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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0397

To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Chief Education Supervisor (CID)
Education Program Supervisors
Public Schools District Supervisors
All Elementary and Secondary School Heads
All Concerned Personnel

Subject: **ATTENDANCE TO THE CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM -BUILDING EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY**

Date: August 4, 2025

Attached is Regional Memorandum HRDD-2025-165 re: **Attendance to the Conduct of the Professional Development Program-Building Expertise: Enhancing Teachers' Competence in Content and Pedagogy**, details are found in the enclosures, contents of which are self-explanatory.

With this, the following participants are required to attend the activity to wit:

NO.	NAME	DATE	VENUE
1.	ARLENE LAURON	AUGUST 4-8, 2025	NEAP Baguio City
2.	JUNNITTE B. RULONA	AUGUST 18-22, 2025	NEAP Baguio City
3.	MELODY G. BAYLON	SEPTEMBER 1-5, 2025	NEAP Baguio City
4.	JONHREY G. CANATE	SEPTEMBER 22-26, 2025	To be Announced
5.	ELEANOR M. CAGAPE	SEPTEMBER 22-26, 2025	To be Announced
6.	NORJANA K. BUISAN	SEPTEMBER 29-OCTOBER 3, 2025	To be Announced



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7.	NALIFER PALMA	OCTOBER 13-17, 2025	To be Announced
8.	MAUREEN LOWIE G. SALAHID	NOVEMBER 3-7, 2025	To be Announced
9.	IRISH JOY A. NAMUAG	1	To be Announced
10.	AMELYN H. ESCUDERO	NOVEMBER 17-21, 2025	To be Announced
11.	JOHN REY A. OTONG	NOVEMBER 17-21, 2025	To be Announced

Meals, board and lodging will be charged against NEAP Human Resource Development (HRD) Fund, while transportation, per diem, and other incidental expenses shall be chargeable against HRD/local funds/ School MOOE/Division MOOE subject to the usual accounting and auditing rules and regulations.

Participants shall be entitled to service credits or Compensatory Time-Off (CTO) for the services rendered on Saturdays, Sundays, and Holidays as per DepEd Order No. 53, s. 2003 known as Updated Guidelines on Grants of Service Credits to Teachers.

For guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent

Enclosed: As stated.
 SGOD/ABA/HRDS/KSD

RELEASED

AUG 06 2025

RECORDS SECTION SDP PANABO CITY
 BY 

RECORDS

121580



Republic of the Philippines
Department of Education
DAVAO REGION

July 25, 2025

REGIONAL MEMORANDUM
HRDD-2025-165

ATTENDANCE TO THE CONDUCT OF THE PROFESSIONAL DEVELOPMENT
PROGRAM- BUILDING EXPERTISE: ENHANCING TEACHERS'
COMPETENCE IN CONTENT AND PEDAGOGY

To: Assistant Regional Director
Schools Division Superintendents

1. This has reference to DM-OUHROD-2025-1708 titled Conduct of the PD Program-Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy dated June 26, 2025.
2. The PD programs are determined for teachers to enhance the pedagogical content knowledge, subject-matter and instructional strategies implemented in schools across various learning areas and key stages. Anent to this, Schools Division Offices (SDOs) are directed to inform the participants to attend the intended program assignment in the following schedules and venues specified:

Activity Batch 1	Date and Venue	Target Participants		Designation
		Division	Name	
Physical Science				
Mentoring the Mentors on Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2	August 4- 8, 2025 Venue: NEAP Baguio City	Davao Occidental	Phoebe A. Mending	Master Teacher I
		Davao Oriental	Janneth T. Acosta	Master Teacher II
		Mati City	Daffodel D. Fano	Master Teacher I
English				
		Davao De Oro	Ross C. de los Santos	Master Teacher II
		Digos City	Rowena A. Malahay	Master Teacher III
		Davao del Sur	Joy D. Mellejor	Master Teacher II
MAPEH				
		IGACOS	Junelda A. Jauod	Master Teacher II
		Tagum City	Jaqueline R. Manguilimotan	Master Teacher II
		Davao Del Norte	Gerson P. Ordanel	Master Teacher III
EPP				
		Davao City	Eric Bringas	Master Teacher II

Address: F. Torres St., Davao City (8000)

