



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025-0155

To : Assistant Schools Division Superintendent
Chief Education Supervisor – CID
Chief Education Supervisor – SGOD
All concerned

Subject: **RECOMPOSITION OF DIVISION INVENTORY TEAM**

Date : September 24, 2025

A yearly physical inventory of property, plant and equipment is conducted to monitor the existence as well as the condition of the property. Hence, Division Inventory Team is hereby recomposed as follows.

Chairman - **RAUL E. GACUS**
Administrative Officer V

Members - **MARY JOY C. SAGOT**
Accountant III

ENGR. ERIC S. VALENCIA
Division Engineer

MAYA FLAMINDA G. JUANICH
Administrative Officer IV

MARIA ODESSA D. DAHUYA
Administrative Officer II

RONEL B. VILLANUEVA
Project Development Officer I

ALVIN GACUS
Division Staff- Driver

For your information and compliance

For and in the absence of Schools Division Superintendent

JANWARIO E. YAMOTA
CID-CHIEF
Officer-In-Charge

RELEASED

SEP 25 2025

RECORDS SECTION-SDO PANABO CITY
BY

osds/mfgj



Address: City Hall Compound, Km 31, JP Laurel,
Panabo City, Davao del Norte
Telephone No: (084) 823-1469, (084) 628-4066
Email: panabocity.division@deped.gov.ph
Website: www.depedpanabocity.com