



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF PANABO CITY

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**Office of the Schools Division Superintendent**

**Division Memorandum**

OSDS-2025-00157

To : MEJANIE Q. LUMAYNO

Subject : **COMPLIANCE OF DEPED MEMORANDUM OULLA-2025-980**

Date : September 29, 2025

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Attached is DepEd Memorandum OULLA-2025-980 titled "Implementing Guidelines on the Hiring of 420 Contract of Service (Cos) Personnel in the Sites Titling Office of the Central Office and Field Offices" which outlines the guidelines for hiring of technical assistants.

As Technical Assistant assigned in the Division of DepEd Panabo City, you are directed to comply with the Terms of Reference provided in the said memorandum. Further, pursuant to Section VI(B)(2), all daily time record shall be submitted to the Department of Education Division of Davao del Norte. Daily time records shall be submitted on or before the cut-off periods provided in the memorandum.

Travelling expenses relative to the compliance of your duties and responsibilities will be charged to the OSEC-11-25-02979, subject to usual accounting and auditing rules and regulations.

For guidance and strict compliance.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
 Schools Division Superintendent

**RELEASED**

**CCT 03 2025**

RECORDS SECTION SDO PANABO CITY  
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