Telephone Nos.: (082) 291-0051

Email Address: region11@deped.gov.ph

Website: www.depedroxi.ph



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		Panabo City	Arlene Lauron	Master Teacher I		
		Davao Occidental	Mary Grace F. Aquino	Master Teacher I		
		GMRC				
		Davao Oriental	Cicinda A. Manoay	Master Teacher I		
		Mati City	Roslyn B. Madalo	Master Teacher I		
		Davao De Oro	Gretchen Abella	Master Teacher I		
		Physical Science				
		Davao Occidental	Janice Maricor A. Navaja	Master Teacher I		
		Davao Oriental	Jo-Ann C. Josol	Master Teacher II		
		Mati City	Pedro Jr. R. Sulatire	Master Teacher I		
Mentoring the Mentors on Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 3	August 18- 22, 2025 Venue: NEAP Baguio City	English				
		Davao De Oro	Daian May B. Lagura	Master Teacher I		
		Digos City	Rosalina B. Ybanez	Master Teacher II		
		Davao del Sur	Christine Joy P. Deloso	Master Teacher II		
		Mathematics				
		IGACOS	Edu L. Estoy	Master Teacher I		
		Tagum City	Emery T. Aquino	Master Teacher III		
		Davao Del Norte	Bayani N. Escoto	School Head		
		TLE				
		Davao City	Rochelle Amor L. Grandeza	Master Teacher I		
		Panabo City	Junnitte B. Rulona	Master Teacher II		
		Davao Occidental	April Fernandez	Master Teacher I		
		Values Education				
		Davao Oriental	Nerita Colorado	Master Teacher II		



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		Mati City	Jaypee A. Reoja	Master Teacher I
		Davao De Oro	Lowiela M. Belza	Master Teacher I
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	October 20- 24, 2025 Venue: NEAP Marikina City	Early Childhood Davao Occidental Francis Kevin Parreño	Leah May A. Melendrez Master Teacher 1	Master Teacher I Davao City
Batch 2		Physical Science- KS 2		
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	September 1-5, 2025 Venue: NEAP Baguio City	Grade 4: Davao Occidental Davao Oriental Mati City Davao City Tagum City	Emmanuel O. Jereza Grace A. Cabrera Marites M. Gudmalin Michelle T. Sardido Jecson Oafallas	Master Teacher I Master Teacher II Master Teacher I Master Teacher III Master Teacher I
		Grade 5: Digos City Panabo City IGACOS	Relydia C. Banlasan Melody G. Baylon Rowela D. Roxas	Master Teacher III Master Teacher II Master Teacher I
		Grade 6: Tagum City Davao Del Norte Davao Oriental Mati City	Dexter Caballes Vincent M. Garsuta Jeanny T. Boiser Jouie C. Igloria	Master Teacher III Master Teacher III Master Teacher II Master Teacher II



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September 22-26, 2025 Venue: TBA	IGACOS	Rechelle Ann S. Morales	Master Teacher I
	Tagum City	Dexter Caballes	Master Teacher III
	English-KS 3		
	Davao de Oro	Analiza D. Limikid	Master Teacher I
	Davao Oriental	Jason Muyalde	Master Teacher I
	Mati City	Kristal G. Entrino	Master Teacher I
	Davao City	Ernesto V. Bacala Jr.	Principal I
	Digos City	Mon Brian Rodriguez	Master Teacher I
	Tagum City	Jermelyn C. Covita	Master Teacher I
	Davao Occidental	Tiara Diadem B. Templa	Master Teacher I
	Panabo City	Jonhrey G. Canate	Master Teacher I
	MAPEH KS 2		
	Grade 4		
	IGACOS	Maureen A. Longhas	Master Teacher III
	Davao del Sur	Gringo C. Ote	Master Teacher I
	Panabo	Eleanor M. Cagape	Master Teacher I
	Grade 5:		
	Davao City	Gladys C. Real	Master Teacher III
	Davao Occidental	Nereza B. Calulot	Master Teacher I
	Grade 6:		
	Digos City	Rodolfo II Osorno	Master Teacher II
	IGACOS	Rosemarie C. Payno	Master Teacher I



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September 29- October 3, 2025 Venue: TBA	Tagum City	Rolando N. Sioting Jr.	Master Teacher III
	Davao Del Sur	Ryan R. Padillos	Master Teacher I
	Values Education- KS 3		
	Grade 7:		
	Davao Occidental	Rovie C. Maturan	Master Teacher II
	Mati City	Leandro C. Ompad	Master Teacher I
	Davao City	Jennifer P. Serrado	Master Teacher II
	Grade 8:		
	Davao de Oro	Cybris B. Madino	Master Teacher I
	Digos City	Iris P. Ubungen	Master Teacher I
Grade 9:			
Tagum City			
Bernaadette R. Ulay			
Master Teacher II			
Davao Del Norte			
Belen P. Bajao			
Master Teacher I			
Davao Oriental			
Alona Geonson			
Master Teacher II			
IGACOS			
Evangeline G. Bayag			
Master Teacher II			
Grade 10:			
Tagum City			
Ramonita E. Viloria			
Master Teacher II			
IGACOS			
Lorna Gonzales			
Master Teacher I			
Mati City			
Hanna Joy A. Dela Cruz			
Master Teacher I			



