



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
 CID-2025-0692

To : Chief of Curriculum Implementation Division (CID)
 Chief of School Governance and Operations Division (SGOD)
 Education Program Supervisors
 Public Schools District Supervisors
 Public and Private Elementary and Secondary School Heads

Subject : **REGISTRATION, SUBMISSION, AND EVALUATION OF DOCUMENTARY REQUIREMENTS FOR THE REGULAR PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT) 2025**

Date : October 28, 2025

Please be informed of the planned conduct of the Regular Philippine Educational Placement Test (PEPT) in December at Panabo City NHS.

The Philippine Educational Placement Test (PEPT) is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to: a) access or resume schooling and/or b) obtain certification of completion by grade level in the DepEd formal system.

The target registrants are the following:

- a. Learners who are overaged for their grade levels;
- b. Learners from schools without a government permit;
- c. Learners from nonformal and informal education programs;
- d. Learners who have incomplete or no record of formal schooling;
- e. Learners with back subjects; and
- f. Learners who need grade-level standards assessment

The requirements are as follows:

A. New Test Takers

- i. Original and one photocopy of the birth certificate duly authenticated and issued by the Philippine Statistics Authority (PSA) (formerly National Statistics Office) or by the Local Civil Registrar;
- ii. Certified true copy of the permanent school record (e.g., SF10/Form 137) signed by the School Principal/Registrar/School Administrator; certificate of attendance in intervention programs, or any proof of schooling (if applicable);
- iii. Two pieces identical and recently taken 1×1 colored ID pictures with name tags.
- iv. One Accomplished PEPT Registration Form



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

B. Test Retakers or PEPT Passers

- i. Original and one photocopy of the PEPT Certificate of Rating
- ii. Two pieces identical and recently taken 1×1 colored ID pictures with name tags.
- iii. One copy Accomplished PEPT Registration Form

The placement of the PEPT qualifiers for this regular test administration shall take effect in the next or subsequent school year when the test is administered pursuant to Section 6 (Grade Level Placement Assessment) 2.b. of DepEd Order No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.

No test registration fee shall be collected.

Please take note that the Bureau of Educational Assessment has only allotted 44 slots for Panabo City Division. In excess thereof, qualified registrants may take the test in the testing centers of other division offices.

Registration and submission of required documents shall be accepted from the date of this Memorandum until 5:00 p.m. of November 21, 2025 via the Curriculum Implementation Division, c/o Education Program Supervisor in-charge of Testing, Mrs. Djhoane C. Aguilar.

Immediate dissemination of this Memorandum is desired.

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

CID/jev/dca

RELEASED

OCT 29 2025

RECORDS SECTION SDO PANABO CITY
BY

