



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Division Memorandum

No. 0245 S. 2025

October 27, 2025

RED CROSS YOUTH COUNCIL MANAGEMENT TRAINING ENTITLED: “EMPOWERED EDUCATORS: STRENGTHENING RED CROSS YOUTH COUNCIL”

To: Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division (SGOD)
Chief of the Curriculum Implementation Division (CID)
Elementary and Secondary Public and Private Schools
All Concerned

1. Attached is invitation letter from the Red Cross Youth – Chapter Youth Council of the Philippine Red Cross Davao del Norte dated October 16, 2025, which invites teacher advisers to attend the **Council Management Training** entitled **“EMPOWERED EDUCATORS: STRENGTHENING RED CROSS YOUTH COUNCIL”** on **October 30-31, 2025, at Tagum City, Davao Del Norte**.
2. Anent this, each school is to designate 1 teacher-adviser to support the Red Cross Youth Activities. It is also encouraged that the designated teacher-adviser, if interested, shall attend the activity above.
3. Further, the activity shall accommodate only **25 slots per council** (first registration basis) with a **3500 Php** registration package of participants shall include training t- shirt, platinum MAAB membership, certificate of participation and training kit.
4. Furthermore, please see attached guidelines for more information and shall you have any questions and queries you may reach the Red Cross contact persons:
 - a. Princess Marlaine Mae E. Marqueda - Executive Director, CMT/Internal Vice President, Chapter Youth Council (0927-644-8038)
 - b. Ma. Alicia Faye Choresca – President, Chapter Youth Council (0997-794-2765)
 - c. Ms. Jellene Pastoral – CSR, Red Cross Youth (0998-996-9818)

For and in the absence of the Schools Division Superintendent:

AVELINO D. BITANG EdD
Public Schools District Supervisor- CID
Officer-In-Charge

RELEASED

OCT 27 2025

RECORDS SECTION SDO PANABO CITY
BY

Enclosed: as stated
SGOD/aba/jcc



Address: City Hall Compound, Km 31, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com

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October 16, 2025

JINKY B. FIRMAN
Schools Division Superintendent
DepEd Panabo City



Dear Ma'am Firman,

Greetings of humanitarian service!

We, the **Red Cross Youth – Chapter Youth Council of the Philippine Red Cross Davao del Norte Chapter**, are pleased to announce our upcoming **Council Management Training** entitled **Empowered Educators: Strengthening Red Cross Youth Council**, which will be held on **October 30–31, 2025** at **Tagum City, Davao del Norte**.

This activity is organized in accordance with **DepEd Order No. 53, s. 2003** and guided by **DepEd Order No. 38, s. 2005** recognizing Red Cross Youth as an official co-curricular organization, and aims to strengthen teacher-advisers to lead and sustain Red Cross Youth Councils across the province.

The Philippine Red Cross is committed to inspiring and equipping young leaders with the knowledge, skills, and values necessary for humanitarian service and community engagement. The training is intended for **Red Cross Youth teacher-advisers** from public and private schools in Davao del Norte. Each school is encouraged to endorse **one (1) officially designated teacher-adviser** who is currently assigned to guide or support Red Cross Youth activities; the program aims to accommodate 25 participants. The Council Management Training is a comprehensive two-day program that seeks to empower teacher-advisers as catalysts of change, establish a pool of trained advisers to guide the formation and continuity of Red Cross Youth Councils in schools, and strengthen leadership and volunteerism that foster civic responsibility and resilient school communities.

The registration package for each participant includes a **training shirt, Platinum MAAB membership, snacks and meals for the duration of the training, a certificate of participation, and a training kit consisting of a notebook and ballpen**. We respectfully request the Schools Division's endorsement of this activity, assistance in disseminating the invitation to all public and private schools in Davao del Norte, and endorsement of one (1) officially designated Red Cross Youth teacher-adviser per school to participate in the training.

Attached to this letter, you will find the practical guidelines intended to assist in preparing and participating in the event.



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RED CROSS YOUTH
DAVAO DEL NORTE CHAPTER
Provincial Capitol Compound, Makilam, Tagum City
Email Address: redcrossyouthdavnor@gmail.com



We assure you that all activities will be conducted by safety protocols, and participants will be supervised by trained Red Cross staff and volunteers at all times.

We look forward to your favorable response and to working closely with your institution to develop empowered, service-oriented teachers who will mentor and nurture youth leaders.

Thank you very much for your continued support of the Red Cross Youth programs.

