



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY



**DIVISION MEMORANDUM**

DM CID-2025-**0474**

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Education Program Supervisor In-Charge of Values Education  
Public Schools District Supervisors  
Division Guidance Coordinator  
Manuel M. Esperanza PIV, Panabo City NHS  
Chona C. Doctora PIII, A.O. Floirendo NHS  
Concerned Secondary School Guidance Counselors

Subject: **PLANNING ACTIVITIES ON THE CONDUCT OF CGP SBCTA**

Date : August 11, 2025

This has reference to RM HRDD-2025-198, titled Planning Activities on the conduct of CGP SBCTA, dated August 6, 2025. The Planning Activities will be scheduled on August 13-14, 2025 and August 19-20, 2025 at RELC- NEAP, Quirino, Davao City.

The participants are the Resource Persons and members of Program Management Team. See attached Regional Memo for further details.

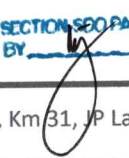
Travel, board and lodging, per diem and other incidental expenses shall be charged against the RO/SDO Human Resource Development (HRD) Funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**AUG 12 2025**

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed: As stated.  
CID/jey/jdr



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Panabo City, Davao del Norte  
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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

August 6, 2025

REGIONAL MEMORANDUM  
HRDD-2025-198

**PLANNING ACTIVITIES ON THE CONDUCT OF CGP SBTCA**

To: Assistant Regional Director  
Schools Division Superintendents

1. This has reference to DM-OUOPS-2025-10-01445 titled Online Orientation on the Implementing Guidelines of the Career Guidance Program School-Based Training of Career Advocates (CGP SBTCA) dated February 24, 2025, be informed that the planning activity is scheduled on August 13-14, 2025 and August 19-20, 2025 at RELC-NEAP, Quirino, Davao City. The participants are the Resource Persons and members of the Program Management Team. Relevant details, list of participants, and other information are found in the enclosures.
2. Moreover, the board and lodging, travel expenses, per diem, and other incidental expenses will be charged against the RO/SDO Human Resource Development (HRD) Funds subject to the usual accounting and auditing rules and regulations
3. For queries, email [hrddneaprol1@gmail.com](mailto:hrddneaprol1@gmail.com).
4. Immediate dissemination of this Memorandum is directed.

**ALLAN G. FARNAZO**  
Director IV 87

Encl.: As stated  
ROH3/glv

DEPARTMENT OF EDUCATION - DAVAO  
RECORDS SECTION  
**RELEASED**

DATE: August 08, 2025  
120343



**Republic of the Philippines**  
**Department of Education**  
**DAVAO REGION**

**Enclosure 1**

**List of Participants**  
 (Will serve as Batch 1 Resource Speakers)

| No. | Name of Trainers        | FD/SDOs          | Position                                          | Plenary/<br>Class |
|-----|-------------------------|------------------|---------------------------------------------------|-------------------|
| 1   | Warlito E. Hua          | RO XI- ESSD      | Chief Education Supervisor                        | Plenary           |
| 2   | Chona M. Lasib          | Digos City       | Guidance Coordinator III                          | Class 1           |
| 3   | Sheila Mae H. Estabaya  | Davao City       | Guidance Counselor                                | Class 1           |
| 4   | Flora May C. Villanueva | Davao de Oro     | Guidance Coordinator                              | Class 1           |
| 5   | Leonides L. Labis       | Davao Occidental | Master Teacher II                                 | Class 1           |
| 6   | Marilou M. Flores       | Davao City       | Guidance Counselor II                             | Class 2           |
| 7   | Leslie G. Fanugao       | Davao City       | Guidance Counselor I                              | Class 2           |
| 8   | Rhea O. Luib            | Davao City       | Guidance Counselor II                             | Class 2           |
| 9   | Nelyn H. Misterio       | Davao City       | Guidance Counselor II                             | Class 2           |
| 10  | Marilou J. Villanueva   | Davao Oriental   | Education Program Supervisor/Division Coordinator | Class 3           |
| 11  | Rofelia T. De Mesa      | Digos City       | Guidance Coordinator II                           | Class 3           |
| 12  | Mae Laarni L. Torres    | Digos City       | Guidance Counselor III                            | Class 3           |
| 13  | Jorge G. Zafico, Jr.    | Davao City       | Guidance Counselor                                | Class 3           |
| 14  | Sharon Rose O. Cuizon   | Panabo City      | Guidance Counselor III                            | Class 4           |
| 15  | Elden D. Orbeta         | Panabo City      | Education Program Supervisor                      | Class 4           |
| 16  | Nenita L. Carredo       | Panabo City      | Guidance Counselor III                            | Class 4           |
| 17  | Juliet D. Raganas       | Panabo City      | Guidance Coordinator III                          | Class 4           |