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October 13-17, 2025 Venue: TBA	EPP- KS 2					
	Grade 4:					
	IGACOS	Erwen T. Recitas	Master Teacher I			
	Davao del Sur	Jill S. Coronado	Master Teacher I			
	Grade 5:					
	Davao City	Roldan L. Roperos	Master Teacher III			
	Davao Occidental	Artlyn Rose L. Marzon	Master Teacher I			
	Grade 6:					
	Tagum City	Nerissa B. Cataluña	Master Teacher I			
	Math-KS 3					
Grade 7:						
Davao De Oro						
Shella May L. Dandan		Master Teacher I				
Davao del Sur						
Roxan Dominique C. Sabornido		Master Teacher II				
Grade 8:						
Mati City						
Ana C. Peliña		Master Teacher II				
Davao Del Norte						
Ian C. Barte		Master Teacher II				
Grade 9:						
Davao City						
Niño Lito R. Salvan		Master Teacher II				
Digos City						
Wellisa P. Milca		Master Teacher II				
Tagum City						
Marcela II P. Asayas		Master Teacher II				
Grade 10:						
Davao Occidental						
Arvin M. Larobis		Master Teacher I				
Panabo City						
Nalifer Palma		Master Teacher I				



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November 3-7, 2025 Venue: TBA	English-KS 2:		
	Grade 4:		
	Davao De Oro	Jennifer J. Caballero	Master Teacher II
	Davao Oriental	Junabel P. Bungabong	Master Teacher II
	Grade 5:		
	Mati City	Marife Jewel B. Angsinco	Master Teacher II
	Tagum City	Jonalyn L. Pasquito	Master Teacher III
	IGACOS	Jucell J. Lauron	Master Teacher I
	Grade 6:		
	Panabo City	Maureen Lowie G. Salahid	Master Teacher II
	Davao City	Andres P. Orag Jr.	Master Teacher II
	Digos City	Mabele D. Alag	Master Teacher II
	English-KS 2:		
	Grade 7:		
	Davao del Sur	Honey Mae B. Fabroa	Master Teacher I
	Panabo	Irish Joy A. Namuag	Master Teacher I
	Grade 8:		
	Davao City	Napdeo Natka E. Nataad	Master Teacher II
	Davao Occidental	Aladen S. Varquez	Master Teacher II
	Grade 9:		
	Digos City	Angelyn P. Gultiano	Master Teacher III
	Tagum City	Liezle D. Ababat	Master Teacher III
	Grade 10:		
	IGACOS	Scott Apple Agua	Master Teacher I



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November 17-21, 2025 Venue: TBA	GMRC-KS2		
	Grade 4:		
	Davao del Sur	Arlene S. Gementiza	Master Teacher III
	Davao Oriental	Irish M. Macahine	Master Teacher I
	Grade 5:		
	Mati City	Imelda S. Dela Cerna	Master Teacher II
	Tagum City	Jernilyn Grace F. Leopardas	Master Teacher II
	Davao Del Norte	Gemalyn D. Talaugon	Master Teacher II
	Grade 6:		
	Panabo City	Amelyn H. Escudero	Master Teacher II
TLE-KS 3 Grade 7:	Davao City	Ruby M. Blanco	Master Teacher III
	Digos City	Rowena A. Malahay	Master Teacher III
	TLE-KS 3		
	Davao del Sur	Leah Mary L. Montebon	Master Teacher I
	Grade 8:		
	Davao City	Cosette C. Navales	Master Teacher II
	Davao Occidental	Annie F. Estampa	Master Teacher I
	Grade 9:		
	Digos City	Nonito R. Lañas	Master Teacher I
	Tagum City	April D. Caballero	Master Teacher II
Grade 10:	Grade 10:		
	IGACOS	Chriselin M. Pacaldo	Master Teacher II
	Davao Oriental	Janice T. Sazonoy	Master Teacher I
	Panabo	John Rey A. Otong	Master Teacher I



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Early Childhood Education			
November 24-28, 2025 Venue: TBA	Davao City	Francis Kevin Parreno	Master Teacher I
	Davao del Sur	Emerenciana Jove Paran	Master Teacher I
	Davao Occidental	Eustine Maru L. Onding	Master Teacher I
	Davao Occidental	Pearl Ivy Tagose	Master Teacher I
	Davao Oriental	Lyn Jie Rose P. Tipudan	Master Teacher II
	Digos City	Cheryl Marie C. Chagas	Master Teacher III
	IGACOS	Katya O. Dalanan	Master Teacher II
	IGACOS	Estrella B. Mara	Master Teacher I
	IGACOS	Cheryll T. Dumadangon	Master Teacher I
	Mati City	Aileen B. Castillones	Master Teacher III
	Davao City	Francis Kevin Parreno	Master Teacher I

3. The identified names for Batch 1 per SDOs, allocation slots and per learning area shall register through <https://tinyurl.com/B1-NEAP-BTE> on or before July 25, 2025 while for Batch 2 on or before August 22, 2025 through <https://tinyurl.com/B2-NEAP-BTE>.

