



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 0209 s. 2025

**DIVISION CULMINATION OF THE WORLD TEACHERS' DAY/
NATIONAL TEACHERS' MONTH 2025**

To : Assistant Schools Division Superintendent
Chief of Curriculum Implementation Division (CID)
Chief of School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Elementary School Heads and Principals
Secondary School Heads and Principals
Private Schools Administrators

1. Relative to the conduct of the **Division Culmination of the World Teachers' Day/National Teachers' Month 2025** with the theme "**My Teacher, My Hero**" on **October 3, 2025** at the **Panabo City Multi-Purpose, Tourism, Cultural & Sports Center**, this memorandum is hereby issued.
2. Attached herewith are the following:
 - a) **PROGRAM OF ACTIVITIES**
 - b) **OFFICIAL POLO SHIRT DESIGN**
Download design at:
<https://drive.google.com/drive/folders/1c7JUDrm6YyyfzcSRhSPozsOJK2dLWChD?usp=sharing>
 - c) **COMPETITION MECHANICS & GUIDELINES (Chairdance & Zumbattle)**
 - d) **LIST OF PERFORMERS**
 - e) **LIST OF TECHNICAL WORKING COMMITTEES**
3. Preparations, set-up, and rehearsals of performers and BSP marshals shall be done a-day before the event, or as advised from the City Mayor's Office.
4. Meals and other necessary expenses incurred for this activity shall be charged to the Special Education Fund (SEF), while official polo shirts shall be charged to Division MOOE for division personnel and School MOOE or other fund sources for school personnel, including their transportation, all subject to the usual accounting and auditing rules and regulations.
5. Dissemination of this memorandum is required

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Enclosed. As stated.

RELEASED

SEP 16 2025



Address: City Hall Compound, Km 31, JP Laurel
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RECORDS SECTION, SDO PANABO CITY			
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Effectivity	05.05.2025	Page	7 of 7



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Office of the Schools Division Superintendent

PROGRAM OF ACTIVITIES

(2025 World Teachers' Day/National Teachers' Month Division Celebration)

PARTS OF THE PROGRAM	PERSON/S INVOLVED	ESTIMATED TIME	TIME ALLOTMENT
Arrival and Registration of Participants	Secretariat & Attendees	7:00am-8:00am	1 hour
Thanksgiving Mass	Liturgy Committee & Attendees	8:00am-9:00am	1 hour
PROGRAM PROPER (AM)			
• Preliminaries	PCNHS COMPANY		
✓ National Anthem			
✓ Prayer for Teachers	DHEA ROSE NUYNAY SELG Federation President, GLDCES		
✓ Panabo City Hymn	PCNHS COMPANY		
✓ DepEd Panabo City Hymn			
• Acknowledgement of Participants (with 1 minute Cheers & Yells)	AILENE B. AÑONUEVO PhD SGOD Chief		
• Words of Welcome	BASILIO P. MANA-AY JR., CESO VI Asst. Schools Division Superintendent		
• Opening Salvo	2025 RAEI PERFORMERS		
• CHAIRDANCE COMPETITION	Event Management Committee ➤ Entry No. 1 ➤ Entry No. 2 ➤ Entry No. 3 ➤ Entry No. 4 ➤ Entry No. 5 ➤ Entry No. 6 ➤ Entry No. 7		
• Open Letter for Teachers (with photo/video collage presentation of teachers)	MONICA GABRIEL CAÑO SSLG Federation President, PCSHS	9:00am-12:00nn	3 hours
• ZUMBATTLE COMPETITION	Event Management Committee ➤ All Participating Entries		
• Greetings from Public Officials	HON. JM LAGDAMEO Congressman, District 2, DavNor HON. EDWIN I. JUBAHIB Governor, Province of Davao del Norte HON. JOSE E. RELAMPAGOS Mayor, Panabo City HON. FRANKLIN D. GENTILES Vice Mayor, Panabo City HON. JM G. RELAMPAGOS City Councilor/EdCom Chair		
<i>NOTE: Certificate of Recognition will be awarded right after their respective messages.</i>			
• 1st Raffle Draw for Minor Prizes (Pre-drawn, List of Winners on Screen)	Games and Raffles Committee		
• LAUGH TIME (Set 1)	HIRED STAND-UP COMEDIANS		
• 2nd Raffle Draw for Minor Prizes (Pre-drawn, List of Winners on Screen)	Games and Raffles Committee		



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<ul style="list-style-type: none">• FELLOWSHIP LUNCH with Band Serenade	DIVISION BAND	12:00nn-1:00pm	1 hour
PROGRAM PROPER (PM) <ul style="list-style-type: none">• Fun Games	Games and Raffles Committee	1:00pm-4:00pm	3 hours
<ul style="list-style-type: none">• Salutation for Teachers <p><i>NOTE: Certificate of Recognition will be awarded right after their respective messages.</i></p>	ALLAN G. FARNAZO Director IV, DepEd RO XI REBONFAMIL R. BAGUIO Asst. Regional Director, DepEd RO XI JINKY B. FIRMAN PhD, CESO VI Schools Division Superintendent		
<ul style="list-style-type: none">• Community Singing (I'm a Teacher)	PCNHS COMPANY & PARTICIPANTS		
<ul style="list-style-type: none">• LAUGH TIME (Set 2)	HIRED STAND-UP COMEDIANS		
<ul style="list-style-type: none">• Awarding of Certificates of Recognition to Partners/Sponsors and Technical Working Committees	Top Management & Guests <i>to be assisted by the</i> Event Mgt. Committee		
<ul style="list-style-type: none">• Declaration & Awarding of Winners	Top Management & Guests <i>to be assisted by the</i> Event Mgt. Committee		
<ul style="list-style-type: none">• Raffle Draw for Major Prizes	Top Management & Guest <i>to be assisted by the</i> Games and Raffles Committee		
<ul style="list-style-type: none">• Vote of Thanks & Closing Prayer	JANWARIO E. YAMOTA CID Chief		
HOME SWEET HOME & RESTORATION	Restoration Committee <i>assisted by</i> Other Committees /	4:00pm onwards	


