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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

DIVISION MEMORANDUM
SGOD-2025-0469

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Public Schools District Supervisors
Public Elementary School Principal/School Heads
Public Secondary School Principal/School Heads

Subject: **DISSEMINATION OF MEMORANDUM ON THE
STRENGTHENING COORDINATION AND MONITORING OF
SCHOOL INFRASTRUCTURE PROGRAM**

Date: August 28, 2025

Attached is a Regional Memorandum which refers to the unnumbered memorandum issued by AURELIO PAULO R. BARTOLOME, Assistant Secretary for Human Resource and Organizational Development, relative to the above-captioned subject. The provisions stipulated therein are self-explanatory.

For your information, guidance, and appropriate action.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

SEP 02 2025

RECORDS SECTION SDO PANABO CITY
BY 

SGOD/aba/ktl



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Effectivity	05.05.2025	Page	1 of 1

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Republic of the Philippines
Department of Education
DAVAO REGION

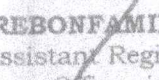
August 20, 2025

REGIONAL MEMORANDUM
ESSD-2025-254

DISSEMINATION OF MEMORANDUM ON THE STRENGTHENING
COORDINATION AND MONITORING OF SCHOOL
INFRASTRUCTURE PROGRAM

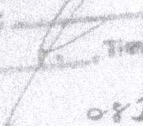
To: Schools Division Superintendents

1. Herewith is unnumbered Memorandum from AURELIO PAULO R. BARTOLOME, Assistant Secretary for Human Resource and Organizational Development dated July 31, 2025 on the above-captioned subject which is self-explanatory.
2. For information and guidance.


REBONGAMIL R. BAGUIO
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

ROE6/rpa

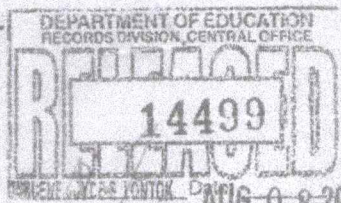
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By:  Time: August 20, 2025
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Republic of the Philippines

Department of Education

Office of the Assistant Secretary for Human Resource and Organizational Development

MEMORANDUM

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
DISTRICT SUPERVISORS
CONCERNED REGIONAL AND DIVISION SCHOOL
INFRASTRUCTURE FOCAL PERSONS**

FROM : **AURELIO PAULO R. BARTOLOME**
Assistant Secretary for Human Resource and Organizational Development

SUBJECT : **STRENGTHENING COORDINATION AND MONITORING OF
SCHOOL INFRASTRUCTURE PROGRAMS**

DATE : **July 31, 2025**

To ensure the timely and effective implementation of school infrastructure programs, this Office underscores the importance of engaging personnel at all governance levels in identifying critical infrastructure issues, addressing implementation bottlenecks, and improving project monitoring and reporting mechanisms. In line with this, all Regional Offices (ROs), Schools Division Offices (SDOs), and District personnel are hereby directed to:

1. Identify and Report Infrastructure Issues

- Conduct consultations with school heads and stakeholders to gather site-level data on pressing infrastructure concerns (e.g., classroom shortages, repairs needed, buildability constraints, obstructions).
- Submit regular updates and reports to the ESSD/SGOOD and the Education Facilities Division (EFD) for consolidation and action.

2. Flag and Address Implementation Bottlenecks

- Monitor project milestones and timelines in coordination with implementing agencies (e.g., DPWH, NEA) and immediately flag delays due to procurement, documentation, site readiness, or other local issues.
- Recommend actions or interventions to resolve identified issues at the field level.

3. Participate in Program Monitoring Activities

- Joint site inspections, validation activities, and joint monitoring visits as may be scheduled by the RO or Central Office.
- Assist in verifying physical accomplishments, occupancy status, and program compliance of completed infrastructure projects.

4. Promote Accountability and Transparency

- Ensure timely submission of reports, documentation, and feedback related to infrastructure programs.
- Encourage active community participation and feedback in infrastructure-related concerns through school governance councils. The active involvement of RO, SDO, and District personnel is crucial in ensuring that infrastructure programs respond to actual needs on the ground and are implemented efficiently and transparently.

For questions or concerns on the abovementioned subject, you may contact the **Education Facilities Division** through **8638-7110** or email at efd@deped.gov.ph.

For your guidance and strict compliance.

Copy furnished:

Office of the Secretary
Department of Education

Wilfredo E. Cabral
Undersecretary for Human Resource and Organizational Development