4. The facilitation of the training flow is assigned to the SDO personnel as members of the program Management Team.

5. The participants are reminded on the adoption of RM No. 025, s. 2023 otherwise known as "Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits", that all attendees will not cause class disruption and hamper office operations. Further, DepEd Order No. 13, s. 2024 supports the participants' Vacation Service Credits (VSCs) and compensatory Time-off pursuant to CSC-DBM Joint Circular No. 2, s., 2024- "Non-Monetary Remuneration for overtime Services Rendered", whichever possible.

6. Exact venues and other relevant details of the activities will be disseminated through a separate memorandum or advisory.

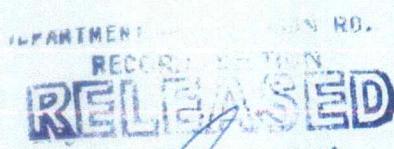


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7. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to SDO/school/local funds, subject to the usual accounting and auditing rules and regulations.
8. Further details are explained in the enclosures.
9. Immediate dissemination of this memorandum is desired.

ALLAN G. FARNAZO
Director IV

Encl.: As Stated.
ROH7/jlb



100% Time: 01/01/2025
12/15/80



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-1708

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
CLMD Chiefs
All Others Concerned

FROM : **WILFREDO E. CABRAL**
*Undersecretary
Human Resource and Organizational Development*

23 JUL 2025

7A R0022

Carmela Oracion
CARMELA C. ORACION
*Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)*

SUBJECT : **CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM
"BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY"**

DATE : 26 June 2025

1. The National Educators Academy of the Philippines (NEAP) will conduct the professional development program **"Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy"** across learning areas and key stages (KS), with the following schedule and details:

Activity	Date & Venue	Target Participants per Learning Area per RO	Registration Link
Batch 1			
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2"	04-08 August 2025 Venue: NEAP Baguio City	Physical Science: 3 English: 3 MAPEH: 3 EPP: 3 GMRC: 3	https://tinyurl.com/B1-NEAP-BTE
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 3"	18-22 August 2025 Venue: NEAP Baguio City	Physical Science: 3 English: 3 Mathematics: 3 TLE: 3 Values Education: 3	Deadline: 25 July 2025
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	20-24 October 2025 Venue: NEAP Baguio City	Early Childhood Education: 3	

Batch 2			
<p>Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy</p>	<p>01-05 September 2025 <i>Venue: NEAP Baguio</i></p>	<p>- Physical Science (KS 2): 15</p>	
	<p>22-26 September 2025 <i>Venue: TBA</i></p>	<p>- English (KS 3): 9 - MAPEH (KS 2): 9</p>	
	<p>29 September - 03 October 2025 <i>Venue: TBA</i></p>	<p>- Values Ed (KS 3): 15</p>	<p>https://tinyurl.com/B2-NEAP-BTE Deadline: 22 August 2025</p>
	<p>13-17 October 2025 <i>Venue: TBA</i></p>	<p>- EPP (KS 2): 9 - Mathematics (KS 3): 9</p>	
	<p>03-07 November 2025 <i>Venue: TBA</i></p>	<p>- English (KS 2): 9 - Physical Science (KS 3): 9</p>	
	<p>17-21 November 2025 <i>Venue: TBA</i></p>	<p>- GMRC (KS 2): 9 - TLE (KS 3): 9</p>	
	<p>24-28 November 2025 <i>Venue: TBA</i></p>	<p>- Early Childhood Education: 15</p>	

Note: Exact venues and other relevant details of the activities will be disseminated through a separate memorandum/advisory.

2. This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
3. The program is composed of five (5) days of in-person sessions complemented by forty (40) hours of asynchronous experiential professional learning. The participants will be given five (5) months to complete their Workplace Application Plans (WAPs).
4. In this regard, **the Regional Offices (ROs), through the HRDD Chiefs/NEAP R Focal Persons, in coordination with concerned Schools Division Offices (SDOs), are requested to endorse participants** based on the allocated slots per learning area provided above, **selected according to the qualification standards prescribed in the Guidelines in the Selection of Participants (Enclosure 1)**.

Furthermore, **each RO is requested to endorse relevant regional personnel to serve as a member of the Program Management Team (PMT)**, based on the allotted number of PMT members per region indicated in the **PMT Composition and Terms of Reference (Enclosure 2)**.

The selected participants and RO PMT Members must be endorsed to the NEAP Central Office using the prescribed template (editable file accessible via the link <https://tinyurl.com/Template-for-Endorsement-Form>) through the Microsoft Forms link <https://forms.office.com/r/cmUG7Ly5Qss> on or before 25 July 2025.

5. Enclosed are the following documents, for reference:
 - a. **Enclosure 1** *Guidelines in the Selection of Participants*
 - b. **Enclosure 2** *PMT Composition and Terms of Reference*
 - c. **Enclosure 3** *National Technical Working Group Members*
 - d. **Enclosure 4** *Indicative Program of Activities and Meal Provision and Accommodation Guide*
6. In preparation for the said activities, an **Online Orientation Meeting** will be conducted with the HRDD Chiefs (or their designated representatives) on **23 July 2025, 1:30 – 3:30 p.m.** via **Microsoft Teams** (Meeting Link: <https://tinyurl.com/NEAPvHRDDCoorMiaReBTE>).

7. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
8. The participants are entitled to *Vacation Service Credits (VSCs)* in accordance with DepEd Order No. 013, s. 2024 "*Revised Guidelines on the Grant of VSCs for Teachers*" or *Compensatory Time-Off* pursuant to CSC-DBM Joint Circular No. 2, s. 2004 "*Non-Monetary Remuneration for Overtime Services Rendered*," whichever is applicable.
9. The school heads are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.
10. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to RO/SDO/school/local funds, subject to the usual accounting and auditing rules and regulations.
11. Should you have questions and concerns, please coordinate with **Ms. Joy Magalona**, Senior Education Program Specialists, NEAP Professional Development Division, through email neap.pdd@deped.gov.ph / joy.magalona001@deped.gov.ph or landline (02) 8715-9919.
12. For immediate dissemination and appropriate action.

Copy furnished:

**OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS**

[NEAP - PDD / J.S. Magalona]



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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1: Guidelines in the Selection of Participants for the Training

To ensure the overall success of the program and uphold the quality and integrity of its implementation, NEAP strongly encourages the conduct of a rigorous evaluation process at all levels of governance. This is to guarantee that only the most qualified individuals are selected and endorsed to the official pool of trainers.

All nominated participants must meet the following **Qualification Standards (QS)**:

1.	Must be currently holding any of the following positions: Master Teacher, Head Teacher, School Principal, Assistant School Principal, Public Schools District Supervisor and Education Program Supervisor with at least Master's degree and/or Doctorate Degree in a specialization relevant to the identified Learning Areas
2.	Must have at least a Very Satisfactory (VS) performance rating for the last rating period
3.	Must NOT be currently serving or have previously served as a trainer in any ongoing NEAP or DepEd recognized Professional Development Programs.
4.	Must possess good facilitation skills to effectively and engagingly deliver professional development programs.

The participants are expected to attend the **entire duration of the in-person training and complete all required tasks** for the asynchronous component of the program.

Please be reminded that **tardiness, absences, or failure to fulfill assigned tasks** may result in **non-completion of the program and disqualification from receiving certification**.



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Enclosure 2: Program Management Team Composition and Terms of Reference

A. NEAP – Central Office (PMT)

NO.	NAME	OFFICE / UNIT	POSITION/ DESIGNATION
1	Marife T. Morcilla	NEAP - PDD	Project Development Officer V
2	Alexander Simagala	NEAP - PDD	Project Development Officer IV
3	Joy S. Magalona	NEAP - PDD	Senior Education Program Specialist
4	Jhoanna C. Javier	NEAP - PDD	Senior Education Program Specialist
5	Lourdes Arguelles	NEAP - PDD	Education Program Specialist II
6	Loverly O. Seda	NEAP - PDD	Technical Assistant II
7	Cielmer A. Bolante	NEAP - PDD	Technical Assistant II
8	Adison Lozano	NEAP - PDD	Technical Assistant II

B. Regional / Division PMT Member

All ROs are advised to identify the number of PMT members as indicated in the table below. Identified PMT members are likewise requested to register through the link provided in the memorandum.

