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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 – 0619

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
School Heads
All Concerned

Subject : **GOKONGWEI BROTHERS FOUNDATION (GBF) ONLINE
PLANNING FOR ONBOARDING**

Date : October 2, 2025

In line with the new partnership of the Department of Education Region XI with the Gokongwei Brothers Foundation (GBF) for the implementation of the GBF Class Builder Program, The Division of Panabo City has been identified as one of the pilot divisions.

To ensure smooth accomplishment of partnership requirements, including the signing of the Memorandum of Understanding (MOU) and Terms of Use (TOU), and submission of the updated list of Grade 3-6 mathematics teachers, all school heads are requested to attend the **Planning for Onboarding on October 7, 2025**, via an online platform. The meeting link will be provided a day before the meeting date.

For immediate dissemination to all concerned.


JINKY B. FIRMAN, CESO VI
Schools Division Superintendent

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RECORDS SECTION - SDO PANABO CITY
BY 

Enc. as stated
doc://CID/je/cma

September 26, 2025

DR. JINKY B. FIRMAN, CESO VI

Schools Division Superintendent
Division of Panabo City

thru

MS. CAROLYN M. ARADO

Education Program Supervisor - Mathematics
Division of Panabo City

Dear Dr. Firman,

Good day!

We, at Gokongwei Brothers Foundation, are thrilled to begin a new partnership with the Department of Education Regional Office XI, formalized through our recently signed Memorandum of Agreement. This marks a significant milestone in our continued commitment to advancing STEM education in the country through the GBF Class Builder—our flagship program designed to enhance teaching and enrich learning experiences in the classroom.

As we embark on this meaningful collaboration, we are also excited to invite your division as one of the first three partner divisions in Davao Region to take part in the program by accomplishing the following partnership requirements:

- **Memorandum of Understanding (MOU)** - In addition to the MOA signed by the Regional Office, we will also be requesting a signed MOU with your Division with the template attached in this letter. Should you have any comments or suggested revisions, please let us know at the soonest so we can forward them to our legal team. Otherwise, kindly provide the names of your signatories so we may prepare a clean copy.
- **Terms of Use Form (TOU)** - Included in the MOU template is the Terms of Use Form outlining the opportunities and responsibilities in using GBF Class Builder, and must be signed by each school head. Kindly send us a compiled file of all the signed TOUs in your division. For convenience, school heads may also download their copy directly through this link: bit.ly/GBFCB2025_TOU
- **Updated List of Grades 3–6 Mathematics Teachers** - This list will serve as our basis for identifying which teachers are eligible for enrollment in the GBF Class Builder platform. You may use the provided template here: bit.ly/GBFCB2025_ListOfTeachers

We hope to complete the partnership requirements on or before October 24, as we hope to visit your division and orient your teachers by **November 18, 2025, 9:00 AM to 12:00 NN** so they can fully enjoy the program features in time for the 3rd Quarter. We are looking forward to this potential partnership and a new opportunity to work closely with you in building the future through quality education.

Sincerely,



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Senior Program Officer - Community
GBF Class Builder
Gokongwei Brothers Foundation