



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY



DIVISION MEMORANDUM

DM CID-2025-0473

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
All Public Elementary and Secondary School Heads
All Elementary and Secondary School Guidance Advocates
All Secondary School Guidance Counselors

Subject: **SUBMISSION OF 2ND AND 3RD QUARTER GUIDANCE
PROGRAM MILESTONE**

Date : August 11, 2025

The Division Office recognizes and appreciates the dedication, creativity, and commitment of all Guidance Counselors and Guidance Advocates in implementing programs that promote the wellbeing and development of our learners.

To continue documenting and sharing the inspiring work being done in our schools, all Guidance Counselors and Guidance Advocates from Elementary to Secondary levels are kindly requested to submit their 2nd Quarter and 3rd Quarter Guidance Program Milestones, which should include:

- a. School Innovations in guidance service delivery; and
- b. Best Practices in the implementation of guidance programs and activities.

Submission Guidelines:

- a. Soft Copy – Submit to your assigned Team Leader for consolidation.
- b. Hard Copy – Submit to the Division Office, duly signed by the School Head to ensure authenticity and accountability.

The data submitted will also serve as an important reference and guide during the Division's Lakbayan and Kumustahan sa Eskwelahan activities, allowing us to better respond to the needs of our learners and schools. Deadline shall be on August 20, 2025 (Wednesday), on or before 5:00 PM.



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In line with CSC Memorandum Circular No. 13, s. 1999 and DepEd Order No. 31, s. 2023 on accountability and timely submission of official reports, any late submission should be accompanied by a written explanation within seventy-two (72) hours, stating the reasons for the delay. This is to help us understand and provide support where needed.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent


RELEASED


AUG 12 2025

RECORDS SECTION SDO PANABO CITY
BY 

Enclosed: As stated.
CID/jey/jdr