Activity	Date and Venue*	Learning Area	RO-PMT Member per Region
Batch 1			
1. Mentoring the Mentors on Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy for Key Stage 2	August 4-8, 2025 Venue: NEAP Baguio City	A. Physical Science B. English C. MAPEH D. EPP E. GRMC	1
2. Mentoring the Mentors on Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy for Key Stage 3	August 18-22, 2025, Venue: NEAP Baguio City	A. Physical Science B. English C. Mathematics D. TLE E. Values Education	1



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3. Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	October 20-24, 2025, Venue: NEAP Marikina City	Early Childhood Education	None
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Batch 2

Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	September 1-5, 2025 Venue: NEAP Baguio City	A. Physical Science (KS 2)	1
	September 22-26, 2025, VENUE: TBA	B. English (KS 3)	1
		C. MAPEH (KS 2)	
	September 29 – October 3, 2025, VENUE: TBA	D. Values Education (KS 3)	1
	October 13-17, 2025, VENUE: TBA	E. EPP (KS 2)	1
		F. Mathematics (KS 3)	
	November 3-7, 2025, VENUE: TBA	G. English (KS 2)	1
		H. Physical Science (KS 3)	
	November 17-21, 2025, VENUE: TBA	I. GRMC (KS 2)	1
		J. TLE (KS 3)	
	November 24-28, 2025, VENUE: TBA	K. Early Childhood Education	1

Note: Exact venues for the majority of Batch 2 activities shall be disseminated through a separate advisory.

{NEAP - PDD / J.S. Magalone}



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Terms of Reference

Program Management Team members assigned to session rooms are expected to carry out the following tasks to ensure the **smooth, effective, and learner-centered implementation** of the program:

1. **Assist the Central Office - Program Management Team (NEAP-PMT)** in supervising the overall implementation of the program within the assigned session room, ensuring a constructive and engaging learning environment.
2. **Coordinate with resource persons and/or learning area experts** to ensure that the program is delivered in alignment with the approved instructional design and session objectives.
3. **Establish a conducive learning atmosphere** by initiating unfreezing activities, aligning participant expectations, and setting learning norms at the start of the program.
4. **Monitor and respond to emerging learning needs and challenges** within the session room, referring complex issues to the Program Lead as necessary for resolution or escalation.
5. **Facilitate the execution of scheduled learning activities** and provide logistical and instructional support for any required adjustments.
6. **Ensure the proper administration of both pre-test and post-test assessments**, in accordance with the program's assessment protocols.
7. **Document the learning sessions accurately**, including key discussions, activities, insights, and participant engagement. Capture relevant photographs to support program documentation and reporting.
8. **Assist in the distribution of learning materials and necessary supplies**, ensuring participants have access to required resources throughout the training.
9. **Ensure the completion and submission of daily attendance sheets and daily evaluation forms** by participants to designated NEAP personnel.

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Enclosure 3 – Members of the National Technical Working Group

A. LEARNING AREA EXPERTS / WRITERS

LEARNING AREA	NAME	AFFILIATION
ARALING PANLIPUNAN	Andie P. Padernilla	DepEd Region VI
	Jerry P. Ramirez	DepEd Region V
	Omar Hussein	DepEd Region X
	Arthur S. Abulencia	PNU- Manila
	Ma. Victoria Culminas-Colis	PNU- Manila
	Marivic M. Pimentel	PNU- Manila
	Portia R. Soriano	PNU- Manila
	Rommel E. Bachoco	PNU- Visayas
	Victor P. Estrella	PNU- Manila
EARLY CHILDHOOD EDUCATION	Michael M. Uy	DepEd Region V
	Josephine M. Calamlam	PNU- Manila
	Joyce L. Bautista	PNU- Manila
	Katrina Guila A. Peñafiel	PNU- Manila
	Marcia Nina Capule-Salvador	PNU- Manila
ENGLISH	Angelina A. Peralta	DepEd Region I
	Gaile Malibiran	DepEd Region IV-A
	Lanie M. Salazar	DepEd Region IV-A
	Ma. Concepcion Y. Raymundo	PNU- Manila
	Marla C. Papango	PNU- Manila
	Sammy Q. Dolba	PNU- Manila
FILIPINO	Joshua Oyon-Oyon	DepEd Region V
	Richard P. Moral Jr.	DepEd Region XII
	Cristina D. Macascas	PNU- Manila
	Joel C. Malabanan	PNU- Manila
	Mercy B. Abuloc	PNU- Mindanao
GMRC / VALUES EDUCATION	Marilou A. Federi	DepEd Region IV-B
	Nimfa Medriano	DepEd Region I
	Carl O. Dellomas	PNU - Manila
	Marie Chiela C. Malcampo	PNU - Manila
	Maryfe M. Roxas	PNU - Manila
MAPEH	Kristine Cinco	DepEd Region IV-A
	Maila E. Avellaneda	DepEd NCR
	Maria Ayrin B. Adriano	DepEd Region V



