



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY



Office of the Schools Division Superintendent

DIVISION ORDER

No. 0503 s. 2025

SCHOOL REASSIGNMENT

To: **MELEZA JOY A. SATUR**
Teacher III

1. In view of your approved request for transfer and due to the excess of teachers in Malativas National High School, you are hereby reassigned to teach at **Lorenzo T. Concepcion Integrated School**, this Division, effective immediately.
2. As such, you are directed to report to **Mr. Arnel T. Duropan**, Principal of said school, for your work orientation and for further instruction.
3. Further, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station and submit to this Office such necessary documents certifying compliance for such.
4. Please be guided accordingly.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

AUG 26 2025

RECORDS SECTION SDO PANABO CITY
BY 

Enclosed: as stated
OSDS/sds/ncm

cc:
ASDS/SGOD/CID/Admin. Office/
HRMO/Budget Officer/Accountant/
Records/Cashier/File/Malativas NHS/Lorenzo T. IS



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