BASILIO P. MANA-AY JR., CESO VI
 Asst. Schools Division Superintendent
Co-Chair, Executive Mgt./Steering Committee


JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent
Chair, Executive Mgt./Steering Committee

Color Palette:

 C: 79 M:40 Y:0 K:0

 C: 100 M:0 Y:0 K:0

 C: 0 M:17 Y:86 K:0

 C: 3 M:0 Y:71 K:0



Approved by


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent



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**CHAIRDANCE AND YELLS
MECHANICS AND GUIDELINES OF EVENTS' COMPETITION**

Division World/National Teachers' Day Celebration
October 03, 2025 | Panabo City Multi-Purpose, Tourism, Cultural and Sports Center

1. 40 participants per District/Cluster/Group.
2. Each entry is given at least 3 minutes to perform.
3. Each entry will perform their dance and yells while seated at their designated areas. They may stand occasionally to dance but are not allowed to move away from their seats.
4. Yells should not include degrading words.
5. Costume is unlimited and freestyle, provided that your district/cluster color is dominant to promote originality, creativity, elegance, and decent aura.
6. Groups shall be allowed to use any music background (live or recorded), provided that yells are audible and comprehensible by the judges and audience.
7. Concepts are unlimited and freestyle. Performers may perform body movements. Various dance arts are highly appreciated to promote originality, creativity, and high level of novelty.
8. Criteria for judging are as follows:

Performance delivery (mastery, synchronization, projection and confidence, team spirit and unity)	30%
Choreography & style (originality, dance moves, placement, execution, and creativity)	30%
Audibility of volume (clarity of yells)	30%
Costume and props	10%
TOTAL	100%

9. Judges decision is final and irrevocable.

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Asst. Schools Division Superintendent
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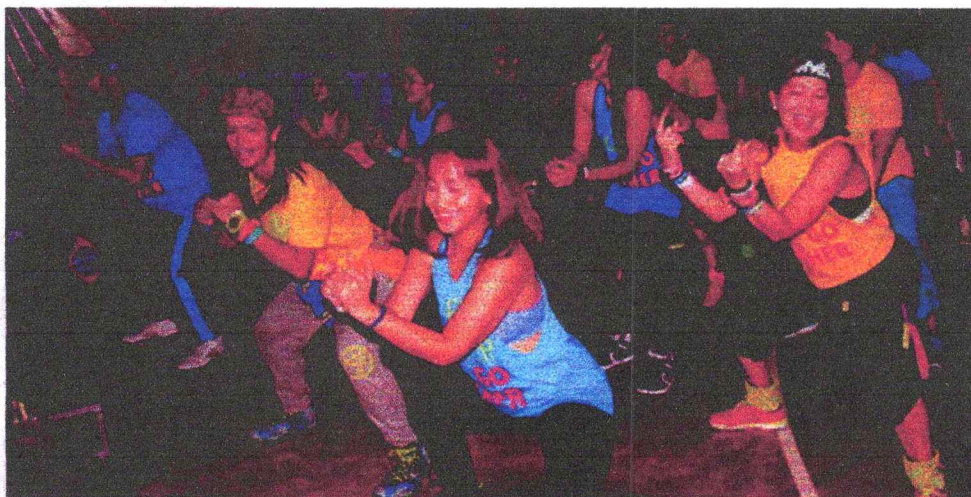


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ZUMBATTLE
MECHANICS AND GUIDELINES OF EVENTS' COMPETITION
(2025 World Teachers' Day/National Teachers' Month Division Celebration)

Zumba: A Latin-inspired dance workout or a fitness program consisting of dance and aerobic exercise routines— and it's all about having fun.



Mechanics and Guidelines:

1. There shall be 25 participants per district/cluster that is divided into 5 subgroups:
 - a. 5 School Heads, regardless of age
 - b. 5 teachers, 50 years old and above
 - c. 5 teachers, 40-49 years old
 - d. 5 teachers, 30-39 years old
 - e. 5 teachers, 29 years old and below
2. Each district/cluster shall wear the Division Unified Shirt, an appropriate bottom (shorts, leggings, mini skirt, etc.) and rubber shoes.
3. All performers will follow an invited zumba instructor.
4. In the performance area, each district/cluster shall form 1 line, arranged according to the subgroups indicated in #1.
5. All participants will join the warmup exercise for 2 minutes. Then, the 1st subgroup will advance to perform for 2 minutes and thereafter transfer to the back of the line, giving way to the next subgroup. The same procedure will be followed until the last subgroup's performance. Finally, all participants shall join in the cooldown exercise.

