Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2025-0648

To : Chief of Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Alternative Delivery Mode Coordinators
All Concerned

Subject : **UTILIZATION OF THE ALTERNATIVE DELIVERY MODE (ADM) MONITORING TOOL DURING SCHOOL VISITS**

Date : October 13, 2025

In support of ensuring the effective and consistent implementation of the Alternative Delivery Mode (ADM) in all schools, this Office, through the Curriculum Implementation Division, shall utilize the ADM Monitoring Tool during school visits and validation activities.

The said tool shall be used to gather on-site data and feedback on the implementation of ADM across the following modalities: School-Initiated Interventions (SII), Homeschooling Program, and Education in Emergencies (EiE) *(see enclosure)*.

All assigned monitors are enjoined to accomplish the tool during scheduled school visits or virtual validations, provide corresponding remarks and recommendations, and ensure that observations are discussed constructively with the School Head and ADM Coordinator before leaving the school.

Schools are likewise reminded to maintain and regularly update their ADM documentation and MOVs to support validation activities.

For guidance and compliance.

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

OCT 1 6 2025

RECORDS SECTION SDO PANABO CITY
BY _____

Attached: As stated.
CID/jey/ybm

Alternative Delivery Mode Monitoring Tool

Type of ADM	:	☐ School-Initiated Intervention ☐ Homeschooling ☐ Education in Emergencies *due to:* _____ high heat index _____ tsunami warning _____ earthquake _____ flood _____ others (specify: _____)
Date of Monitoring	:	

		Grade Levels												
		K	1	2	3	4	5	6	7	8	9	10	11	12
Enrollment Count per Modality	Blended													
	Online													
	Modular													

A. School Information

School Name	:
District	:
School Head	:
ADM Coordinator	:

B. Monitoring Indicators

Indicator	Yes	No	Remarks/ MOV
1. Learners are properly profiled per modality.	☐	☐	
2. Evidence of learner output submission is available.	☐	☐	
3. Catch-up plan for learners with difficulty is implemented.	☐	☐	
4. A feedback mechanism for learners/parents is in place.	☐	☐	
5. Teachers monitor learner progress regularly.	☐	☐	

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B. Monitoring Indicators

Indicator	Yes	No	Remarks/ MOV
6. Learning materials are sufficient and aligned to the Budget of Work (MELCs/CG).	☐	☐	
7. Assessment Tools are appropriate for the chosen modality	☐	☐	
8. Technical support is provided (for online/blended).	☐	☐	
9. ADM Implementation Plan is being followed.	☐	☐	
10. School has uploaded the required ADM implementation reports and MOVs to the official Division ADM Dashboard *(https://tinyurl.com/ADM4panabo)*.	☐	☐	

Other Observations

Recommendations

Monitor	Conformed
Name:	Name:
Position:	Position:
Signature	Signature: