



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**Office of the Schools Division Superintendent**  
**DIVISION MEMORANDUM**

SGOD-2025-0512

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (SGOD)  
Chief Education Supervisor (CID)  
Education Program Supervisors  
Public Schools District Supervisors  
All Secondary and Elementary Schools  
All Concerned Personnel

Subject: **GUIDELINES ON THE PREPARATION AND ADMINISTRATION  
OF THE NATIONAL ASSESSMENT FOR SCHOOL HEADS  
(NASH), FY 2025**

Date: September 11, 2025

Attached is Regional Memorandum HRDD-2025-228 re: **Guidelines on the Preparation and Administration of the National Assessment for School Heads (NASH), FY 2025** on September 14, 2025 (NASH Proper Examination), other details are found in the enclosures, contents of which are self-explanatory.

With this, the following personnel are required to take the NASH to wit;

| NAME                          | ROOM NUMBER | EXAMINEE CODE | EXAMINATION SITE                |
|-------------------------------|-------------|---------------|---------------------------------|
| AMORA, MARIA TERESA S.        | 2           | 2025A-11-0023 | MAGALLANES ELEMENTARY SCHOOL    |
| BAJAO, JEANNE SUMILE          | 4           | 2025A-11-0052 | MAGALLANES ELEMENTARY SCHOOL    |
| BALATERO, MARIA FE T.         | 4           | 2025A-11-0055 | MAGALLANES ELEMENTARY SCHOOL    |
| PAMUGAS, EDGARDO III D.       | 6           | 2025A-11-0380 | DAVAO CITY NATIONAL HIGH SCHOOL |
| DIMAYACYAC, FRANCIS JOY BUCIO | 12          | 2025A-11-0168 | MAGALLANES ELEMENTARY SCHOOL    |



Address: City Hall Compound, Km 31, JP Laurel,  
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Website: www.depedpanabocity.com



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|                             |    |               |                                    |
|-----------------------------|----|---------------|------------------------------------|
| DIORDA, ROSIENES D.         | 12 | 2025A-11-0170 | MAGALLANES<br>ELEMENTARY<br>SCHOOL |
| IBO, EMILY A.               | 16 | 2025A-11-0240 | MAGALLANES<br>ELEMENTARY<br>SCHOOL |
| IÑIGO, ELSIE O.             | 17 | 2025A-11-0245 | MAGALLANES<br>ELEMENTARY<br>SCHOOL |
| JABONILLO, MAC<br>DONALD P. | 17 | 2025A-11-0248 | MAGALLANES<br>ELEMENTARY<br>SCHOOL |

Meals, transportation, per diem, and other incidental expenses shall be charged against School MOOE subject to existing accounting and auditing rules and regulations.

Further, the above-mentioned names are entitled to Compensatory Time-off for the services rendered on Holidays, in accordance with CSC & DBM Joint Circular No. 2 s. 2024, which prescribes guidelines on the availment of compensatory time-off in lieu of overtime pay, pursuant to the adoption of austerity measures in the government.

For guidance and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**SEP 12 2025**

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed: As stated.  
SGOD/ABA/HRDS/KSD/LSS



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

September 4, 2025

REGIONAL MEMORANDUM  
HRDD-2025-228

GUIDELINES ON THE PREPARATION AND ADMINISTRATION OF THE NATIONAL  
ASSESSMENT FOR SCHOOL HEADS (NASH), FY 2025

To: Assistant Regional Director  
Schools Division Superintendents

1. Pursuant to DM-OUHROD-2025-69 dated August 11, 2025 from the Bureau of Human Resource and Organizational Development regarding the Administration of the National Assessment for School Heads for Fiscal Year 2025, be informed of the activities relative to its conduct:

| Date                                    | Examination Site                | Activity                     |
|-----------------------------------------|---------------------------------|------------------------------|
| September 7, 2025<br>7:00AM- 12:00Noon  | Davao City NHS<br>Magallanes ES | Mock Test 1                  |
| September 14, 2025<br>7:00AM- 12:00Noon |                                 | NASH Proper<br>(Examination) |