**List of Participants**  
 (Will serve as Batch 2 Resource Speakers)

| No. | Name of Trainers       | FD/SDOs         | Position                   | Plenary/<br>Class |
|-----|------------------------|-----------------|----------------------------|-------------------|
| 1   | Warlito E. Hua         | RO XI- ESSD     | Chief Education Supervisor | Plenary           |
| 2   | Maribel P. Paclibar    | Davao City      | Guidance Counselor II      | Class 1           |
| 3   | Eliza M. Suarez        | Davao City      | Guidance Counselor II      | Class 1           |
| 4   | Jocelyn T. Olandria    | Mati City       | Guidance Counselor III     | Class 1           |
| 5   | Necasia L. Carcueva    | Davao de Oro    | Guidance Counselor III     | Class 1           |
| 6   | Marivic B. Aba-a       | Davao del Norte | Guidance Counselor III     | Class 2           |
| 7   | Mary Joy J. Doctolero  | Tagum City      | Guidance Counselor III     | Class 2           |
| 8   | Melecara M. Carrillo   | Tagum City      | Guidance Counselor III     | Class 2           |
| 9   | Urbano Q. Jumamil, Jr. | Davao del Norte | Guidance Designate         | Class 2           |



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

| No. | Name of Trainers        | FD/SDOs         | Position               | Plenary/<br>Class |
|-----|-------------------------|-----------------|------------------------|-------------------|
| 10  | Young Sil Capoy-Mediano | Davao del Norte | Guidance Counselor III | Class 3           |
| 11  | Melanie O. Mandin       | Davao del Norte | SEPS                   | Class 3           |
| 12  | Aileen M. Veras         | IGACOS          | Guidance Counselor II  | Class 3           |
| 13  | Carmencita T. Pintac    | Davao City      | Guidance Counselor II  | Class 3           |
| 14  | Teresita G. Arancana    | Tagum City      | Guidance Counselor II  | Class 4           |
| 15  | Eversweet R. Santos     | Tagum City      | Guidance Counselor III | Class 4           |
| 16  | Shirley C. Genovia      | Tagum City      | Guidance Counselor III | Class 4           |



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Enclosure 2**

**List of Program Management Team Members for Batch 1**

| No. | Name of PMT               | FD         | Position                       |
|-----|---------------------------|------------|--------------------------------|
| 1   | Nelma Lyn R. Barnija      | HRDD-RNEAP | Chief Education Supervisor     |
| 2   | Warlito E. Hua            | ESSD       | Chief Education Supervisor     |
| 3   | Mary Jeanne B. Aldeguer   | CLMD       | Chief Education Supervisor     |
| 4   | Jenielito S. Atillo       | QAD        | Chief Education Supervisor     |
| 5   | Ma. Cielo D. Estrada      | CLMD       | EPS-Values Education           |
|     | Isidra B. Despi           | HRDD       | EPS                            |
|     | Glen L. Villonez          | HRDD       | EPS                            |
|     | Jeoffrey L. Bernabe       | HRDD-RNEAP | SEPS                           |
|     | Bonifacio Amit            | ESSD       | PDO II/Youth Formation Officer |
|     | Emmanuel Alpha D. Sicam   | PPRD       | Planning Officer III           |
|     | Mariane B. Tubo           | HRDD       | EPS II                         |
|     | Maureen Ava B. Acuña      | HRDD-RNEAP | EPS II                         |
|     | Leonard Ray E. Castillon  | HRDD       | EPS II                         |
|     | Hannah Camille M. Cabrera | HRDD-RNEAP | ADAS III                       |
|     | Kirstine Fheb Y. Reyes    | HRDD       | ADAS I                         |

