



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0537

To : Assistant Schools Division Superintendent
Chief of the Curriculum Implementation Division
Chief of the School Governance and Operations Division
Public School District Supervisor
Public Elementary and Secondary School Heads

Subject : **2025 CLIMATE CHANGE CONSCIOUSNESS MONTH
POSTER-MAKING AND ESSAY WRITING CONTEST**

Date : September 22, 2025

In line with the observance of *Climate Change Consciousness Month in October 2025*, the Schools Division will conduct a **Poster-Making and Essay Writing Contest** to promote environmental stewardship among learners, encourage creative expression on climate change mitigation and adaptation, and showcase students' talents in visual arts and writing as part of its advocacy to increase awareness of environmental protection and climate change adaptation. The said activity is scheduled on **September 29, 2025, Monday, 9:00 AM, at the Division Training Center, Schools Division Office, JP Laurel, Panabo City.**

The contest shall have the following categories:

CATEGORY	GRADE LEVEL	TIME
Poster-Making	Elementary learners	1:00 PM to 4:00 PM
Essay Writing	Secondary Learners (G7 to G12)	10:00 AM to 11:00 AM

Only ten (10) schools will be accommodated per category for the division-level contest, on a **first-come, first-served basis**. Interested participants should register through the following link **bit.ly/PanaboCCCPosterEssay** on or before **September 26, 2025, or until all slots are filled**. Confirmed schools will be notified once all slots or deadline has been attained. Furthermore, participants are kindly advised to bring their own food and snacks for the duration of the activity, as meals will not be provided. Specific mechanics, program, and list of judges and secretariat are enclosed for your reference.

For inquiries and other clarifications, please contact **Hernani A. Resueño Jr, Project Development Officer II**, through mobile number **09433844654** or email at **hernani.resueno@deped.gov.ph**.



Schools Division Office of Panabo City
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Travel and other allowable expenses incurred by participants from schools during the conduct of the activity shall be charged against School MOOE funds subject to the usual accounting and auditing rules and regulations.


Immediate and wide dissemination of this Memorandum is desired.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

SEP 25 2025

RECORDS SECTION SDO PANABO CITY
BY 

Encl.: as stated.
SGOD/aba/har 



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ENCLOSURE A. CONTEST MECHANICS

POSTER MAKING CONTEST

1. All participants must be at the venue at least 15 minutes prior to the scheduled contest briefing.
2. Poster making is open for elementary students, one (1) representative per school
3. A briefing will be conducted prior to the start of the contest (**1:00 PM**).
4. A break for preparations and last-minute coaching shall be provided for the participants after the contest briefing.
5. Once the contest starts (**1:30 PM**), no participant shall be allowed to enter or leave the venue, unless for emergency purposes.
6. Coaches or chaperones will **NOT BE ALLOWED** inside the venue until the contest is over.
7. The poster making must expound on the theme: **“Learn, Act, Sustain: Youth for the Environment and the Future”**.
8. The Poster Making activity shall be completed within **two (2) hours and thirty (30) minutes**.
9. Each representative shall bring their own set of art materials including the following:
 1. **1/2 illustration board**
 2. **Crayons, Oil Pastel, or Colored Pencils**
10. Assigned marshals shall have the authority to confiscate other media otherwise indicated. The use of mobile phones and/or other e-devices is prohibited during the contest proper. Confiscated media shall be returned after the contest proper.
11. For anonymity, the artist's real name, school, and/or other contact details must only appear in the registration form and in the document which shall be signed before the start of the contest proper.
12. All artworks submitted for the contest shall become the property of the Division Office, which reserves the right to use, reproduce, publish, or exhibit them for official purposes such as displays, publications, advocacy campaigns, and other related activities.
13. Contestants may leave the room as they submit their artworks to the assigned marshals.
14. Entries will be judged on the following criteria:

CRITERIA:	%
Overall presentation (creativity, harmony, etc.)	50%
Relevance to the theme	35%
Originality	15%
Total	100 %



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15. Awards

- Certificate of Participation shall be given to all participants and coaches.
- Top 3 winners and their coaches will receive Certificates of Recognition.
- The winners shall be officially announced through a Division Memorandum

ESSAY-WRITING CONTEST

1. Participants

- The contest is open to High School students (Grades 7 to 12).
- Each participating school shall be represented by one (1) student.
- A total of 10 participants shall take part in the contest.

2. Theme

The essay shall revolve around the theme of “Learn, Act, Sustain: Youth for the Environment and the Future”

3. Format and Guidelines

- Participants are requested to **BRING THEIR OWN LAPTOP**.
- Essays must be written in **English**.
- Entries should be original, creative, and relevant to the theme.
- Word count: **500–700 words**.
- Writing period will be conducted on the spot with a **1-hour time limit**.
- No other gadgets or devices are allowed. No use of data or internet connection during the contest.
- Coaches are not allowed inside the competition venue while the contest is ongoing.
- A number will be assigned to each school and indicated in the upper left corner of the essay file. The name of the school or the participant must not appear anywhere in the essay.
- Upon completion of the contest or expiration of the allotted time, designated marshals shall collect the essay entries. The files will then be verified for the required word count and subsequently printed for judging.
- All essays submitted for the contest shall become the property of the Division Office, which reserves the right to use, reproduce, publish, or present them for official purposes such as educational references, publications, advocacy campaigns, and other related activities.

4. Judging Criteria

CRITERIA	%
Content and Relevance	40%
Originality and Creativity	25%
Organization and Coherence	20%
Grammar and Style	15%
Total	100%



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ENCLOSURE B. INDICATIVE PROGRAM

TIME	ACTIVITY	RESPONSIBLE PERSON/S
8:00 AM – 9:00 AM	Arrival and Registration	DTWG
9:00AM – 9:15AM	Opening Program <ul style="list-style-type: none">National AnthemPrayerDepEd Panabo HymnDepEd Quality Policy Statement	AVP AVP AVP AVP
9:15AM – 9:30AM	Acknowledgement of Participants Welcome Message Rationale	Keren T. Luma, EdD Jinky B. Firman PhD, CESO VI Hernani A. Resueño Jr
9:30AM – 10:00 AM	Preparation and Orientation	
10:00 AM – 12:00 NN	Essay-Writing Contest <ul style="list-style-type: none">Secondary Schools	
12:00 NN – 1:00 PM	Lunch	
1:00 PM – 4:00 PM	Poster-Making Contest <ul style="list-style-type: none">Elementary Schools	
4:00PM – 5:00PM	Judging and Evaluation	DTWG

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ENCLOSURE C. LIST OF JUDGES

POSTER-MAKING CONTEST

NAME	POSITION	OFFICE
1. Keren T. Luma, PhD	EPS	SGOD
2. Ronmar V. Jayoma RN, MMPA	SEPS	SGOD
3. Novah I. Palicte, RN	LDRRMO III	CDRRMO

ESSAY-WRITING CONTEST

NAME	POSITION	OFFICE
1. Maria Nenita Tuazon, EdD	EPS	CID
2. Desiree Loren L. Barabat RN, MAN	Nurse II	SGOD
3. Prosper D. Dajalos Jr	LDRRMO IV	CDRRMO

Secretariat & Marshals

1. Hernani A. Resueño Jr
2. Peter S. Sonsona

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