Prepared by:

PRINCESS MARLAINE MAE MARQUEDA
Executive Director, Counsel Management
Training
Internal Vice President, Chapter Youth Council
Philippine Red Cross Davao del Norte Chapter

Noted by:

JELLENE PASTORAL
CSR - Red Cross Youth
Philippine Red Cross - Davao del Norte Chapter

Approved By:

LORLIE M BUCAD, RMT
Officer-in-Charge
Philippine Red Cross - Davao del Norte Chapter



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			Accidental Death, Disablement and Dismemberment	Unprovoked Murder and Assault	Accidental Medical Reimbursement	Accidental Burial Assistance	Daily Hospital Allowance (Max 60 Days)
P60	CLASSIC ages 5-25 years old	12,000.00	12,000.00	5,000.00	5,000.00	150.00	150/DAY
P150	PREMIERE BRONZE ages 5-65 years old	35,000.00	35,000.00	5,000.00	5,000.00	150.00	150/DAY
P300	PREMIERE SILVER ages 5-65 years old	100,000.00	100,000.00	10,000.00	5,000.00	200.00	200/DAY
P500	PREMIERE GOLD ages 5-65 years old	200,000.00	200,000.00	10,000.00	5,000.00	200.00	200/DAY
P1,000	PREMIERE PLATINUM ages 5-65 years old	300,000.00	300,000.00	10,000.00	5,000.00	200.00	200/DAY
P300	SENIOR ages 66-80 years old	50,000.00	50,000.00	5,000.00	5,000.00	100.00	100/DAY
P350	SENIOR PLUS ages 81-85 years old	50,000.00	50,000.00	5,000.00	5,000.00	100.00	100/DAY

VOLUNTEERS + LOGISTICS + INFORMATION TECHNOLOGY = A RED CROSS THAT IS
ALWAYS FIRST ALWAYS READY ALWAYS THERE



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CMT DAVNOR 2025: Empowered Educators — Strengthening Red Cross Youth

PRACTICAL GUIDELINES

October 30–31, 2025

RATIONALE

Empowered teachers are catalysts for meaningful transformation within schools and communities. They are not only educators but also leaders who nurture humanitarian values, inspire civic engagement, and guide young people toward a life of service. The **Council Management Training (CMT)** is a two-day leadership and capacity-building program that seeks to strengthen the role of Red Cross Youth (RCY) teacher-advisers in sustaining active and well-managed councils in Davao del Norte.

The training focuses on the following key areas:

A. Deepen understanding of the Red Cross Movement, its principles, and humanitarian mission.

This module immerses participants in the history, vision, and global impact of the Red Cross and Red Crescent Movement. It reinforces the seven fundamental principles, Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity, and Universality, as the moral foundation of every RCY adviser's work. Participants will explore the Movement's structure, emblem use, and humanitarian services, fostering appreciation for its role in promoting compassion and humanity in action.

B. Strengthen volunteerism and leadership among teacher-advisers.

Recognizing teachers as leaders and mentors, this module empowers advisers to develop a culture of volunteerism within their schools. Participants will examine best practices in organizing and sustaining RCY councils and learn how to inspire youth through service, collaboration, and community participation. Activities will focus on leadership styles, mentoring techniques, and managing diverse student groups for effective humanitarian action.

C. Build capacity for effective management of the Red Cross Youth Council.

This component focuses on operational and administrative competencies needed for school-based RCY programs. Participants will be guided on council formation, documentation, planning, and implementation of projects consistent with the **Red Cross Youth Program Guidelines** and **DepEd Order No. 38, s. 2005 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers**. It also introduces resource management, report preparation, and coordination strategies that ensure the sustainability and growth of councils.



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D. Enhance strategic thinking and collaborative project development.

The final module aims to refine educators' skills in program planning, SWOT analysis, and proposal-making for humanitarian and school-based initiatives. Through interactive workshops, participants will design feasible projects aligned with Red Cross values and community needs. The session culminates in action planning and team-building activities that emphasize unity, communication, and the shared vision of nurturing empowered youth leaders.

OBJECTIVES

At the end of the Council Management training, participants are expected to:

1. Empower teacher-advisers to become catalysts of change through effective RCY council management.
2. Establish a pool of trained Red Cross Youth Advisers capable of leading and sustaining active RCY Councils in compliance with **DepEd Order No. 38, s. 2005** entitled **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.
3. Strengthen leadership, teamwork, and volunteerism among educators to foster a culture of civic responsibility and humanitarian engagement in schools.
4. Enhance advisers' competencies in strategic planning, project development, and community-based leadership.

DATE AND VENUE

October 30–31, 2025

October 30–31, 2025 - To be announced (within Tagum City, Davao del Norte)

DELEGATION

The target participants for the Council Management Training (CMT) are the Red Cross Youth (RCY) Teacher-Advisers from both public and private schools across Davao del Norte. These advisers play an essential role in mentoring and supporting the Red Cross Youth Councils within their respective institutions. To ensure balanced participation and representation, each school is encouraged to send one officially endorsed teacher-adviser who is currently assigned to oversee Red Cross Youth activities. The training aims to accommodate approximately thirty (30) to forty (40) advisers from various schools throughout the province. Schools with existing or active RCY Councils are strongly encouraged to nominate advisers who have been directly involved in youth leadership development or humanitarian service, ensuring that the knowledge and skills gained from the training are effectively applied within their respective institutions.