Criteria:

Judged per Sub-group: (15% x 5 subgroups = 75%)

1. Execution: Projection/Passion – 5 %
2. Stamina: Energy/Power – 5%
3. Synchronization: Timing/Coordination – 5%

Judged as a Group:

4. Synchronization: Timing/Coordination – 15%
5. Performance: Overall Impression – 10%



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LIST OF DEPED BAND PERFORMERS

(2025 World Teachers' Day/National Teachers' Month Division Celebration)

1. Cristy Ann R. Cordova	-	Vocals	AOFNHS
2. Gerika Aiko B. Dumanayos	-	Vocals	SVNHS
3. Carmela Mia Dacalus	-	Vocals	SDNHS
4. Glenn B. Patriarca	-	Vocals	Kauswagan NHS
5. Peter A. Mijares	-	Drums	SDO
6. Neo Carlo R. Magno	-	Drums	SDO
7. Avelino D. Bitang	-	Saxophone Alto	SDO
8. Edralin Gumilan	-	Bass Guitar	Tagurot ES
9. Teodoro Junior Ayuban	-	Acoustic Guitar	PCNHS
10. Kane Alegado	-	Bass Guitar	SVNHS
11. Ronito Alba	-	Lead Guitar	Rizal ES
12. Elgen Lanzaderas	-	Keyboard/Organ	San Vicente ES
13. Ruel B. Ramos	-	Rhythm Guitar	VN Daquio ES
14. Reynaldo Deocampo Jr.	-	Band Lead	SDO


OTHER PERFORMERS

• **2025 Rael Performers**

- | | |
|--------------------------------|------------------------------------|
| 1. Neal Keith Gonzales (PCNHS) | 6. Ed Goldelaine Flores (PCNHS) |
| 2. Paul James Eugenio (PCNHS) | 7. Gerika Aiko Dumanayos (SVNHS) |
| 3. Mark Dave Pontilar (PCNHS) | 8. Cristy Anne Cordova (AOFNHS) |
| 4. Jeramae Mercado (PCNHS) | 9. Macarivel Perez (Mabunao NHS) |
| 5. Niña Jane Famor (PCNHS) | 10. Mia Carmela Petalcorin (SDNHS) |

- **Prayer for Teachers** - Dhea Rose Nuynay, SELG Federation President, GLDCES
- **Open Letter for Teachers** - Monica Gabriel Caño, SSLG Federation President, PCSHS
- **Hired Stand-up Comedians**

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Asst. Schools Division Superintendent
Co-Chair, Executive Mgt./Steering Committee


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DIVISION TECHNICAL WORKING COMMITTEES
World Teachers' Day/ National Teachers' Month Celebration 2025

I. EXECUTIVE MANAGEMENT/STEERING COMMITTEE

Chair: **SDS JINKY B. FIRMAN PhD, CESO VI**

Co-Chair: **ASDS BASILIO P. MANA-AY JR., CESO VI**

Members:


1. Janwario E. Yamota, Chief ES-CID
2. Ailene B. Añonuevo PhD, Chief ES-SGOD
3. Raul E. Gacus, AO V-Admin
4. Neo Carlo R. Magno, AO IV-HRMO
5. Mary Joy C. Sagot, Acct. III-Accounting
6. Rosalie B. Estimada, AO V-Budget
7. Kathryn Gae D. Jayoma, AO IV-Cashier
8. Atty. Annalene D. Villanueva, Atty. III-Legal
9. Tyron O. Dujali, ITO I-ICT
10. Norpinang N. Pagagao, AO IV-Records
11. Maya Flaminda Juanich, AO IV-Supply

TERMS OF REFERENCE

The Committee is established to provide strategic guidance and oversight for the event and its Technical Working Committees.

1. Ensures effective governance, decision-making, and strategic direction of the entire event and activities for the World/National Teachers' Day Celebration.
2. Defines, reviews, and approves the proposal of various committees in accordance with the strategic goals, objectives, budgetary requirements, and priorities of the event. Decisions shall be made by a majority vote of members present, with the Chairperson holding the deciding vote in case of a tie.
3. Makes critical decisions related to resource allocation, and partnerships that will serve as sponsors for the event.
4. Allocates financial, human, and other resources as necessary to meet the events' objectives.
5. Identifies and mitigates risks that may impact the successful conduct of the event.
6. Monitors progress toward goals and receives regular reports from various committees through the respective chairpersons/co-chairpersons.
7. Addresses conflicts or disputes that may arise before, during and after the conduct of the event.
8. Ensures compliance with relevant laws, regulations, and organizational policies.
9. Schedules and holds regular meetings or as needed to address critical issues, as determined by the Chairperson.

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DIVISION TECHNICAL WORKING COMMITTEES
World Teachers' Day/ National Teachers' Month Celebration 2025

II. FINANCE & DISBURSING COMMITTEE

Chair: **KATHRYN GAE JAYOMA**

OSDS-Cash

Co-Chair: **ROSALIE B. ESTIMADA**

OSDS-Budget

Members

1. Ione Jean Amoguis
2. Kristel T. Tampus
3. Ramonchito A. Obuta Jr.

OSDS-Cash

OSDS-Cash


OSDS-Cash

TERMS OF REFERENCE

The Committee is established to oversee financial matters and ensure efficient disbursement of funds for the event.

1. Oversees financial matters and ensures efficient disbursement of funds.
2. Oversees internal and external audits, ensuring compliance with financial regulations and reporting requirements.
3. Disburses budget as approved by the Executive Management/Steering Committee.
4. Addresses financial disputes or conflicts that may arise before, during and after the conduct of the event, and submit the same to the Executive Management/Steering Committee for review, deliberation, and approval.
5. Establishes protocols for emergency fund disbursements when immediate financial action is required.
6. Monitors financial performance of the various committees and provides regular reports to the oversight body.
7. Coordinates with other technical working committees on financial matters especially on submission of financial/liquidation report and its attachments.
8. Prepares financial reports, overall liquidation, and other related-financial documents, for submission and approval of the top management.
9. Ensures safety and security of all funds allocated for the event.
10. Performs other duties and responsibilities as needed or identified by the top management.

