



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 0685

To : Asst. Schools Division Superintendent
 Chief Curriculum Implementation Division and
 All Education Program Supervisors
 Public School District Supervisor – Panabo South II District

Subject : **WORKSHOP ON ALIGNMENT AND REVALIDATION OF BUDGET OF WORK (BOW) AND UNIFIED TABLE OF SPECIFICATIONS (UTOS) TOWARD IMPROVING PROFICIENCY LEVELS**

Date : October 28, 2025

Pursuant to Regional Memorandum No. CLMD-2025-590, titled “Workshop on the Alignment and Revalidation of Budget of Work (BOW) and Unified Table of Specifications (UTOS) Toward Improving Proficiency Levels,” this Office, through the Curriculum Implementation Division (CID), hereby informs the following personnel of their participation in the said activity on November 10-11, 2025, at Haven’s Dew, Purok Neptune, Sitio Balutakay, Managa, Bansalan, Davao del Sur.

Transportation and other incidental expenses of the participants relative to this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. Meals and accommodation shall be charged against the CLMD MOOE downloaded to the Division of Davao del Sur.

For the list of participants and other details pertinent to this memorandum, please refer to the attached document.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent

RELEASED

OCT 29 2025

Enclosed: As stated
 CID/jev/ jbv



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

List of Participants

Participants	Designation
1. Janwario E. Yamota	Chief – CID
2. Peter A. Mijares	EPS – Filipino
3. Ramil Jacky P. Firman	EPS – MAPEH
4. Maria Perpetua Angelita G. Suelto	EPS – English
5. Djhoane C. Aguilar	EPS – LR
6. Jaime C. Carlom	EPS – ALS/SNED
7. Carloyn B. Arado	EPS – Math
8. John B. Visillas	EPS – AP
9. Ylcy B. Manguilimotan	EPS – Science
10. Elden D. Orbeta	EPS – Values Education
11. Irhyn A. Petalcorin	PSDS - Kindergarten

*nothing follows

REMARKS



Republic of the Philippines
Department of Education
DAVAO REGION

October 24, 2025

REGIONAL MEMORANDUM
CLMD-2025-590

WORKSHOP ON THE ALIGNMENT AND REVALIDATION OF BUDGET OF WORK
(BOW) AND UNIFIED TABLE OF SPECIFICATIONS (UTOS)
TOWARD IMPROVING PROFICIENCY LEVELS

To: Assistant Regional Director
Schools Division Superintendents
Chief Education Supervisor - CLMD

1. In line with the Department's continuous improvement of instructional delivery and assessment practices in schools, this Office shall conduct a "Workshop on the Alignment and Revalidation of B.O.W and U.T.O.S Toward Improving Proficiency Levels" on November 10-11, 2025, at Haven's Dew, Purok Neptune, Sitio Balutakay, Bgy. Managa, Bansalan, Davao del Sur.
2. This activity aims to:
 - a. revisit and finalize the existing B.O.W and U.T.O.S to identify gaps and inconsistencies in instructional alignment;
 - b. align the revised B.O.W and U.T.O.S with curriculum standards to enhance instructional focus and learner proficiency;
 - c. strengthen the connection between learning competencies, instructional strategies, and assessment tools;
 - d. ensure systematic monitoring of the B.O.W and U.T.O.S utilization; and
 - e. gather feedback or opportunities of improvement of curriculum innovations like B.O.W and U.T.O.S.
3. Participants in this activity are CLMD and CID Chief Education Supervisors and Education Program Supervisors In-charge of Learning Areas, ALS, LRs, and Kindergarten.
4. Transportation and incidental expenses of the participants relative to this activity shall be charged to local funds subject to accounting and auditing rules and regulations while meals and accommodation shall be charged to CLMD MOOE downloaded to Davao del Sur Division.
5. Attached are the Matrix of Activities and Number of Participants for reference.
6. Immediate dissemination of this Memorandum is desired.

RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

Encl.: As stated.
ROC10/mjmm

By:

Date:

Time:

Address: F. Torres St., Davao City (8000)

Telephone No.: (082) 291-0051

Email Address: region11@deped.gov.ph

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ACTIVITY MATRIX
 WORKSHOP ON THE ALIGNMENT AND REVALIDATION OF BUDGET OF WORK(BOW) AND UNIFIED TABLE OF SPECIFICATIONS
 (UTOS) TOWARD IMPROVING PROFICIENCY LEVELS
November 10-11, 2025

DATE AND TIME	ACTIVITIES	RESOURCE SPEAKER
Day 1		
7:00 – 8:00AM	Arrivals/Registration	
8:00 – 8:15AM	Rationale of the Activity	MARY JEANNE B. ALDEGUER, EdD Chief Education Supervisor CLMD
8:15 – 10:15 AM	Session 1: Revisit the Revised Curriculum Standards and ALS Curriculum	MARY JEANNE B. ALDEGUER, EdD Chief Education Supervisor CLMD
	BREAK	
10:15 – 12:15 NN	Session 2: Understanding the Importance and Utilization of BOW and UTOS Toward Improving Proficiency levels	JOEISA M. PRESBITERO EPS - CLMD HERMINIA A. BANTIDING, PhD EPS - CLMD
12:15 – 1:00PM	Lunch Break	
1:00-5:00PM	Session 3: BREAK-OUT SESSION - Workshop - Revisit the existing EOW and UTOS to Identify Gaps and Inconsistencies in Instructional Alignment Across Learning Areas and Kindergarten (ALS) - BREAK-OUT SESSION - Workshop Revisit Curriculum and Develop Quarterly Budget of Work and UTOS for ALS LR : Break-out Session - Workshop Quality Assurance of Assessment Materials relative to Development of Test Questions for Least Mastered Competencies Across Learning Areas	ALL RO EPS MARICEL B. LANGAHID, EdD ALS FOCAL - CLMD ANALIZA C. ALMAZAN EPS - LRMS
6:00 – 7:00 PM	DINNER	
DATE AND TIME	ACTIVITIES	Presenter
Day 2		
8:00 – 12:00 NN	Session 4: Presentation of Finalized B.O.W and U.T.O.S	Selected Division EPSs



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12:00 – 1:00 PM	Lunch Break	
1:00 – 2:00 PM	Continuation - Presentation of Finalized B.O.W and U.T.O.S	
2:00 - 4:00 PM	Commitment Setting and Closing Remarks	
4:00 – 5:00	HOME SWEET HOME	

Prepared by:

MARY JANE M. MEJORADA
EPS, CLMD

Noted:

MARY JEANNE B. ALDEGUER, EdD
Chief Education Supervisor, CLMD



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WORKSHOP ON THE ALIGNMENT AND REVALIDATION OF BUDGET OF
WORK(BOW) AND UNIFIED TABLE OF SPECIFICATIONS (UTOS) TOWARD
IMPROVING PROFICIENCY LEVELS
November 10-11, 2025, Davao del Sur

NUMBER OF PARTICIPANTS

PARTICIPANTS	Number of Pax
Regional Office	
RD/ARD	1
CLMD Chief	1
CLMD EPS	11
CLMD Staffs	4
Davao Occidental Division	
CID Chief	1
CID EPS	11
Digos City Division	
CID Chief	1
CID EPS	11
Davao del Sur Division	
CID Chief	1
CID EPS	11
Davao City Division	
CID Chief	1
CID EPS	11
IGACOS Division	
CID Chief	1
CID EPS	11
Panabo City Division	
CID Chief	1
CID EPS	11
Tagum City Division	
CID Chief	1
CID EPS	11
Davao del Norte Division	
CID Chief	1
CID EPS	11
Davao de Oro Division	
CID Chief	1
CID EPS	11
Mati City Division	
CID Chief	1
CID EPS	11
Davao Oriental Division	
CID Chief	1
CID EPS	11

ROC10/mjmm



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Breakout Sessions - Groupings		
Learning Area	Facilitators/ CID - Chief	Co- Facilitators/ RO EPS
Filipino	Dr. Januario Yamota	Mary Jane M. Mejorada
English	Dr. Nanzy Sumagaysay	Joeisa M. Presbitero
Math	Dr. Alma Cifra	Herminia A. Bantiding
Science	Dr. Felix Anticristo	Maria Liza I. Berandoy
Araling Panlipunan	Dr. Gina Flores	Danilo R. Dohinog
MAPEH	Dr. Christine Bagacay	Jeselyn Dela Cuesta
Values Education	Dr. Edward Amoguis	Ma. Cielo D. Estrada
TLE	Dr. Allan Balisbis	Pedelina O. Huevos
ALS	Dr. Christopher Felipe	Maricel S. Langahid
LR	Dr. Beverly Daugdaug	Analiza C. Almazan
Kindergarten	Dr. Arlyn Lim	Michael S. Anoda

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