



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0398

To : Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Elementary and Secondary School Heads/Principals
School Research Coordinators
All concerned

Subject: **CORREGENDUM TO DIVISION MEMORANDUM SGOD 2025-0367**
RE: CRAFTING OF POLICY BRIEFS

Date : August 5, 2025

Please be informed that the Crafting of Policy Briefs shall be moved from **August 14, 15, 2025** to **August 13, 14 and 20, 2025** due to conflict of activities. All other provisions stated in Division Memorandum SGOD 2025-0367 shall remain enforced.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent 

Incl.: As stated
SGOD/ABA/ESD

RELEASED

AUG 06 2025

RECORDS SECTION SGD PANABO CITY
BY 



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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2025-0367

To : Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Elementary and Secondary School Heads/Principals
School Research Coordinators
All concerned

Subject: **CRAFTING OF POLICY BRIEFS**

Date : July 22, 2025

This Office informs that the Crafting of Policy Briefs shall be on August 14, 15, and 20, 2025. The sessions on August 14 and 15, 2025, shall be conducted virtually via Google Meet from 2:30 PM to 4:30 PM through this link: <https://meet.google.com/rww-abzc-twp>, while the face-to-face session shall be held on August 20, 2025, from 8:00 AM to 5:00 PM at the Panabo City Government Employees Multi-Purpose Cooperative (MPC), New City Hall Compound, Panabo City. Please see attached for your reference.

This activity aims to equip participants with the knowledge and skills needed to convert their completed research studies into concise and evidence-based policy briefs that can be used to inform planning, decision-making, and policy formulation at the school and division levels.

Traveling expenses of participants shall be chargeable against school MOOE/local funds while the Meals and snacks shall be chargeable against the Special Education Fund (SEF) of the Local Government Unit of Panabo City. All expenses are subject to the usual accounting and auditing rules and regulations.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

JUL 23 2025

RECORDS SECTION SGOD PANABO CITY
BY

Incl.: As stated
SGOD/ABA/ESD



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