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DIVISION TECHNICAL WORKING COMMITTEES
World Teachers' Day/ National Teachers' Month Celebration 2025

III. EVENT MANAGEMENT COMMITTEE

Chair: **RAMIL JACKY P. FIRMAN**

CID

Co-Chair: **FELECIACO S. CATBAGAN**

Gredu ES

Vice Chair: **ARMANDO JR. O. AGUILON**

CID

Members:

1. Joy D. Cozo

JP Laurel ES

2. Alexis K. Cayamba

Gredu ES

3. Darex A. Nucal

PCESSC

Hosts

4. Feleciano S. Catbagan

Gredu ES

5. Jessa M. Sanchez

PCSHS

6. Warren M. Edrozo

Gredu ES

7. Ylcy B. Manguilimotan


CID

TERMS OF REFERENCE

The Committee is established to plan, organize, and execute events for the event.

1. Ensures the successful execution of the program flow and activities intended for the event.
2. Prepares and presents Activity Proposal including the flow of the program, performances, activities, and entertainment with the necessary budgetary requirements to the Executive Management/Steering Committee for review and approval.
3. Manages/directs the entire program and performances for the event.
4. Identifies performances and contacts the performers as well as the host/s for the event.
5. Prepares guidelines and mechanics for various competitions such as singing, dancing, etc.
6. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
7. Performs other duties and responsibilities as needed or identified by the top management.

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DIVISION TECHNICAL WORKING COMMITTEES
World Teachers' Day/ National Teachers' Month Celebration 2025

IV. STAGE DECORATIONS & AESTHETICS COMMITTEE

Chair: **AVELINO D. BITANG**

CID

Co-Chair: **MANUEL M. ESPERANZA**

PCNHS

Members:

1. Arlen A. Jumamoy
2. Arnel T. Duropan
3. Behnjo S. Martin
4. Carolyn N. Rubino
5. Chindy F. Bitoy
6. Chonalyn C. Doctora
7. Gabriel S. Alfonso
8. Glenn A. Patriarca
9. Jayson B. Juen
10. Jeanne S. Bajao
11. Jennith Marie L. Jorolan
12. Marivene P. Espinosa
13. Melchora S. Dumbase
14. Myrna E. Purificacion
15. Rene T. Capuyan
16. Ronilo B. Labrador
17. Rustico P. Hernandez Jr.

DMAJMNHS
LT Concepcion IS
San Vicente NHS
Quezon NHS
Kasilak NHS
AOFNHS
Nanyo NHS
Kauswagan NHS
Manay NHS
DF Dalisay Sr. NHS
Little Panay NHS
Southern Davao NHS
Mabunao NHS
PCSHS
Malativas NHS
Sindaton NHS
Cagangohan NHS

TERMS OF REFERENCE

The Committee is established to oversee and manage the design and aesthetics of stages for events and performances.

1. Ensures the creation of visually appealing and thematic stage setups that enhance the overall experience of events and performances.
2. Collaborates with Event Management Committee to conceptualize and define thematic elements for stages including the performance area.
3. Creates stage design proposals, including backdrops, lighting, props, and decorations, in accordance with event themes and objectives including necessary budgetary requirements, ensuring cost-effective solutions while maintaining quality, and present the same to the Executive Management/Steering Committee for review and approval.
4. Coordinates with the Technical Committee on aspects of stage setup, including sound, lighting, and audiovisual requirements.
5. Ensures that stage designs meet safety standards and compliance requirements.
6. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
7. Performs other duties and responsibilities as needed or identified by the top management.

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DIVISION TECHNICAL WORKING COMMITTEES
World Teachers' Day/ National Teachers' Month Celebration 2025

V. HALL & VENUE PREPARATION COMMITTEE

Chair: **MARISSA Y. MANGINSAY**

CID

Co-Chair: **JOYLYN B. MARTINEZ**

CID

Members:

1. Dante G. Millanes
2. Elsie M. Carballo
3. Feleciano S. Catbagan
4. Helen May T. Delada
5. Jemima R. Dieparine
6. Jocelyn B. Ada
7. Lizzle Y. Delos Reyes
8. Marjorie S. Baldestamon
9. Mylene S. Castillo
10. Ramelyn F. Antalan
11. Rosemarie D. Patriarca

AOFES II
Doña Nenita RFES
Gredu ES
San Pedro ES
San Vicente ES
Sto. Niño ES
San Francisco ES
Cabili ES
Salvacion ES
PCESSC
Rizal ES

TERMS OF REFERENCE

The Committee is established to oversee and manage the preparation of halls and venues for events and activities.

1. Ensures that event spaces are properly set up, safe, equipped, and maintained to meet the needs and expectations of organizers and participants.
2. Collaborates with the Event Management Committee to determine the layout and seating arrangement for the event.
3. Coordinates with the Stage Decoration & Aesthetics Committee or decorators to ensure that event spaces are visually appealing and aligned with event themes.
4. Prepares budget proposal for venue preparation, including rental and maintenance costs, and presents the same to the Executive Management/Steering Committee for review and approval. *Consider outsourcing chairs and tables and other needed materials/furniture/equipment to schools to lessen rentals and expenses.*
5. Coordinates logistics such as parking, transportation, and security for events.
6. Provides assistance during rehearsals to ensure that event spaces are conducive to the needs of performers and organizers.
7. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
8. Performs other duties and responsibilities as needed or identified by the top management.

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DIVISION TECHNICAL WORKING COMMITTEES

World Teachers' Day/ National Teachers' Month Celebration 2025

VI. FOOD COMMITTEE

Chair: **CEZEN M. PACULANANG**

Co-Chair: **ANTONIO R. PASQUITO JR.**

Vice Chair: **RUBBIE G. LABANON**

Members:

VIP In-Charge

1. Joy S. Magno
2. Rosebeth R. Candelasa

PCD In-Charge

3. Ailene B. Virtudazo
4. Emelita L. Flores
5. Ena Cabardo
6. Jovanne G. Dayoc

PND In-Charge

7. Janeth Gomez
8. Jonalyn Badua
9. Mark Winston Coquilla
10. Ruel Ramos

PSD 1 In-Charge

11. Mac Donald Jabonillo
12. Maria Teresa Amora
13. Ulysses Macatol
14. Roselle Pasaporte

PSD 2 In-Charge

15. Anbella Eleria
16. Alfredo Ogue Jr.
17. Julius B. Juen
18. Roland Obeso

Secondary Cluster In-Charge

19. Maria Fe Balatero
20. Jennith Marie Jorolan
21. Jayson Juen
22. Behnjo Martin
23. Rene Capuyan

Private Schools In-Charge

24. Dave Angel Luminarias
25. Jonathan Planas Jr.
26. Ian Diamante
27. Jaydan Avila

ALS In-Charge

28. Rosebeth Candelasa
29. Joy Magno
30. Lyndie Amyvil Morales
31. Jerry Orion

CID

CID

RD Mabitad Sr. ES

CID-ALS

CID-ALS

Rizal ES

Rizal ES

PCESSC

San Vicente ES

Sindaton ES

CA Sison ES

Dalisay Village ES

VN Daquiao ES

Katualan ES

Sta. Cruz ES

Kiotoy ES

GL Dondoy CES

TG Gerona Sr. ES

Malativas ES

Katipunan ES

NVCES

PCNHS

Little Panay NHS

Manay NHS

SVNHS

Malativas NHS

FALI

FALI

Panabo Christian School

Panabo Christian School

CID-ALS

CID-ALS

ALS

ALS

TERMS OF REFERENCE

The Committee is established to manage food-related aspects for the event.

1. Ensures the provision of high-quality, safe, and appropriate food services during the event.



Republic of the Philippines
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Office of the Schools Division Superintendent

2. Collaborates with caterers to design menus that cater to diverse dietary needs and preferences of the attendees.
3. Prepares budget proposal for food services ensuring cost-effectiveness and presents the same to the Executive Management/Steering Committee for review and approval.
4. Oversees catering logistics, including delivery schedules, setup, and removal of catering equipment.
5. Implements waste reduction strategies and recycling options during events.
6. Prepares the mess hall for VIPs in coordination with the Hall & Venue Preparation Committee.
7. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
8. Performs other duties and responsibilities as needed or identified by the top management.

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DIVISION TECHNICAL WORKING COMMITTEES
World Teachers' Day/ National Teachers' Month Celebration 2025

VII. TECHNICAL COMMITTEE (AVPS, ELECTRICAL, LIGHTS & SOUNDS)


Chair: TYRON O. DUJALI	OSDS-ICTU
Co-Chair: PETER A. MIJARES	CID
Vice Chair: PETER B. MIJARES JR.	OSDS-ICTU
Members:	
1. Axl Jay Cavan	OSDS-ICTU
2. Bonn Geronimo V S. Lobusta	OSDS-ASDS
3. Lights & Sounds Service Provider	External Partner

TERMS OF REFERENCE

The Committee is established to oversee technical aspects related to the event.

1. Provides technical expertise and guidance to support the successful implementation and management of the event.
2. Collaborates with Event Management Committee, Hall & Venue Committee and Stage Decoration & Aesthetics Committee to develop technical plans and set ups on audiovisual equipment, lighting, and sound systems, etc.
3. Prepares all preliminary AVPs and music provided by all performers
4. Prepares budgetary proposal as necessary to ensure seamless integration of technical systems, software, and hardware components, and presents the same to the Executive Management/Steering Committee for review and approval.
5. Provides technical assistance during rehearsals/practice.
6. Conducts testing and quality assurance to verify the reliability and performance of technical systems.
7. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
8. Performs other duties and responsibilities as needed or identified by the top management.

BASILIO P. MANA-AY JR., CESO VI
Asst. Schools Division Superintendent
Co-Chair, Executive Mgt./ Steering Committee


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent
Chair, Executive Mgt./ Steering Committee



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VIII. RAFFLE AND GAMES COMMITTEE

Chair: **JANWARIO E. YAMOTA**

CID

Co-Chair: **MARIA NENITA G. TUAZON**

CID

Vice Chair: **MARLOU P. DE ASIS**

CID

Members:

- | | |
|------------------------------|-------------------|
| 1. Elden D. Orbeta | CID |
| 2. John Visillas | CID |
| 3. Juliet D. Raganas | CID |
| 4. Arlen A. Jumamoy | Quezon NHS |
| 5. Elsie O. Inigo | San Vicente ES |
| 6. Nida M. Compuesto | P Changco ES |
| 7. Lovely Karen C. Melencion | Buenavista ES |
| 8. Myla P. Bergonia | Consolacion ES |
| 9. Arnel T. Duropan | LT Concepcion IS |
| 10. Ronilo G. Revamonte | RD Mabitad Sr. ES |
| 11. Jade Remolado | ALS |
| 12. Mona Jireh Sebio | ALS |

TERMS OF REFERENCE

The Committee is established to organize and manage games, raffles, and related activities for the event.

1. Enhances the participant experience, promote engagement, fun and entertainment through games and raffles.
2. Develops a variety of games, raffles, and related activities suitable for participants of all ages and backgrounds and coordinates with the Event Management Committee for the placement of prizes.
3. Prepares budget proposal for games and raffles, ensuring financial sustainability is met, and presents the same to the Executive Management/Steering Committee for review and approval.
4. Coordinates the Sponsorship, Ways & Means Committee for prizes, gifts/giveaways, and rewards for winners.
5. Establishes clear rules and regulations for games and raffles, ensuring fairness and transparency as well as maintain records of participants and game results for reporting compliance to all relevant laws and regulations related to games and raffles activities.
6. Organizes the distribution of prizes to winners and coordinates any associated logistics.
7. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
8. Performs other duties and responsibilities as needed or identified by the top management.

