



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

0925101271
September 8, 2025

Division Memorandum
No. 0117 s. 2025

CSCRO XI Bloodletting Activity

To: Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division (SGOD) Chief of the Curriculum Implementation Division (CID)
All Public Elementary and Secondary School Heads
All teaching and non-teaching personnel
All Concerned

1. Attached is the letter from the office of the Civil Service Commission dated September 3, 2025 relative to the conduct of the CSCRO XI Bloodletting Activity held on September 9, 2025, at the USEP Social Hall, Bo. Obrero, Davao City, in celebration of the 125th anniversary of Civil Service Anniversary (PCSA).
2. Further, employees who participated in the scheduled activity and underwent the screening procedure are considered on Official Business, and those who qualified and successfully donated blood shall be entitled to one (1) day compensatory Time-Off (CTO) pursuant to CSC Resolution No. 2500923 dated September 1, 2025.
3. Travel and other incidental expenses shall be charged to local funds / School MOOE for school personnel and Division MOOE for division personnel subject to the usual accounting rules and regulations.
4. For your guidance.


JINKY B. FIRMAN, PhD, CESO VI
Assistant Schools Division Superintendent

RELEASED

SEP 08 2025

RECORDS SECTION, SDO PANABO CITY

BY 

Enclosed: as stated
SGOD/aba/jcc



03 September 2025

JINKY B. FIRMAN, CESO VI

OIC- Assistant Schools Division Superintendent
Department of Education - Schools Division of Panabo City
New City Hall Compound, Brgy. JP Laurel, 8105 Panabo City, Davao del Norte

**Subject : On Official Business Travel and Compensatory Time-Off for
Successful Blood Donors**

Dear *Superintendent Firman*:

In line with our previous letter of invitation relative to the conduct of the **CSCRO XI Bloodletting Activity** held on **September 9, 2025**, at the **USEP Social Hall, Bo. Obrero, Davao City**, in celebration of the **125th Philippine Civil Service Anniversary (PCSA)**, we are pleased to provide this update regarding the status of participation and the grant of **Compensatory Time-Off (CTO)**.

Employees who participated in the scheduled activity and underwent the screening procedure are considered on **Official Business**, and those who qualified and successfully donated blood shall be entitled to **one (1) day Compensatory Time-Off (CTO)** pursuant to **CSC Resolution No. 2500923 dated September 1, 2025** (please see attached copy, for reference).

Accordingly, the respective heads of agencies of employees who successfully donated blood are authorized to grant this privilege in accordance with **CSC-DBM Joint Circular No. 2, s. 2004** and **No. 2-A, s. 2005**, upon presentation of the **Certificate of Appreciation** issued by CSCRO XI.

We sincerely thank you for your continued support and cooperation in this meaningful endeavor.

Very truly yours,


CYRIL-NATHAN SM. EAMIGUEL
Director IV

HRD.LPA/cbp
FN: LetGrantCTO_Bloodletting2025

Bawat Kawani, Lingkod Bayani



**RE: 125th Philippine Civil Service Anniversary
(PCSA) 2025 Nationwide Bloodletting Activity**

x -----x

Number: 2500923

Promulgated: 01 September 2025

RESOLUTION

WHEREAS, Section 15, Article II of the 1987 Constitution provides that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, Section 3, Article IX-B of the 1987 Constitution provides that the Civil Service Commission (CSC), as the central personnel agency of the Philippine Government, shall adopt measures to promote morale, efficiency, integrity, responsiveness, and courtesy in government;

WHEREAS, the 125th Philippine Civil Service Anniversary (PCSA) celebration places the spotlight on the country's over 2 million civil servants. As the lead agency in the event, the CSC draws up activities for the whole month of September, that underscore the contributions, capacities, and commitment of government employees;

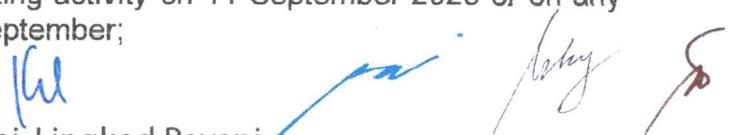
WHEREAS, this year's bloodletting activity is a nationwide initiative to be conducted as part of the 125th PCSA celebration; and,

WHEREAS, sharing precious blood is an act of generosity, compassion, and gratitude as it affords donors to selflessly give a part of themselves and support the medical needs of others; it is also a way of showing gratitude for the gift of life;

WHEREFORE, the CSC **RESOLVES** as it is hereby **RESOLVED**, to conduct the nationwide Bloodletting Activity, through the CSC Regional Offices, and the Central Office, the latter to be spearheaded by the Human Resource Relations Office;

RESOLVED FURTHER, that the Bloodletting Activity shall be conducted under the following guidelines:

1. The CSC Central Office and the CSC National Capital Region shall be conducting the Bloodletting Activity on 11 September 2025. While the rest of the Regional Offices shall be conducting their bloodletting activity on their identified schedules;
2. The CSC Central Office and the Regional Offices may coordinate with the Philippine Blood Center and the Centers for Health Development of the Department of Health, Philippine National Red Cross, local private hospitals, and blood banks of their choice within their respective areas of jurisdiction for the conduct of localized bloodletting activity on 11 September 2025 or on any other date within the month of September;


Bawat Kawani, Lingkod Bayani

Conduct of the Nationwide Bloodletting Activity in Line with the Celebration of the 125th Philippine Civil Service Anniversary (PCSA)
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3. The CSC enjoins all Local Government Units, Government-Owned or - Controlled Corporations , State and Local Universities and Colleges, Local Water Districts, National Government Agencies, Public Sector Employees' Organizations, private bloodletting institutions, organizations and hospitals to actively participate in this activity as part of the 125th PCSA celebration; and
 4. Participating government employees are deemed to be on official business on their scheduled dates, and those who will qualify and actually donate blood shall be entitled to a one-day compensatory time-off pursuant to the CSC – Department of Budget and Management Joint Circular No. 2, s.2004 and No. 2-A, s.2005.

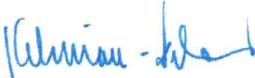
Quezon City.


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ATTY. MAKILYN B. YAP, DPA
Chairperson


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ATTY. RYAN ALVIN R. ACOSTA
Commissioner


Digitally signed by Pangulayan
Luis Meinrado Ceballos
Date: 2025.08.28 12:16:05 +08'00'
ATTY. LUIS MEINRADO C. PANGULAYAN, CESO I
Commissioner

Attested by:


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Delmoro Katherine Cuevas
Date: 2025.09.02 09:05:38 +08'00'

KATHERINE LIMARE-DELMORO
Director IV
Commission Secretariat and Liaison Office