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	Irma L. Escobia	PNU - Manila
	Rosanna A. Diana	PNU - Manila
MATHEMATICS	Juan P. Catalan	DepEd Region II
	Noli Jr. B. Abrigo	DepEd Region I
	Edward R. Apatan	PNU - Manila
	Jean Blesilda I. Sumabat	PNU - Manila
	Venus C. Ascarez	PNU - Mindanao
	Wilmer G. Marquez	PNU - Manila
PHYSICAL SCIENCE	Darwin C. Nazareno	DepEd Region I
	Elsie V. Mayo	DepEd Region I
	Marycel Di. Jacobe	DepEd Region IV-A
	Myla V. Lalicon	DepEd Region I
	Donna Marie Dm. Gonong	PNU - Manila
	Dorothy J. Naval	PNU - Manila
	Edwin Auditor	PNU - Manila
	Gregie N. Pagaran-Tampon	PNU - Mindanao
	Jayson L. Devera	PNU - Manila
	Reynald A. Oyanib	PNU - Mindanao
SPECIAL NEEDS EDUCATION	Vic Marie L. Camacho	PNU - Manila
	Johnel Aguilera	DepEd Region IV-A
	Mel Joy Barral	DepEd Region XI
	Christine Ann C. Juan	CEU - Manila
	Romina G. Bautista	CEU - Manila
TLE / EPP	Shirley N. Cerbo	PNU - Manila
	Alfred Gonzales	DepEd Region I
	Dionvic R. Rafanan Jr.	DepEd NCR
	Karen Booc	DepEd NCR
	Aaron Jed Y. Tumbali	PNU - South Luzon
	Jay-Ar G. Baluag	PNU - North Luzon
	Lorena A. Castro	PNU - Manila

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B. VALIDATORS

LEARNING AREA	LEARNING AREA EVALUATORS	AFFILIATION
ARALING PANLIPUNAN	Aaron F. Viernes	University of the Philippines-Diliman
	Laurenz Timothy B. Ranera	University of the Philippines-Diliman
	Gerry C. Areta	PNU-Manila
	Jovar G. Pantao	Mindanao State University
	Gina Lynn O. Cocoy	DepEd-CAR
	Ronaldo H. Lamit	DepEd-Region VI
	Louise L. Lumanug	DepEd-Region III
EARLY CHILDHOOD EDUCATION	Tizza Marie M. Navarro	Cebu Normal University
	Danielle P. Ochoa	University of the Philippines-Diliman
	Mila Rose T. Suarez	DepEd-Region VI
ENGLISH	Janet A. Mananay	Cebu Normal University
	Babylon M. Gadaza	DepEd-Region IVA
	Judy S. Hicap	DepEd-Region IX
	Rex C. Briones	DepEd-Region VIII
	Imelda V. Boquiren	DepEd-NCR
FILIPINO	Benjie D. Olazo	DepEd-Region IVA
	Marife A. Paredes	DepEd Region IVB
	Tinnah J. Escalona	DepEd Region XII
	Leonard M. Aquino	DepEd CAR
GMRC / VALUES EDUCATION	Marie Grace A. Gomez	University of the Philippines-Diliman
	Shiela Marie P. Dela Pena	PNU-Manila
	Merimee T. Siena	PNU-Manila
	Ma. Laarni D. Buenaventura	PNU-Manila
	Iona Ofelia B. Zanoria	PNU-Manila
	Leah A. Manogan	DepEd Region I
	Rovi D. Siloterio	DepEd Region XII
	Elizabeth M. Ysulan	DepEd Caraga
MAPEH	Judith B. Abellaneda	DepEd Region VII
	Melanie Romero-Junio	Pangasinan State University
	Myren Yabut-Ginoy	Aklan State University
	Ramil L. Dacal	Pangasinan State University
	Joseph A. Tanagan	DepEd-NCR



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MATHEMATICS	Nancy M. Abarracoso	DepEd Region VIII
	Romeo L. Mendoza Jr.	DepEd Region IVA
	Lorna H. Berguera	DepEd Region IVB
	Arlene A. Abiang	DepEd Region I
PHYSICAL SCIENCE	Ryan T. Casulang	DepEd Region V
	Wilfredo C. Chung	PNU-Manila
	Christ John M. Pastor	PNU-Manila
	Lexter R. Natividad	Central Luzon State University
	Ethel N. Urian	
	Rodrigo F. Roxas	DepEd Region III
SPECIAL NEEDS EDUCATION	Anthony M. Macaya	DepEd Region VI
	Lutze-Sol A. Vidal	University of the Philippines-Diliman
	Elsie C. Amorin	DepEd Region I
TLE / EPP	Gilda G. Bancog	DepEd Region VII
	Laarni A. Urbiztondo	PNU-Manila
	Nino D. Naldoza	PNU-Manila
	Charess E. Goles	Cebu Normal University
	Sean A. Catelo	DepEd-Region IVB
	Girly A. Pedregosa	DepEd-Region IX
	Zimmy A. Cabatu	DepEd-Cagayan
	Aprilyn G. Reyes	DepEd-NCR

