



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

0925103420

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID - 2025 - 0413

To : Assistant Schools Division Superintendent  
Chief ES, Curriculum Implementation Division (CID)  
Chief ES, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads/Principals  
BSP and GSP District Coordinators  
Secondary School BSP Coordinators  
All concerned

Subject : **DIVISION PLANNING CONFERENCE FOR DISTRICT BSP COORDINATORS FOR ELEMENTARY, SCHOOL BSP COORDINATORS FOR SECONDARY AND PRIVATE SCHOOLS FOCAL**

Date : September 29, 2025

Please be informed that there will be a Division Planning Conference for District BSP Coordinators for the Elementary, School BSP Coordinators for Secondary and BSP focal in Private Schools on September 30, 2025 (Tuesday) 1:00PM to 5:00PM at the Division Training Center (DTC), Schools Division Office of Panabo City.

Participants of this conference are the Division BSP focal, District BSP Coordinators, Secondary School BSP Coordinators and the BSP focal in Private Schools.

This conference aims to:

1. discuss the conduct of the upcoming Provincial Jamboree in the month of October.
2. gather data of participants to join the Provincial Jamboree.
3. create different committees and TWG's in the conduct of the event.
4. other matters

School Heads are directed to assign teachers to take charge of the assigned classes of teachers who will participate in the conference in compliance to DepEd Order no.09, s. 2005, in "No Disruption of Classes Policy".

Travel and other incidental expenses relative to the participation to this conference shall be charged to local funds/ PTA/BSP/GSP funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent