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Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

SEP 12 2025  
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Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

No. 0207, s. 2025

September 12, 2025

**INFORMATION DISSEMINATION ON THE ARAL TUTOR  
TEACHING LOAD SIMULATOR AND MONITORING  
FOR S.Y. 2025-2026**

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads  
All Concerned

1. This refers to Regional Memorandum HRDD-2025-231 re: **Information Dissemination on the ARAL Tutor Teaching Load Simulator and Monitoring for S.Y. 2025-2026.**
2. This memorandum provides the guidelines on the proper utilization of the ARAL Tutor Teaching Load Simulator. The tool may be accessed via the following **bit.ly/ARALSimulator2025**.
3. School heads are directed to accomplish the ARAL Simulator Tool quarterly and submit the accomplished forms through the Data Submission Portal at **bit.ly/ARALSimulator-Submit** on or before October 24, 2025, for Quarter 2.
4. Immediate and widest dissemination of this memorandum is earnestly desired.

  
**JINKY B. FIRMAN, CESO VI**  
Schools Division Superintendent

 RELEASED

SEP 15 2025

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RECORDS SECTION SDO PANABO CITY



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RECORDS



Republic of the Philippines  
Department of Education  
DAVAO REGION

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September 9, 2025

REGIONAL MEMORANDUM  
HRDD-2025-231

INFORMATION DISSEMINATION ON THE ARAL TUTOR TEACHING LOAD  
SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

To: Assistant Regional Director  
Schools Division Superintendents

1. This has reference to DM-OUHROD-2025-2481, titled, ARAL Tutor Teaching Load Simulator and Monitoring Tool for SY 2025-2026. Be informed that the ARAL Simulator Tool and its accompanying user guide can be accessed through [bit.ly/ARALSimulator2025](https://bit.ly/ARALSimulator2025).

2. Further, the School Head shall accomplish the ARAL Simulator Tool quarterly. Public schools with ARAL learners must submit the generated data, along with the ARAL Tutor Teaching Load Simulator and Monitoring Tool, through the Data Submission Form at [bit.ly/ARALSimulator-Submit](https://bit.ly/ARALSimulator-Submit) on or before October 24, 2025, for Quarter 2.

3. General Process Flow for ARAL Tutor Data Gathering and Report Generation for SY 2025-2026 and other relevant details are found in the enclosures.

4. For queries, coordinate with the BHROD-SED via [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph) or through (02) 8633-5397.

5. Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO  
Director IV

Encl.: As Stated.  
ROH/lrc

DEPARTMENT OF EDUCATION - DRR  
RECORDS SECTION  
RELEASED

By: *[Signature]* Date: *Sept. 11, 2025*  
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Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION FOX

### MEMORANDUM

DM-OUHROD-2025-2461

FOR : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : ALL PUBLIC SCHOOLS

FROM : **WILFREDO E. CABRAL**  
Undersecretary for Human Resource and  
Organizational Development

SUBJECT : ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING  
TOOL FOR S.Y. 2025-2026

DATE : September 4, 2025

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In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:

- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;
- Compute the total teaching load of tutors;
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

The Simulator Tool and its accompanying user guide can be accessed at [bit.ly/ARALSimulator2025](http://bit.ly/ARALSimulator2025).

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and



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Monitoring Tool. The Data Submission Form may be accessed via [bit.ly/ARALSimulator-Submit](https://bit.ly/ARALSimulator-Submit).

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph) or through landline number: (02) 8633-5397.

For your appropriate action.

*cc: Office of the Secretary, Department of Education*



Annex A

**General Process Flow for ARAL Tutor Data Gathering  
and Report Generation for S.Y. 2025-2026**

1. ACCOMPLISHMENT OF THE ARAL TUTOR SIMULATOR TOOL		2. SUBMISSION OF ARAL TUTOR DATA	3. ANALYSIS AND REPORT GENERATION
SCHOOL	SCHOOL	CENTRAL OFFICE	
<i>School Head</i>	<i>School Head</i>	<i>BHROD-SED</i>	
Accomplish the ARAL Tutor Simulator and Monitoring Tool for the corresponding quarter	Submit the ARAL Tutor data together with the accomplished Simulator and Monitoring Tool through the official Data Submission Form: <a href="http://bit.ly/ARALSimulator-Submit">bit.ly/ARALSimulator-Submit</a>	Consolidate, validate, and analyze the ARAL Tutor data submitted by schools to generate official reports	
<b>Prerequisites</b> <ul style="list-style-type: none"> <li>DepEd Teacher data</li> <li>ARAL Learner data</li> <li>External Tutor data, if available</li> </ul>	<b>Prerequisite</b> <ul style="list-style-type: none"> <li>Database extracted directly from the accomplished ARAL Tutor Simulator Tool (in CSV format)</li> </ul>	<b>Prerequisite</b> <ul style="list-style-type: none"> <li>Complete and timely data submission from schools</li> </ul>	
<b>REPORTING PERIODS AND SUBMISSION DEADLINES</b>			
Accomplishment	Submission	Analysis	
<b>Academic Quarter 2</b>			
From September 8, 2025	On or before the end of the Quarter 2 (October 24, 2025)	November 2025	
<b>Academic Quarter 3</b>			
From beginning of Academic Quarter 3 (November 3, 2025)	On or before the end of Quarter 3 (January 23, 2026)	February 2026	
<b>Academic Quarter 4</b>			
From beginning of Academic Quarter 4 (January 26, 2026)	On or before the end of Quarter 4 or closing of the School Year (March 31, 2026)	April 2026	

Access the ARAL Tutor Teaching Load Simulator and Monitoring Tool and its accompanying user guide at [bit.ly/ARALSimulator2025](http://bit.ly/ARALSimulator2025).