



Republic of the Philippines

Department of Education

Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-0130

To : **NEO CARLO R. MAGNO**, Administrative Officer IV - HRMO

Subject: **INVITATION TO THE PRIVACY IMPACT ASSESSMENT (PIA)
ORIENTATION AND DATA PRIVACY TRAINING AND WRITESHOP**

Date : August 28, 2025

You are hereby advised to attend the Privacy Impact Assessment (PIA) Orientation and Data Privacy Training and Writeshop on September 9, 2025 at the Heroben Hometel, Osmeña Ext., Tagum City, Davao del Norte.

A registration fee in the amount of One Thousand Five Hundred Pesos (Php 1,500.00) will be collected to defray the necessary expenses for the activity. Such fee and travel expenses related to the attendance of the abovementioned activities shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For strict compliance.


JINKY B. FIRMAN, Ph.D, CESO VI
 Schools Division Superintendent

RELEASED

SEP 01 2025

RECORDS SECTION, SDO PANABO CITY
BY 

Enclosed: as stated
OSDS/nmc



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FOR : THE HONORABLE PROVINCIAL GOVERNOR,
ALL HONORABLE CITY AND MUNICIPAL MAYORS,
HEADS OF NATIONAL GOVERNMENT AGENCIES,
GOVERNMENT FINANCING INSTITUTIONS,
GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, DEPED
DISTRICTS AND SCHOOLS, STATE UNIVERSITIES AND COLLEGES,
LOCAL WATER DISTRICTS AND OTHER GOVERNMENT ENTITIES WITHIN
DAVAO DEL NORTE

ATTENTION : HUMAN RESOURCE PRACTITIONERS, DATA PRIVACY OFFICERS AND
FOCAL PERSONS

SUBJECT : INVITATION TO THE PRIVACY IMPACT ASSESSMENT (PIA)
ORIENTATION AND DATA PRIVACY TRAINING AND WRITESHOP

DATE : AUGUST 11, 2025

We wish to inform you that the Province of Davao del Norte, in collaboration with the National Privacy Commission, will conduct a Privacy Impact Assessment (PIA) Orientation to be held at **Heroben Homeotel, Osmeña Ext., Tagum City, Davao del Norte, on September 09, 2025, 9:00 A.M. - 5:00 P.M.**

The abovementioned training and workshop aims to strengthen the internal capacity of the Provincial Government by equipping department heads and designated focal persons with essential knowledge and practical skills to ensure compliance with the Data Privacy Act of 2012 (RA 10173). By introducing and applying privacy-by-design principles, participants will be guided on how to systematically assess and document the privacy implications of systems and processes involving the collection and handling of personal data. Ultimately, this initiative underscores the province's commitment to promoting responsible data management, protecting personal information, and reinforcing public trust in government services.

There will be a Registration Fee of **One Thousand Five Hundred Pesos (P1,500.00)** to defray the venue, food and training kits. Moreover, it will be greatly appreciated if confirmation of attendance will be received by the Secretariat on or before 20 August 2025 through mobile no. (0920-974-5783), and/or through the CHRMP Chatgroups.

Thank you for the continued support and collaboration.

Very truly yours,

EDWIN A. PALERO, MPA, MHRM
President, CHRMP - DavNor

Noted by:

DIR. RUBY A. ESPAÑOLA
Director II, Civil Service Commission
Davao del Norte Field Office