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Target Participants:

- RCY Teacher-Advisers from Public and Private Schools
- School-Based RCY Coordinators or Club Moderators
- Selected Partner Teachers involved in youth or civic organizations

Delegation Requirement:

- Each school is encouraged to send **one (1) officially endorsed RCY Teacher-Adviser**.
- Their School Head or Principal must endorse advisers through an official endorsement letter.
- Participants must **submit all registration requirements** on or before the set deadline to confirm their slot and participation.
- The event will follow a first-come, first-served basis, with a limited slot of 25 participants.

TIMELINE OF EVENTS

- **October 10–20, 2025** - Start and deadline of registration
- **October 25, 2025** - Pre-orientation of participants
- **October 30–31, 2025** - Event proper (CMT DAVNOR 2025)

PROGRAM FLOW

DAY 1 – October 30, 2025 - Tagum City (TBA)	
Time	Activity
8:00 AM - 9:00 AM	Registration & Attendance
9:00 – 9:30 AM	Opening Spiels <ul style="list-style-type: none">• Prayer• National Anthem• Red Cross Hymn• Reading of the 7 Fundamental Principles
9:30 – 10:00 AM	Levelling Off <ul style="list-style-type: none">• Orientation on Goals and Expectations
10:00 - 11:00	Introduction to the Red Cross Movement
11:00 – 12:00 PM	Volunteerism and Red Cross Youth
12:00 – 1:00 PM	Lunch Break
1:00 – 2:30 PM	Roles and Responsibilities of RCY Advisers
2:30 – 4:00 PM	Council Management Guidelines
4:00 – 5:00 PM	RC 143 Program Overview



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5:00 – 6:00 PM	Reflection and Sharing
6:00 PM	Dinner / End of Day 1

DAY 2 – October 31, 2025 - Tagum City (TBA)	
TIME	ACTIVITY
7:00 – 8:00 AM	Registration / Morning Exercise
8:00 – 9:30 AM	SWOT Analysis for RCY Councils
9:30 – 11:30 AM	Strategic and Project Proposal Planning
11:30 – 1:00 PM	Lunch Break
1:00 – 2:30 PM	Team Building and Leadership Session
2:30 – 3:30 PM	Action Planning: School-Based Implementation
3:30 – 4:00 PM	Closing Program and Awarding of Certificates
4:00 PM onwards	Departure of Participants

REGISTRATION FEE

Each participant shall pay a registration fee of **Three Thousand Five Hundred Pesos (₱3,500.00)**, which will cover the cost of shirt, meals and snacks, certificates, training materials, participant tokens, and insurance amounting to **₱1000.00** per participant.

- Shirt
- Platinum Insurance
- snacks & meals
- Certificate
- Training kits (notebook & ballpen)

NOTE: The **Membership Accident Assistance Benefit (MAAB)** of the Philippine Red Cross provides financial assistance to members in case of accidents resulting in injury, disability, or death. It also offers hospitalization and burial benefits, helping members and their families cope with unexpected emergencies.

REQUIREMENTS

All participants must submit the following **on or before October 20, 2025**:



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- Accomplished Registration Form
- Endorsement Letter from School Head
- Official Receipt of Registration Fee

MODE OF REGISTRATION

The Requirements and Payments must be submitted in two modes:

- Online Registration
- Face - to - Face Registration (PRC Office)

For Online Registration

1. Register through the official **RCY Davao del Norte Google Form** (posted on the **RCY-DavNor Facebook Page**).
2. Attach the scanned copy of the **official receipt** to the form before submission.
3. Submit the form before **October 20, 2025**.

For Face-to-Face Registration

1. Fill out the hard copy of the registration form.
2. Submit the form and payment directly to the **Philippine Red Cross – Davao del Norte Chapter**, Provincial Capitol Compound, Makilam, Tagum City.

What to Bring:

- Notebook and pen
- Laptop or mobile device (for planning sessions)
- Red Cross uniform or official attire
- Personal hygiene kit
- Reusable water bottle
- Personal medications (if applicable)

Should you have any concerns, please don't hesitate to contact the organizing team for this training:

CONTACT PERSONS

For inquiries and coordination, contact:

- **Princess Marlaine Mae E. Marqueda** – Executive Director, CMT / Internal Vice President, Chapter Youth Council (0927 644 8038)
- **Ma. Alicia Faye Choresca** – President, Chapter Youth Council (0997 794 2765)
- **Ms. Jellene Pastoral** – CSR, Red Cross Youth (0998 996 9818)