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IX. INVITATION, AWARDS, CERTIFICATE & TOKENS COMMITTEE

Chair: **AILENE B. AÑONUEVO PhD** SGOD

Co-Chair: **ERICK S. DALUMPINES** SGOD

Members:


- | | |
|-----------------------|------|
| 1. Kenneth Deligencia | SGOD |
| 2. Lea Jane Isleta | SGOD |
| 3. Lelanie Somoso | SGOD |
| 4. Ronmar Jayoma | SGOD |

TERMS OF REFERENCE

The Committee is established to oversee and manage the design, production, and distribution of invitations, awards, certificates, and tokens for the event.

1. Ensures the effective and meaningful recognition of participants, contributors, and attendees.
2. Collaborates with Event Management Committee to design/layout invitations/program that reflect the theme and flow of the event.
3. Prepares budget proposal for invitations/programs, awards, certificates, and tokens, ensuring cost-effectiveness, and presents the same to the Executive Management/Steering Committee for review and approval.
4. Ensures that invitations/programs, awards, certificates, and tokens are personalized and tailored to individual recipients when applicable.
5. Oversees the quality and craftsmanship of invitations, awards, certificates, and tokens to meet or exceed expectations.
6. Plans and executes the distribution of invitations/programs, awards, certificates, and tokens to the intended recipients.
7. Develops award categories, certificate templates, and criteria for recognition.
8. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
9. Performs other duties and responsibilities as needed or identified by the top management.

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X. SECRETARIAT & COMMUNICATIONS COMMITTEE

Chair: YLCY B. MANGUILIMOTAN	CID
Co-Chair: DJHOANE C. AGUILAR	CID
Vice Chair: CAROLYN M. ARADO	CID
Members:	
Communications, Division Participants and VIPs Attendance In-Charge	
1. Dearly Mae Cabote	OSDS_SDS
PCD Attendance In-Charge	
2. Lisle Delos Reyes	San Francisco ES
3. Ramelyn Antalan	PCESSC
PND Attendance In-Charge	
4. Cyrus Cachuela	AOFES
5. Leonora Cañete	Nanyo CES
PSD 1 Attendance In-Charge	
6. Roberto Candelasa	Mabunao ES
7. Roselle Pasaporte	GL Dondoy CES
PSD 2 Attendance In-Charge	
8. Johanna Linterna	New Visayas CES
9. Eric Paquera	Little Panay ES
Secondary Attendance In-Charge	
10. Ellen Joy Sombilon	PCNHS
11. Edarlina Bitang	PCNHS
12. Michael Rubino	SVNHS
13. Sarah Jane Omblero	SDNHS
Private Schools Attendance In-Charge	
14. Jeselle C. Mijares	OSDS-SDS
15. Moira Ysobelle U. Lampon	OSDS-SDS
ALS Attendance In-Charge	
16. Abegail Cama	ALS
17. Crystal Silvosa	ALS

TERMS OF REFERENCE

The Committee is established to manage administrative tasks, communications, and information flow for the event.

1. Ensures efficient and effective communication, coordination, and administration within and outside the organization as well as with the Technical Working Committees of the event.
2. Ensures timely and accurate dissemination of information to members, stakeholders, and the public through various communication channels.
3. Facilitates internal communication among members, staff, and volunteers, fostering collaboration and information sharing.
4. Prepares communications as requested by various Technical Working Committees, especially on inviting guests/VIPs for the event.
5. Assists in the coordination of events, meetings, and programs by managing invitations, RSVPs, and logistics.
6. Maintains records of meeting minutes, agendas, and other relevant documents such as attendance and registration, etc.
7. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.



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8. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
9. Performs other duties and responsibilities as needed or identified by the top management.

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XI. VIP STEWARDSHIP COMMITTEE

Chair: **DESIREE L. BARABAT**

SGOD

Co-Chair: **GLADY C. NOEL**

SGOD

Members:

1. Maria Ezcelmay Cabaylo

SGOD

2. Moolien Jane Estimada

SGOD

TERMS OF REFERENCE

The Committee is established to oversee the preparation and management of leis and VIP experiences for the event.

1. Ensures that VIP guests and participants are accorded special recognition and experiences befitting their status and contribution.
2. Selects appropriate types of leis for VIP and presents budget proposal to the Executive Management/Steering Committee for review and approval.
3. Maintains an updated list of VIP guests, their preferences, and any special requirements, and submits the same to the Event Management Committee.
4. Establishes and communicates protocol and etiquette guidelines for interacting with VIPs during the event.
5. Ensures seamless delivery of leis and VIP experiences, coordinating with Secretariat & Communications Committee and Event Management Committee.
6. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
7. Performs other duties and responsibilities as needed or identified by the top management.

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XII. SPONSORSHIP, WAYS & MEANS COMMITTEE

Chair: **ANA LIZA M. MENDOZA**

SGOD

Co-Chair: **KEREN T. LUMA**

SGOD

Vice-Chair: **ERNA O. LUMANDONG**

SGOD

Members:

1. Maya Flaminda Juanich
2. Engr. Edwin B. Virtudazo
3. Mary Ann P. Mariblanca

OSDS-Supply
PTA Federation
PTA Federation

TERMS OF REFERENCE

The Committee is established to manage sponsorships and outsourcing for the necessary needs of the event.