2. In view of the foregoing, examinees are advised to take the following consideration into account as they prepare for both the Mock and Actual assessments. Refer to the details below:

| Safe SEB Browser                                                                                                              | Device Requirement                                                                                                                                                                                                                                                                                          | Log-In Credentials                                   | Other Materials                         |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------|
| SEB Installer can be downloaded at this link<br><a href="https://bit.ly/NASHSEBInstaller">https://bit.ly/NASHSEBInstaller</a> | <p>Minimum Device Specification</p> <ul style="list-style-type: none"> <li>OS: Windows 10 (Version 20H2 or Later) macOS 10.15 (Catalina) or newer for macOS</li> <li>Processor; Dual-Core processor Intel Core i5/AMD Ryzen 3</li> <li>Memory (RAM): At least 8GB</li> <li>Disk Space: 500MB for</li> </ul> | Use the DepEd Google Email Account to Log-In the LMS | Wifi Modem and extra laptop (as needed) |

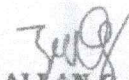




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|  |                                                                                                                                                                    |  |  |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
|  | general use, at least 5GB for SEB installation, at least 1GB available during the actual exam<br>Any updated browser (Chrome, Edge, Firefox, Safari, Opera, Brave) |  |  |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

3. Further, it is informed that the examinees shall wear white shirt, and the RTWG and assessors are also advised to wear the official Regional polo shirt (maroon) during the administration of the NASH for FY 2025. Examinees should be at the testing site before 7:00AM.
4. The list of examinees and other details are found in the enclosures.
5. Contact Isidra B. Despi or Mariane B. Tubo, of the Human Resource Development Division, for inquiries.
6. Immediate dissemination of this Memorandum is desired.

  
Digitally signed by  
Farnazo Allan Gabriel  
Date: 2025.09.05  
11:15:38 +0800  
**ALLAN G. FARNAZO**  
Director IV

DEPARTMENT OF EDUCATION ROXAS  
RECORDS SECTION  
**RELEASED**

Encl.: As stated  
ROHS/mbt

Time: 1:10 pm  
Sept. 05, 2025



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Website: www.depedroxi.ph





## Enclosure 1

## List of Participants

| School<br>Assessment Supervisor | Examination Site             |                                       |
|---------------------------------|------------------------------|---------------------------------------|
|                                 | Magallanes Elementary School | Davao City National High School       |
|                                 | Glen L. Villonez<br>EPS-HRDD | Ailene B. Anonuevo<br>CES-Panabo City |

| Room Number                      | Assessment Facilitator    | Assessment Facilitator |
|----------------------------------|---------------------------|------------------------|
| 1                                | Evangelina A. Vicencio    | Marlou De Asis         |
| 2                                | Roberto R. Binag          | Erick Dalumpines       |
| 3                                | Riza Joy R. Sarile        | Djohane Aguilar        |
| 4                                | Leah M. Huevos            | Avelino Bitang         |
| 5                                | Alan G. Huevos            | Julius Suelto          |
| 6                                | Nick B. Jamisola          | Maria Perpetua Suelto  |
| 7                                | Jose Ramil B. Dupa        | Elden Orbeta           |
| 8                                | Mary Law M. Vilbar        | Brian B. Banzon        |
| 9                                | Josephine Bargayo         | Brenda S. Belonio      |
| 10                               | Harriette B. Roseos       | Ma. Cristina Dionisio  |
| 11                               | Fortunato B. Sagayno      | Darly D. Lamentac      |
| 12                               | Jean Fe A. Colango        | Rubilyn Dee R. Ampong  |
| 13                               | Rosalinda D. Cabig        | Shemelyn G. Bilbao     |
| 14                               | Ismael L. Segundo         | Joiesia Presbitero     |
| 15                               | Bernabe M. Alicaya        |                        |
| 16                               | Maria Doreen A. Daplin    |                        |
| 17                               | Doreen D. Agrazamendez    |                        |
| 18                               | Lilian F. Libre           |                        |
| 19                               | Sharwani Belwar Camarines |                        |
| 20                               | Eric Amistad              |                        |
| Alternate Assessment Facilitator | Brian Mahinay             | Ma. Flora Arcenal      |

