of no class disruption.
4. For immediate dissemination.

JINKY B. FIRMAN, Ph.D, CESO VI
Schools Division Superintendent

Enclosed: as stated
OSDS/ncm

For the SDS
AILENE B. ANONUEVO, Ph.D.
Chief Education Supervisor, SGOD
Incharge of the Division



Schools Division Office of Panabo City
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
Tel. Nos. (084)823 1469, (084) 628 4066
Email: panabocity.division@deped.gov.ph

RELEASED

OCT 07 2025

RECORDS SECTION-SGD PANABO CITY
BY