1. Secures sponsorships, donations, and strategies to support games, raffles, and entertainment for the event.
2. Identifies and approaches potential sponsors, negotiates sponsorship agreements, and ensures sponsor benefits are delivered.
3. Collaborates with the Games, Prizes & Giveaways Committee for seamless preparation of the prizes, gifts, and raffles.
4. Coordinates with the Event Management Committee for the smooth placement of sponsored gifts and prizes.
5. Coordinates with the Invitation, Awards, Certificate and Tokens Committee for gifts and tokens to guests, if there is/are any.
6. Cultivates relationships with donors and sponsors, providing them with updates on the impact of their contributions.
7. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.
8. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
9. Performs other duties and responsibilities as needed or identified by the top management.

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XIII. HEALTH & MEDICAL COMMITTEE


Chair: ARLENE L. CHOI, MD	SGOD
Co-Chair: ANDROLA MARIE CABALLERO	SGOD
Vice Chair: MAE ANN LLANA	SGOD
Members:	
1. John Carlo Ceniza	SGOD
2. Elton Kadile	SGOD
3. Maria Suzette Flores	SGOD
4. Cris John Sumaya	SGOD
5. Hernani A. Resueño	SGOD

TERMS OF REFERENCE

The Committee is established to oversee and manage health and medical-related aspects of the event.

1. Ensures the health, safety, and well-being of participants, attendees, and staff during the event.
2. Coordinates medical support and first aid services during events, including the availability of qualified medical personnel and necessary medical supplies.
3. Develops and implements emergency response plans, including procedures for medical emergencies, evacuations, and communication protocols.
4. Ensures the availability and readiness of medical facilities or clinics on-site or ambulance nearby during events, as needed.
5. Monitors and ensures compliance with health and safety regulations and standards, including crowd management and sanitation.
6. Coordinates with the Marshalls & Protocol Committee and Event Management Committee for the smooth implementation of safety and emergency plan.
7. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.
8. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
9. Performs other duties and responsibilities as needed or identified by the top management.

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XIV. PRESS & DOCUMENTATION COMMITTEE

Chair: **IRYHN E. PETALCORIN**

Co-Chair: **ARMANDO JR. O. AGUILON**

Vice Chair: **CHONALYN C. DOCTORA**

Members:

- | | |
|-----------------------------------|--------------------|
| 1. Jean S. Bajao | CID |
| 2. Aileen Mohinog | CID |
| 3. Noemie Love Penaranda | AOFNHS |
| 4. Jean Malabarbas | DF Dalisay Sr. NHS |
| 5. Rodmar S. Castillo | AOFNHS |
| 6. Marie Leonie Trinity Loyola | AOFNHS |
| 7. Gaspar Vencent Dhan Cemine | AOFNHS |
| 8. Student Journalists | RD Mabitad Sr. ES |
| 9. Panabo City Information Office | QNHS |
| | Rizal ES |
| | AOFNHS |
| | External Partner |

TERMS OF REFERENCE

The Committee is established to manage media relations, press coverage, and documentation of the event.

1. Ensures effective communication, media coverage, and documentation of the event.
2. Cultivates relationships with media outlets, journalists, and influencers to ensure coverage of the event.
3. Organizes and manages photography and videography teams to capture key moments and highlights of the event.
4. Oversees the organization's social media channels for real-time updates, engagement, and promotion.
5. Develops written, visual, and multimedia content for press kits, social media posts, and official documentation.
6. Arranges for live streaming or broadcasting of event proceedings for a wider audience.
7. Issues press passes and credentials to accredited media personnel for event access.
8. Develops a crisis communication plan to address unexpected incidents or challenges related to media coverage.
9. Arranges for post-event coverage, including follow-up stories, articles, and thank-you messages to media partners.
10. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.
11. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
12. Performs other duties and responsibilities as needed or identified by the top management.

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XV. MARSHALS & PROTOCOL COMMITTEE

Chair: **REYNALDO DEOCAMPO JR.**

CID

Co-Chair: **MANUEL M. ESPERANZA**

PCNHS

Members:

- | | | |
|-----------------------|---------------|-------|
| 1. Elpedio Delina | (BSP Adviser) | PCNHS |
| 2. Reina Ruth V. Buen | (GSP Adviser) | PCNHS |

BOYS SCOUTS OF THE PHILIPPINES (PCNHS)

- | | |
|-----------------------------|-----------------------------|
| 3. Alexandra Kate Francisco | 11. Jezyl Mae Gulayan |
| 4. Dhea Cole | 12. Karl S Villanueva |
| 5. Divine Grace L. Cole | 13. Lambert Lance V. Garcia |
| 6. Donald P. Ligarto Jr | 14. Queen Horcerada |
| 7. Giveson M. Saranillo | 15. Ryzza Earl M. Husain |
| 8. Jarren Dale Emmanuel | 16. Xian Abellana |
| 9. Jazzkent Bolanio | 17. Zachary Fuentes |
| 10. Jezyl Mae A. Gulayan | |

GIRLS SCOUTS OF THE PHILIPPINES (PCNHS)

- | | |
|-----------------------------|------------------------------|
| 18. Angel May A. Talic | 26. Joaqui Graciela Berano |
| 19. Angeline Talic | 27. Jovelyn Delos Reyes |
| 20. Annie Narvasa | 28. Kirsthyn Althea G. Lura |
| 21. Arabella Mahilwas | 29. Lady Jane Taga Amo |
| 22. Dimple Aganan | 30. Marianne N. Baugbog |
| 23. Janine Cecah A. Madulin | 31. Rheycamay Godelle Sameon |
| 24. Jeanlie C. Camino | 32. Shande Uzziah D. Peque |
| 25. Jed Jairah Jaway | |

TERMS OF REFERENCE

The Committee is established to oversee marshaling, crowd control, and protocol during the event.