| Technical Working Group              |                        |                                 |
|--------------------------------------|------------------------|---------------------------------|
| Central Office Monitor               | Lead                   | Lead                            |
| Central Office Monitor               | Assistant              | Assistant                       |
| Chief Administrative Officer         | Roy T Enriquez         |                                 |
| Regional Project Manager -HRDD Chief | Nelma Lyn R. Barnija   |                                 |
| Finance Division                     | Katherine Datoy        |                                 |
| Regional Technical Supervisor        | Pochelo C. Hernandez   | Jashua C. Wong                  |
| Region Office Monitor                | Isidra B. Despi        | Mariane B. Tubo                 |
| Regional Support Personnel           | Agnes A. Sagsagat      | Kirstine Fheb Y. Reyes          |
| Technical Supervisor                 | Gaelbert Banluta       | Stephen Pascual                 |
| Technical Officer                    | Tyron Dujali           | Bob Dylan Milabat               |
| Technical Officer                    | Francis Vic Alicando   | Arian Airne Abatayo             |
| Technical Officer                    | James Robert Firman    | Paul Arsolon                    |
| Technical Officer                    | Marny Bulac            | Ariel Villareal                 |
| School Head                          | Vi-Cherry Ledesma      | Evelyn E. Magno                 |
|                                      | School Head            | School Head                     |
| Nurse                                | Krisaint Joy J. Yu     | Princess Fabienne T. Panganiban |
|                                      | School Nurse           | School Nurse                    |
| Security Personnel                   | Security Personnel     | Security Personnel              |
| Administrative Staff(utility)        | ICT School Coordinator | ICT School Coordinator          |
|                                      | Help Desk Personnel    | Help Desk Personnel             |
|                                      | Utility                | Utility                         |
|                                      | Utility                | Utility                         |





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DAVAO REGION

| EXAMINATION SITE             | ROOM NUMBER | EXAMINEE CODE | SCHOOLS DIVISION OFFICE     | NAME                         |
|------------------------------|-------------|---------------|-----------------------------|------------------------------|
| Magallanes Elementary School | 1           | 2025A-11-0013 | Davao De Oro                | ALGABRE, ELSA LLANTO         |
| Magallanes Elementary School | 1           | 2025A-11-0014 | Island Garden City of Samal | ALGABRE, LLOYD CHRISTIAN R.  |
| Magallanes Elementary School | 1           | 2025A-11-0015 | Digos City                  | ALMACIN, JONATHAN CANONIGO   |
| Magallanes Elementary School | 2           | 2025A-11-0016 | Davao Del Sur               | ALMAZAN, PETER MARLO CASAS   |
| Magallanes Elementary School | 2           | 2025A-11-0017 | Davao Del Sur               | ALONZO, RODEL BENAVENTE      |
| Magallanes Elementary School | 2           | 2025A-11-0018 | Davao City                  | ALQUIZAR, SHEIRRY MAE SUAREZ |
| Magallanes Elementary School | 2           | 2025A-11-0019 | Davao Del Sur               | AMBAYEN, ERIC AMBAD          |
| Magallanes Elementary School | 2           | 2025A-11-0020 | Davao Del Sur               | AMIGO, RONALD GUINALING      |
| Magallanes Elementary School | 2           | 2025A-11-0021 | Davao De Oro                | AMOR JR., EMERITO BUCOYA     |
| Magallanes Elementary School | 2           | 2025A-11-0022 | Davao De Oro                | AMORA, JOVIR FABIAN          |
| Magallanes Elementary School | 2           | 2025A-11-0023 | Panabo City                 | AMORA, MARIA TERESA, SARAUSA |
| Magallanes Elementary School | 2           | 2025A-11-0024 | Davao Oriental              | ANDO, GEMELITA ELESIO        |

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|------------------------------|-------------|---------------|-------------------------|-------------------------------|
| Magallanes Elementary School | 4           | 2025A-11-0049 | Davao del Sur           | AWE, MARY ANN DOMINGUEZ       |
| Magallanes Elementary School | 4           | 2025A-11-0050 | Davao De Oro            | BAGNAAN, RICS LOVENCIA        |
| Magallanes Elementary School | 4           | 2025A-11-0051 | Davao City              | BAJA, ROBIN CAHILES           |
| Magallanes Elementary School | 4           | 2025A-11-0052 | Panabo City             | BAJAO, JEANNE SUMILLE         |
| Magallanes Elementary School | 4           | 2025A-11-0053 | Davao De Oro            | BALABA, MARY GRACE ROLLAN     |
| Magallanes Elementary School | 4           | 2025A-11-0054 | Davao City              | BALATERO, LYN VINCENT JABINES |
| Magallanes Elementary School | 4           | 2025A-11-0055 | Panabo City             | BALATERO, MARIA FE TULAYAN    |
| Magallanes Elementary School | 4           | 2025A-11-0056 | Davao De Oro            | BALAWAG, DARIL JHON BOLONOS   |
| Magallanes Elementary School | 4           | 2025A-11-0057 | Davao Del Norte         | BALDONADO, DEXTER DE CELIS    |
| Magallanes Elementary School | 4           | 2025A-11-0058 | Davao Oriental          | BALILI, DEXAM MANGAYON        |
| Magallanes Elementary School | 4           | 2025A-11-0059 | Davao Del Sur           | BALLERDA, NATHANIEL ANG       |
| Magallanes Elementary School | 4           | 2025A-11-0060 | Digos City              | BALORIO, JESSIE MIRA          |

