



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

04/25/2025

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0519

To : Assistant Schools Division Superintendent
Chief of the Curriculum Implementation Division
Chief of the School Governance and Operations Division
Public School District Supervisors
Public Elementary and Secondary School Heads
Private Elementary and Secondary School Administrators

Subject : **CONDUCT OF TRAINING NEEDS ASSESSMENT (TNA) ON
DISASTER RISK REDUCTION AND MANAGEMENT (DRRM)**

Date : September 15, 2025

The Division Disaster Risk Reduction and Management Office is dedicated to enhancing the capacity of our schools to effectively manage risks and reduce vulnerability. To achieve this, we will be conducting a comprehensive Training Needs Assessment (TNA), to formally evaluate the current knowledge and skill levels of our school heads and DRRM coordinators. The results will be instrumental in helping us prioritize needs and develop highly relevant and impactful training programs for all future capacity-building initiatives.

In line with this, **all School Heads, Focal and Alternate DRRM Coordinators** are hereby directed to accomplish the online TNA form on or before **September 30, 2025**, through this link: bit.ly/TNADRRM.

We are glad to assist you through **Hernani A. Resueño Jr, Project Development Officer II**, at Mobile No. **09433844654** /email at hernani.resueno@deped.gov.ph.

For your information and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

SEP 16 2025

RECORDS SECTION, SCHOOLS DIVISION OF PANABO CITY
BY 



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