1. Ensures the safe and orderly conduct of activities, provides guidance and assistance to participants and guests, and upholds protocol standards during the event.
2. Develops a comprehensive marshaling plan outlining roles, responsibilities, and deployment strategies for marshals.
3. Ensures the safe and orderly movement of participants, attendees, and vehicles within event venues and surrounding areas.
4. Establishes and communicates protocol and etiquette guidelines for interacting with dignitaries, guests of honor, and VIPs.
5. Implements safety measures, including barricades, signage, and emergency procedures, to manage crowds effectively.
6. Establishes clear channels of communication between marshals, Event Management Committee, Health & Medical Committee, and relevant authorities such as PNP, BFP, CDRMO, CTMO, etc.
7. Manages lost and found items and coordinate their return to owners.
8. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.



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9. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
10. Performs other duties and responsibilities as needed or identified by the top management.

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XVI. RESTORATION COMMITTEE

Chair: **RAUL E. GACUS**

OSDS-Admin

Co-Chair: **ENGR. ERIC S. VALENCIA**

SGOD

Members:

1. Alvin Gacus

OSDS-Admin

2. Jaynard Cuñado

OSDS-SDS

3. Jekyll Parreño

OSDS-Admin

4. Rodrigo Casona Jr.

OSDS-ASDS

5. Yolly Yangke

OSDS-Admin

TERMS OF REFERENCE

The Committee is established to oversee and manage the restoration and cleanup efforts for the event.

1. Develops a detailed plan for the restoration and cleanup process, including timelines, tasks, and resource allocation.
2. Collaborates with other Technical Working Committees for smooth and orderly restoration process.
3. Organizes and manages cleanup crews, ensuring they are equipped and briefed on the tasks at hand.
4. Arranges for proper waste disposal, recycling, and removal of debris generated during the event.
5. Implements eco-friendly practices in the restoration process to minimize environmental impact.
6. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.
7. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
8. Performs other duties and responsibilities as needed or identified by the top management.

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XVII. LITURGY COMMITTEE

Chair: **JAIME C. CARLOM**

CID

Co-Chair: **MARIA PERPETUA ANGELITA G. SUELTO**

CID

Vice Chair: **JULIUS I. SUELTO**

CID

Members:

- | | |
|----------------------|----------------|
| 1. Aneriam Ramos | ALS |
| 2. Edwina Saladas | ALS |
| 3. Elgen Lanzaderas | San Vicente ES |
| 4. Erick Dalumpines | SGOD |
| 5. Juliet D. Raganas | CID |
| 6. Julius B. Juen | Katipunan ES |
| 7. Leah Salvacion | ALS |
| 8. Ruel Ramos | VN Daquio ES |

TERMS OF REFERENCE

The Committee is established to organize and oversee the Thanksgiving Mass event, ensuring a meaningful and engaging experience for all attendees.

1. Organizes the logistics of the mass, including date, time, and location.
2. Collaborates with clergy and church officials for liturgical needs.
3. Recruits and assigns tasks to volunteers for liturgical needs.
4. Ensures all necessary materials (e.g., candles, lectionary, hymns, missal) are available.
5. Prepares budget proposal necessary for the committee for review and approval of the Executive Management/Steering Committee.
6. Submits liquidation report with necessary enclosures to the Finance & Disbursing Committee.
7. Performs other duties and responsibilities as needed or identified by the top management.

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LIST OF DEPED BAND PERFORMERS

(2025 World Teachers' Day/National Teachers' Monthe Division Celebration)

1. Cristy Ann R. Cordova	-	Vocals	AOFNHS
2. Gerika Aiko B. Dumanayos	-	Vocals	SVNHS
3. Carmela Mia Dacalus	-	Vocals	SDNHS
4. Glenn B. Patriarca	-	Vocals	Kauswagan NHS
5. Peter A. Mijares	-	Drums	SDO
6. Neo Carlo R. Magno	-	Drums	SDO
7. Avelino D. Bitang	-	Saxophone Alto	SDO
8. Edralin Gumilan	-	Bass Guitar	Tagurot ES
9. Teodoro Junior Ayuban	-	Acoustic Guitar	PCNHS
10. Kane Alegado	-	Bass Guitar	SVNHS
11. Ronito Alba	-	Lead Guitar	Rizal ES
12. Elgen Lanzaderas	-	Keyboard/Organ	San Vicente ES
13. Ruel B. Ramos	-	Rhythm Guitar	VN Daquio ES
14. Reynaldo Deocampo Jr.	-	Band Lead	SDO

OTHER PERFORMERS

• **2025 RAEI Performers**

- | | |
|--------------------------------|------------------------------------|
| 1. Neal Keith Gonzales (PCNHS) | 6. Ed Goldelaine Flores (PCNHS) |
| 2. Paul James Eugenio (PCNHS) | 7. Gerika Aiko Dumanayos (SVNHS) |
| 3. Mark Dave Pontilar (PCNHS) | 8. Cristy Anne Cordova (AOFNHS) |
| 4. Jeramae Mercado (PCNHS) | 9. Macarivel Perez (Mabunao NHS) |
| 5. Niña Jane Famor (PCNHS) | 10. Mia Carmela Petalcorin (SDNHS) |

- **Prayer for Teachers** - Dhea Rose Nuynay, SELG Federation President, GLDCES
- **Open Letter for Teachers** - Monica Gabriel Caño, SSLG Federation President, PCSHS
- **Hired Stand-up Comedians**

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 Co-Chair, Executive Mgt./Steering Committee


JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent
 Chair, Executive Mgt./Steering Committee