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|---------------------------------|-------------|---------------|-------------------------|------------------------------------|
| Davao City National High School | 5           | 2025A-11-0373 | Davao Oriental          | PAGALAN, GINA RANIS                |
| Davao City National High School | 5           | 2025A-11-0374 | Davao Oriental          | PAGANTIAN, MELODINA MUNSAD         |
| Davao City National High School | 5           | 2025A-11-0375 | Davao Del Norte         | PAGDATO, NOE BEBOSO                |
| Davao City National High School | 6           | 2025A-11-0376 | Davao De Oro            | PALEN, ANABEL GULO                 |
| Davao City National High School | 6           | 2025A-11-0377 | Davao City              | PALERMO, RUSTOM ESQUIBEL           |
| Davao City National High School | 6           | 2025A-11-0378 | Davao Occidental        | PALNITON, MARIBETH MODA            |
| Davao City National High School | 6           | 2025A-11-0379 | Davao Occidental        | PALOGA, JEFFREY REMOLLINA          |
| Davao City National High School | 6           | 2025A-11-0380 | Panabo City             | PAMUGAS, EDGARDO III, DELOS SANTOS |
| Davao City National High School | 6           | 2025A-11-0381 | Davao De Oro            | PANSANGAN, RUTCHIE CAÑA            |
| Davao City National High School | 6           | 2025A-11-0382 | Davao De Oro            | PARADIRO, PABLITO CAPOTE           |
| Davao City National High School | 6           | 2025A-11-0383 | Davao Occidental        | PARAISO JR., MARLON CAPILITAN      |
| Davao City National High School | 6           | 2025A-11-0384 | Davao Oriental          | PARCON, BERNARDITA EBATE           |

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|------------------------------|-------------|---------------|-------------------------|------------------------------------|
| Magallanes Elementary School | 11          | 2025A-11-0157 | Davao Occidental        | DAYUCOS, SHERYL ANN DOMINGO        |
| Magallanes Elementary School | 11          | 2025A-11-0158 | Davao Oriental          | DEL CAMPO, EDUARDO LAPIZ           |
| Magallanes Elementary School | 11          | 2025A-11-0159 | Davao Oriental          | DEL MONTE JR., WELEJADO DELA SILVA |
| Magallanes Elementary School | 11          | 2025A-11-0160 | Davao Occidental        | DELA CRUZ, JOSIE RAZONABLE         |
| Magallanes Elementary School | 11          | 2025A-11-0161 | Davao City              | DELA CRUZ, ROGER VICTOR JUAN       |
| Magallanes Elementary School | 11          | 2025A-11-0162 | Davao City              | DELGADO, ANGELO APA                |
| Magallanes Elementary School | 11          | 2025A-11-0163 | Davao Del Norte         | DELGADO, JANETH LONGAKIT           |
| Magallanes Elementary School | 11          | 2025A-11-0164 | Davao De Oro            | DEVELA JR., CARLOS LEJANO          |
| Magallanes Elementary School | 11          | 2025A-11-0165 | Davao Oriental          | DIAMPA, JESSIE MAILWAS             |
| Magallanes Elementary School | 12          | 2025A-11-0166 | Davao Oriental          | DIANO, ANGELITA MIEDES             |
| Magallanes Elementary School | 12          | 2025A-11-0167 | Davao City              | DIMALIGALIG, MARGARITA VERGARA     |
| Magallanes Elementary School | 12          | 2025A-11-0168 | Panabo City             | DIMAYACYAC, FRANCIS JOY BUCIO      |