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Enclosure 4 - Indicative Program of Activities, Meal Provision and Accommodation Details

A. INDICATIVE PROGRAM OF ACTIVITIES:

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30 AM	Registration	Preliminaries / Management of Learning (MOL)			
8:30-9:00 AM	Opening Program -Nationalistic Song -Prayer -Messages from Executive Committee -General Guidelines and Procedures of the training. -Pre-Test	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
9:00-10:00 AM	Training Proper Break - Out Sessions (per Learning Area) -Discussion -Workshop -Session Activities -Completion of Session Outputs	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
10:00-10:30 AM	HEALTH BREAK				
10:30 AM-12:00 Noon	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
12:00 NN-1:00 PM	LUNCH BREAK				
1:00-1:15 PM	MANAGEMENT OF LEARNING				
1:15-3:00 PM	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)
3:00-3:15 PM	HEALTH BREAK				
3:15-4:30 PM	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Training Proper Break - Out Sessions (per Learning Area)	Post-Test Closing Program
4:30-5:00 PM	END OF THE DAY EVALUATION / PMT DEBRIEFING				

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B. MEAL PROVISION:

Meals	DAY 0 (Sunday)	DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
Breakfast			✓	✓	✓	✓
AM Snack			✓	✓	✓	✓
Lunch			✓	✓	✓	✓
PM Snack			✓	✓	✓	✓
Dinner	✓		✓	✓	✓	

C. ACCOMMODATION DETAILS:

The participants are required to check in on the afternoon of Day 0 and check out on the afternoon of Day 5.

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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

July 29, 2025

ADVISORY

1. This is in reference to Memorandum No. DM-OUHROD-2025-1708 dated June 26, 2025, titled **Conduct of the Professional Development Program: Building Teacher Expertise – Enhancing Teachers' Competence in Content and Pedagogy**.
2. The **List of Resource Persons** for each learning area is enclosed for reference and guidance.
3. The **Opening Program** is scheduled at **3:00 PM** on **Sunday, August 3, 2025**. All participants may begin checking in at **2:00 PM** on the same day.
4. Should there be any further questions or concerns, you may coordinate directly with **Ms. Jhoanna C. Javier** via email at jhoanna.javier@deped.gov.ph / ncap.pdd@deped.gov.ph or landline (02) 8715-9919.
5. For appropriate action and immediate dissemination. Thank you.

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Undersecretary for Learning Systems

NEAP/JC Javier



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List of Resource Persons

Activity	Date and Venue	Learning Area	Resource Speakers	Region
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 2	August 4 – 8, 2025 NEAP Training Facility Teachers Camp Baguio City	Physical Science	Darwin C. Nazareno	I
			Marycel DI. Jacobe	CALABARZON
		GMRC / Values Education	Marilou A. Federi	MIMAROPA
			Nimfa Medriano	I
		EPP	Dionivic R. Rafanan Jr.	NCR
			Alfred Gonzales	I
		English	Gayle Malibiran	CALABARZON
			Bryan Pobe	CALABARZON
			Judy S. Hicap	IX
			Noel Anciado	CALABARZON
		MAPEH	Kristine Cinco	CALABARZON
			Maria Ayrin Adriano	V
			Romeo L. Mendoza Jr.	CALABARZON
			Nancy M. Abarracoso	NCR
Mentoring the Mentors on "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy for Key Stage 3	August 18 – 22, 2025 NEAP Training Facility Teachers Camp Baguio City	Physical Science	Myla V. Lalicon	I
			Elsie V. Mayo	I
		GMRC / Values Education	Marilou A. Federi	MIMAROPA
			Nimfa Medriano	I
		TLE	Dionivic R. Rafanan Jr.	NCR
			Karen Booc	NCR
		English	Lanie Salazar	CALABARZON
			May Grace Salazar	CALABARZON
			Rex C. Briones	VIII
		Mathematics	Juan P. Catalan	II
			Noli Jr. B. Abrigo	I
Building Teacher Expertise: Enhancing Early Childhood Education Teachers' Competence in Content and Pedagogy	October 20 – 24, 2025 DepEd NEAP-NCR Marikina City	Early Childhood Education	Michael M. Uy	V
			Mila Rose T. Suarez	NIR