**List of Program Management Team Members for Batch 2**

| No. | Name of PMT               | FD         | Position                   |
|-----|---------------------------|------------|----------------------------|
| 1   | Isidra B. Despi           | HRDD       | EPS                        |
| 2   | Glen L. Villonez          | HRDD       | EPS                        |
| 3   | Jeoffrey L. Bernabe       | HRDD-RNEAP | SEPS                       |
| 4   | Mariane B. Tubo           | HRDD       | EPS II                     |
| 5   | Maureen Ava B. Acuña      | HRDD-RNEAP | EPS II                     |
|     | Leonard Ray E. Castillon  | HRDD       | EPS II                     |
|     | Hannah Camille M. Cabrera | HRDD-RNEAP | ADAS III                   |
|     | Kirstine Fheb Y. Reyes    | HRDD       | ADAS I                     |
|     | Nelma Lyn R. Barnija      | HRDD-RNEAP | Chief Education Supervisor |
|     | Warlito E. Hua            | ESSD       | Chief Education Supervisor |
|     | Mary Jeanne B. Aldeguer   | CLMD       | Chief Education Supervisor |
|     | Jenielito S. Atillo       | QAD        | Chief Education Supervisor |
|     | Ma. Cielo D. Estrada      | CLMD       | EPS-Values Education       |



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Website: www.depedoxi.ph





Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

### MEMORANDUM

DM-OUOPS-2025-02-01445

TO : Regional Directors  
Regional and Division Youth Formation Coordinators  
Regional and Division Edukasyon sa Pagpapakatao, GMRC  
and Values Education Supervisors  
NEAP-Regional Focal Persons  
Regional Budget Officers  
Regional Planning Officers  
Schools Division Superintendents  
Human Resource Development Division Chiefs  
School Governance and Operation Division Chiefs  
HRD Fund Focal Persons in the Division  
Regional Budget Officers  
Regional Planning Officers  
All Others Concerned

FROM : MALCOLM S. GARMA  
Assistant Secretary, Officer-in-Charge  
Office of the Undersecretary for Operations

SUBJECT : ONLINE ORIENTATION ON THE IMPLEMENTING GUIDELINES  
OF THE CAREER GUIDANCE PROGRAM SCHOOL-BASED  
TRAINING OF CAREER ADVOCATES

DATE : February 24, 2025

The Office of the Undersecretary for Operations (OUOPS) through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), together with the Bureau of Curriculum Development (BCD) and National Educators' Academy of the Philippines (NEAP) is set to conduct an **Online Orientation on the Implementing Guidelines for the Career Guidance Program (CGP) School-Based Training of Career Advocates (SBTCA)**.

The said orientation aims to provide essential information regarding the SBTCA to ensure its effective and efficient implementation by the end of the first to second quarter. This session is crucial for addressing any questions and ensuring alignment across all involved.

Below are the meeting details:

- **Date:** April 3-4, 2025
- **Time:** 9:00 AM
- **Platform:** Microsoft Teams
- **Link to Join:** <https://teams.microsoft.com/CGP-SBTCA-Orientation>

BLSS-YFD-2025-02-304



Room 101, Rizal Building, DepEd Complex, Alabaster Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633 5313, (02) 8633 8492  
Email Address: [nuro@deped.gov.ph](mailto:nuro@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

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In line with this, all **Regional Youth Formation Coordinators (RYFCs)**, **Regional and Division Edukasyon sa Pagpapakatao, GMRC, and Values Education Supervisors**, **NEAP-Regional Focal Persons**, **Regional Planning Officers**, **Regional Budget Planning Officers**, and **Core Team Trainers** are kindly requested to attend the said orientation.

For any further inquiries or concerns, please feel free to contact the BLSS-YFD via email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph), or the NEAP at [neap.od@deped.gov.ph](mailto:neap.od@deped.gov.ph).

Thank you in anticipation of your immediate attention and compliance.



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
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