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|------------------------------|-------------|---------------|-----------------------------|------------------------------|
| Magallanes Elementary School | 12          | 2025A-11-0169 | Davao Del Norte             | DINGAL, LUCIA ALCONERA       |
| Magallanes Elementary School | 12          | 2025A-11-0170 | Davao City                  | DIORDA, ROSIENES DEL MUNDO   |
| Magallanes Elementary School | 12          | 2025A-11-0171 | Davao Del Sur               | DOLOR, ANALOURDES ALILI      |
| Magallanes Elementary School | 12          | 2025A-11-0172 | Davao City                  | DOMINGO, CAROLYN DAVIN       |
| Magallanes Elementary School | 12          | 2025A-11-0173 | Davao City                  | DOÑA, ANTONIA SUPINO         |
| Magallanes Elementary School | 12          | 2025A-11-0174 | Davao Del Norte             | DORIAS, LEOMAR CABALLERO     |
| Magallanes Elementary School | 12          | 2025A-11-0175 | Davao del Sur               | DUEÑAS, MIRAFLOR PUTONG      |
| Magallanes Elementary School | 12          | 2025A-11-0176 | Davao City                  | DUGHO, ANTONIETA NARVAL      |
| Magallanes Elementary School | 12          | 2025A-11-0177 | Davao City                  | DULAY, ANABEL PENDANG        |
| Magallanes Elementary School | 12          | 2025A-11-0178 | Island Garden City of Samal | DUMDUM, MANUEL JAKE M.       |
| Magallanes Elementary School | 12          | 2025A-11-0179 | Davao Oriental              | DUNGAN, LOVELY MAE CALIGONAN |
| Magallanes Elementary School | 12          | 2025A-11-0180 | Davao City                  | DURA, TOMAS ORILLA           |

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|------------------------------|-------------|---------------|-------------------------|-------------------------------|
| Magallanes Elementary School | 16          | 2025A-11-0229 | Davao City              | HERBOSA, HERRIN MHAR          |
| Magallanes Elementary School | 16          | 2025A-11-0230 | Davao De Oro            | HERNANDEZ, JOHNY LOTILLA      |
| Magallanes Elementary School | 16          | 2025A-11-0231 | Davao City              | HIFARVA, WENEFREDO SANTANDER  |
| Magallanes Elementary School | 16          | 2025A-11-0232 | Davao De Oro            | HILOT, ANA PANALIGAN          |
| Magallanes Elementary School | 16          | 2025A-11-0233 | Davao De Oro            | HINGPIT, LEOFIL CALLENERO     |
| Magallanes Elementary School | 16          | 2025A-11-0234 | Davao Oriental          | HIPOLITO, ALDEN GUIWAN        |
| Magallanes Elementary School | 16          | 2025A-11-0235 | Davao Oriental          | HISOLA, RHEALYN JOY BARREDO   |
| Magallanes Elementary School | 16          | 2025A-11-0236 | Davao Del Norte         | HIVERTAS, SHARON ROSE FUERZAS |
| Magallanes Elementary School | 16          | 2025A-11-0237 | Davao Del Sur           | HORMIGUERA, BEBERLY TAPANAN   |
| Magallanes Elementary School | 16          | 2025A-11-0238 | Mati City               | HUGUE, NICANOR MALIGA         |
| Magallanes Elementary School | 16          | 2025A-11-0239 | Davao Del Norte         | IBAOS, KRIZTIAN RENDON        |
| Magallanes Elementary School | 16          | 2025A-11-0240 | Panabo City             | IBO, EMILY ALFECHIE           |

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|------------------------------|-------------|---------------|-----------------------------|-----------------------------------|
| Magallanes Elementary School | 17          | 2025A-11-0241 | Island Garden City of Samal | IBOT, SHERNEL A.                  |
| Magallanes Elementary School | 17          | 2025A-11-0242 | Davao Oriental              | ILIGAN, JAYSON CASAWITAN          |
| Magallanes Elementary School | 17          | 2025A-11-0243 | Davao City                  | INCENALES, CLYDE HAZEL VILLARMINO |
| Magallanes Elementary School | 17          | 2025A-11-0244 | Davao City                  | INGAY, SULFECIO JR POSESOR        |
| Magallanes Elementary School | 17          | 2025A-11-0245 | Panabo City                 | INIGO, ELSIE OTOM                 |
| Magallanes Elementary School | 17          | 2025A-11-0246 | Davao City                  | INTREPIDO, ARLENE OCON            |
| Magallanes Elementary School | 17          | 2025A-11-0247 | Davao Del Norte             | ISTURIS, NONA GRACE               |
| Magallanes Elementary School | 17          | 2025A-11-0248 | Panabo City                 | JABONILLO, MAC DONALD PACULBA     |
| Magallanes Elementary School | 17          | 2025A-11-0249 | Davao City                  | JANAMJAM, RUEL EBALLAR            |
| Magallanes Elementary School | 17          | 2025A-11-0250 | Davao Del Norte             | JAROMAHUM, JOCELYN JAULA          |
| Magallanes Elementary School | 17          | 2025A-11-0251 | Davao Occidental            | JEANETTE JANE A. SINGKALA         |
| Magallanes Elementary School | 17          | 2025A-11-0252 | Davao De Oro                | JOSE, DARWIN CHIONG               |

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